

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES  
NOVEMBER 3, 2016  
5:30 PM

The meeting was called to order at 5:30 PM by Trustee Kemmerer with all Trustees present.

Minutes from the October 20 meeting were approved as submitted.

Fiscal Officer reported the following receipts since the last meeting:

PNC Bank	232.52
Community Room rental	400.00
Fifth Third Bank	504.32
Zoning	1,540.00
EMS billing	9,997.13
LocGov/MVL/Gas/PMVL	<u>14,635.32</u>
	27,309.29

Fiscal Officer submitted a reconciled bank statement for October. Fiscal officer will be attending a UAN end of year update class in Columbus on December 6.

A check for \$20,000 was received from QBE Insurance for fire loss claims. Fiscal Officer requested a motion to establish a Fire Loss Claims Fund with revenues and appropriations of \$20,000.

16-081 *Mr. Kemmerer moved to establish an Agency Fund for Fire Loss Claims money with Revenue and Appropriations of \$20,000; seconded by Ms. Moellendick. Voting: Horn - yes; Kemmerer - yes; Moellendick - yes; Motion passed.*

16-082 *Mr. Horn moved to issue a Purchase Order for \$3,500 to D J L Materials for hot tar patching material; seconded by Mr. Kemmerer. Voting: Horn - yes; Kemmerer - yes; Moellendick - yes. Motion passed.*

16-083 *Ms. Moellendick moved to issue a Then & Now Purchase Order for \$20.50 to the State Treasurer/State Auditor for quality review of the 2014-2015 Financial Audit; seconded by Mr. Horn. Voting: Horn – yes; Kemmerer – yes, Moellendick – yes. Motion approved.*

The Workers Comp premium for 2017 will be \$31,244.60. OBWC is offering a 2% discount if the premium is paid in full by January 3. Trustees gave verbal approval to the annual payment. There will be a payroll in January to reconcile estimated payroll with actual 2016 payroll that may result in an additional premium or a credit.

Several Tschopp Road residents addressed Trustees regarding property at 4806 Tschopp Road owned by William DeMastry and being used for a motocross/ATV track. Residents complain that development of the motocross track is in violation of the R-1 residential zoning and that the noise deprives residents of peaceful enjoyment of their property and lowers their property value. Several exhibits were provided showing the extent of the track and its proximity to houses. Complaints have been filed with the Sheriff's Office. Residents were advised that the Prosecutor's Office indicates that the Township Noise resolution is deficient and the Sheriff's Office refuses to do anything. It was stated that Violet Township is also experiencing problems enforcing their Noise Resolution and are in the process of re-writing it. Trustees and the Zoning Inspector will investigate to determine what can be done.

Mr. Bowman reported 1 ROW permit for \$40 was issued since the last meeting. Mr. Miller has until November 5 to get a permit for his Elder Road property, after which the Prosecutor's Office will be contacted. Fiscal officer was directed to assess Administrative and postage charges on 1101 Beechwood Drive and 3081 Elder Road.

Harmon reported that Mid-Ohio has finished their tree removal. The tar machine was received from Walnut Township and crack sealing will start next week. A resident request for a driveway mirror on Rainbow Drive was discussed. Workers will cut back some brush in the area. Installation of a mirror is the responsibility of the individual property owner and the Township will not install a mirror.

Chief Hutton reported on Fire department activity. There was discussion about appointing two Assistant Chiefs, preparation of a full-time hiring list and conditional full-time hiring of individuals still in Medic school. The Chief has removed himself from the process of evaluating candidates and preparing the hiring list so there will be no hint of favoritism. Ralph Swick described the process for evaluating candidates. Chief gave the Union notice that he was exercising Management Rights for the potential hiring of full time firefighters not currently paramedics.

M-572 brakes have been repaired. The vehicle was at Kroger and the brakes would not release, so Fleetmaster was called for emergency service. Fleetmaster improperly installed an incorrect replacement valve and Todd Bader had to correct Fleetmaster's work. Fleetmaster submitted a revised invoice that was approved for payment.

The zero turn mower needs a new electric clutch. Mike Smith indicated that he could install a new clutch.

Chief requested approval to purchase new rescue harnesses and rescue racks and provided a quote from CMC Rescue. Purchase can be made directly with the company but payment must be by credit card.

*16-084 Mr. Horn moved to issue a Purchase Order for \$993.00 to PNC Bank for purchase of 2 rescue harnesses and 2 rescue racks by credit card from CMC Rescue; seconded by Mr. Kemmerer. Voting: Horn - yes; Kemmerer - yes; Moellendick - yes. Motion passed.*

Chad Mathias has filed a grievance contesting the one year probation status issues by Trustees at the September 15 meeting. Executive Session was requested to discuss employee discipline.

*16-085 Mr. Kemmerer moved to enter Executive Session to discuss personnel matters involving employee discipline; seconded by Mr. Horn. Roll Call: Horn - yes; Kemmerer - yes; Moellendick - yes; Motion passed. Executive Session entered at 6:46 PM.*

Trustees returned to Regular Session at 7:30 PM.

Trustees determined that the incident giving rise to the grievance, placing Mr. Mathias on probation, occurred at the September 15 Trustees meeting and, according to Item 13.4(A) of the Union contract, Mr. Mathias had 10 days in which to file a grievance. Mr. Mathias did not file his grievance until October 13 and is therefore outside the time allowed time to file a grievance. Trustees also stated that Mr. Mathias was present at the Trustees September 15 meeting and Executive Session, was aware of the Trustees decision to place him on probation and did not raise any objections at that time.

Trustees, the Union and Chad Mathias have come to an agreement that the grievance is resolved and that there will be no change in Trustees decision on probation nor any change to documents placed in Mr. Mathias's personnel file. The matter is resolved.

Chief Hutton's request to appoint Assistant Chiefs was discussed.

*16-086 Mr. Horn moved to promote Andrew Slivka and Ralph Swick to the position of Assistant Chief, effective November 13; seconded by Ms. Moellendick. Voting: Horn - yes; Kemmerer - yes; Moellendick - yes. Motion passed.*

Trustees gave Chief Hutton verbal approval to fill the full-time position opened by the resignation of Devin Pruden. Trustees were not in favor of opening the list applicants not already a paramedic. Ryan Gard and Cameron Anderson qualify for the appointment. Formal approval of the appointment will be made at the November 17 meeting.

The budget for uniforms has been exceeded.

16-087 Ms. Moellendick moved to reallocate \$3,000 in the Fire Fund from Equipment to Uniforms, close BC-30 and open a new Blanket Certificate for the balance of funds in the Uniform appropriation; seconded by Mr. Kemmerer. Voting: Horn - yes; Kemmerer - yes; Moellendick - yes. Motion passed.

All bills submitted were approved for payment.

Mr. Kemmerer moved to adjourn; seconded by Ms. Moellendick. Meeting adjourned at 8:12 PM.

  
Chairman

  
Fiscal Officer

PAYMENT REGISTER  
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY  
 Accounting Payroll  
 From 10/21/2016 to 11/03/2016

Warrant Number	Date	Type	Vendor/Payee	Amount	Status
26206	10/21/2016	AW	FINLEY FIRE EQUIPMENT	\$ 4,616.08	O
907-2016	10/26/2016	CH	SOUTH CENTRAL POWER CO.	\$ 1,624.40	O
26207	10/27/2016	WH	IAFF LOCAL 4673	\$ 228.00	O
26208	10/27/2016	AW	VERIZON WIRELESS	\$ 34.40	O
908-2016	10/27/2016	EW	TREASURER, STATE OF OHIO	\$ 1,111.12	O
909-2016	10/27/2016	EW	SCHOOL DISTRICT INCOME TAX	\$ 688.02	O
26209	10/31/2016	AW	OHIO INSURANCE SERVICES AGENCY, INC.	\$ 14,161.89	O
910-2016	10/31/2016	CH	PNC BANK, N.A.	\$ 379.51	O
26210	11/03/2016	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	\$ 407.67	O
26211	11/03/2016	AW	OHIO PUBLIC ENTITY CONSORTIUM	\$ 139.00	O
26212	11/03/2016	AW	TIME WARNER CABLE	\$ 269.63	O
26213	11/03/2016	AW	AT&T	\$ 76.30	O
26214	11/03/2016	AW	OTARMA SERVICE CENTER	\$ 25,355.00	O
26215	11/03/2016	AW	JOHN A. BOWMAN	\$ 6.47	O
26216	11/03/2016	AW	MED3000	\$ 500.00	O
26217	11/03/2016	AW	ELITE NETWORKS LLC	\$ 99.00	O
26218	11/03/2016	AW	BREATHING AIR SYSTEMS DIVISION	\$ 915.70	O
26219	11/03/2016	AW	BADER TRUCK REPAIR	\$ 158.94	O
26220	11/03/2016	AW	LOWE'S COMPANIES, INC.	\$ 479.68	O
26221	11/03/2016	AW	MENARDS, INC.	\$ 229.86	O
26222	11/03/2016	AW	HERITAGE	\$ 144.69	O
26223	11/03/2016	AW	BOUND TREE MEDICAL, LLC	\$ 1,691.87	O
26224	11/03/2016	AW	HEALTH CARE LOGISTICS, INC.	\$ 86.77	O
26225	11/03/2016	AW	LINDE GAS NORTH AMERICA LLC	\$ 23.20	O
26226	11/03/2016	AW	WALKER'S SHOE CENTER	\$ 255.00	O
26227	11/03/2016	AW	FINLEY FIRE EQUIPMENT	\$ 1,574.51	O
26228	11/03/2016	AW	KNOX COMPANY	\$ 75.00	O
944-2016	11/03/2016	EW	US TREASURY DEPT. (EFT)	\$ 4,494.29	O
945-2016	11/03/2016	EW	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$ 3,264.24	O
946-2016	11/03/2016	EW	OHIO POLICE & FIRE PENSION FUND	\$ 11,556.51	O
	11/03/2016	EP	PAYROLL	\$ 16,976.89	C

Total: \$ 91,623.64

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation  
 Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

PLEASANT TOWNSHIP TRUSTEES  
MEETING ATTENDANCE

Date: November 3, 2016

Type Meeting: Regular

Name	Name
- Nancy Weidman	
- Steven Landis	
+ Ralph Swick	
- Bill Tschopy	
- Melanir Kalister	
- Mike Jackson	
- Tim Malone	
- Chad Mathias	