

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES
OCTOBER 20, 2016
5:30 PM

The meeting was called to order at 5:30 PM by Trustee Kemmerer with Trustees Horn and Kemmerer present. Trustee Moellendick had advised earlier that she would not be able to attend the meeting.

Minutes from the October 6 meeting were approved as submitted.

Fiscal Officer reported the following receipts since the last meeting:

Community Room rental	500.00
Fifth Third Bank	827.28
Zoning	840.00
Air Evac	1,750.00
EMS billing	<u>6,085.55</u>
	10,002.83

Fiscal Officer advised that the October 20 payroll includes 2 hours for Patrick Dufner that had not been originally entered on the October 6 payroll sheet. Jeremy Kraner had 24 hours that was a late addition after the initial payroll sheet was processed. It was discovered that Ms. Moellendick was incorrectly listed as 'absent' in the September 15 Minutes, Motions 16-067 and 16-069.

16-078 Mr. Horn moved to correct the September 15 Minutes, Motions 16-067 and 16-069, to show Ms. Moellendick voting 'Yes' and not 'Absent'; seconded by Mr. Kemmerer. Voting: Horn - yes; Kemmerer - yes; Moellendick - absent. Motion passed.

Renewal information was received from OTARMA for the 2016-2017 renewal of property and liability insurance. The premium is \$25,355.00.

16-079 Mr. Horn moved to reallocate \$395 in the General Fund from Workers Comp to Liability Insurance and \$1,418 in the Fire Fund from Liability Insurance to Property Insurance and to issue a Then & Now Purchase Order for \$25,355.00 to OTARMA for renewal of property and liability insurance for 2016-2017; seconded by Mr. Kemmerer. Voting: Horn - yes; Kemmerer - yes; Moellendick - absent. Motion approved.

Mr. Bowman reported 6 permits for \$1,540 issued since the last meeting. Mr. Bowman showed pictures of 3913 Oakmont Lane regarding a complaint about trash. Mr. Bowman said that the material in front of the garage did not look that bad and he would not be sending a letter. Other information was obtained that this complaint may be the result of a neighborhood feud. Mr. Bowman met with Jason Dolin and sent a second notice to Mr. Miller at 3081 Elder Road. If there is not compliance after receiving this notice, the Prosecutor will send a letter. Notice was sent to 1101 Beechwood regarding the alleged junk vehicle in the driveway.

Rick reported that 2 skids of crack seal material (4,500 pounds) has been received. Crack sealing will start as soon as Walnut Township is finished using the machine.

Chief Hutton reported on Fire department activity. There was discussion about workload and his desire to appoint two Assistant Chiefs. Chief Hutton would retain responsibility for EMS while the Assistant Chiefs would be responsible for Fire Prevention & Administration and Operations & Maintenance. He has identified Ralph Swick and Andy Slivka as his choice. There was also discussion about a time frame for replacement of the 1999 medic and options for refurbishment of the 1996 Pierce or replacing it with a tanker.

Devon Pruden will be resigning his full-time position shortly to take a job with Madison Township. He wants to remain with the Department as a part-time firefighter. There was a discussion about

hiring a full-time replacement and consideration of hiring one of the part-time firefighters currently in Medic school as was done with Mike Smith.

Chief will be out of town this weekend, October 21-22. He will not attend the November 3 meeting due to his work schedule. He may arrange a trade to be available November 3, depending on what Trustees decide to do regarding the Chad Mathias grievance.

Purchase of a Lucas CPR device (\$13,148) was discussed. A \$3,000 State grant is available and a grant from South Central Power Foundation may be awarded next month.

Parr will be rewiring Knox boxes on the Station and Grass trucks as repaired boxes are received. They will also be checking the thermal imaging camera charge. Fleetmasters repaired a brake problem on M-572 and also rebuilt the alternator. Todd Bader discovered that the air valve Fleetmasters installed was not OEM, was not secured to the bracket and was hanging by the air lines. Also, the parking brake function was not working. Chief told Fleetmasters he was not paying for shoddy incomplete repairs. Fiscal Officer was directed to void the check to Fleetmasters and await a new invoice for just the emergency service and alternator work.

Chad Mathias has filed a grievance contesting the one year probation status issues by Trustees at the September 15 meeting.

16-080 Mr. Kemmerer moved to enter Executive Session to discuss personnel matters involving employee discipline; seconded by Mr. Horn. Roll Call: Horn - yes; Kemmerer - yes; Moellendick - absent; Motion passed. Executive Session entered at 6:45 PM.

Mr. Kemmerer moved to leave Executive Session at 6:53 PM; seconded by Mr. Horn.

All bills submitted were approved for payment except for Fleetmaster which is to be voided.

Fiscal Officer reported that modifications have been completed on the parking lot light control. The lights are now controlled by the existing photocell plus an electronic timer. Lights are set to be activated on Friday, Saturday and Sunday evenings with manual override for other days. An 11 PM shutoff is programmed for every day. Fiscal Officer and Chief Hutton had a meeting Monday with another computer consultant to do an evaluation of the Fire Department computer system and to re-evaluate services from Elite Networks.

Mr. Kemmerer moved to adjourn; seconded by Mr. Horn. Meeting adjourned at 7:12 PM.


Chairman

Fiscal Officer

PAYMENT REGISTER
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY
 Accounting Payroll
 From 10/07/2016 to 10/20/2016

Warrant Number	Date	Type	Vendor/Payee	Amount	Status
26186	10/07/2016	AW	JOSEPH J. KEMMERER	\$ 90.00	O
26187	10/07/2016	AW	TREASURER, STATE OF OHIO	\$ 151.70	O
26188	10/07/2016	AW	BALESTRA, HARR & SCHERER, CPAs, INC.	\$ 4,500.00	O
26189	10/07/2016	AW	OTARMA SERVICE CENTER	\$ 645.00	O
26190	10/07/2016	AW	SHELLY COMPANY	\$ 233,976.22	O
26191	10/07/2016	AW	ADVANCE AUTO PARTS	\$ 57.23	O
866-2016	10/11/2016	CH	LANCASTER UTILITIES COLLECTION OFFICE	\$ 89.34	O
26192	10/20/2016	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	\$ 407.67	O
26193	10/20/2016	AW	DeLILLE OXYGEN CO.	\$ 16.00	O
26194	10/20/2016	AW	SPEEDWAY SUPERAMERICA, LLC	\$ 1,073.86	O
26195	10/20/2016	AW	BRANDON E. WOGAN	\$ 1,060.00	O
26196	10/20/2016	AW	STATE ELECTRIC SUPPLY CO.	\$ 33.51	O
26197	10/20/2016	AW	MID-STATE TIRE CO., INC.	\$ 74.00	O
26198	10/20/2016	AW	FLEETMASTERS LLC	\$ 1,108.25	O
26199	10/20/2016	AW	ELITE NETWORKS LLC	\$ 537.00	O
26200	10/20/2016	AW	HEINRICH PAPER & SUPPLY	\$ 209.18	O
26201	10/20/2016	AW	FAIRFIELD MEDICAL CENTER	\$ 42.00	O
26202	10/20/2016	AW	UNITED PARCEL SERVICE, INC.	\$ 9.86	O
26203	10/20/2016	AW	FIREHOUSE SOFTWARE	\$ 2,925.00	O
26204	10/20/2016	AW	ALL AMERICAN FIRE EQUIPMENT, INC.	\$ 304.02	O
26205	10/20/2016	AW	BATTERY GIANT LANCASTER	\$ 150.00	O
903-2016	10/20/2016	EW	US TREASURY DEPT. (EFT)	\$ 4,834.66	O
906-2016	10/20/2016	EW	US TREASURY DEPT. (EFT)	\$ 60.72	O
	10/20/2016	EP	PAYROLL	\$ 21,010.03	C

Total: \$ 273,365.25

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation
 Status: O - Outstanding, C - Cleared, V - Voided, B - Batch