

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES
OCTOBER 6, 2016
5:30 PM

The meeting was called to order at 5:30 PM by Trustee Kemmerer with all Trustees present.

Minutes from the September 15 meeting were approved as submitted.

Fiscal Officer reported the following receipts since the last meeting:

Fifth Third Bank	80.68
Community Room rental	100.00
PNC Bank	297.81
EMS billing	2,599.08
Chad Mathias	14,292.50
LocGov/MVL/Gas/PMVL	<u>15,005.08</u>
	32,375.15

Fiscal Officer submitted a reconciled bank statement for September and requested Then & Now Purchase Orders for insurance and audit invoices. Fiscal officer attended Public Records and Ethics classes on September 23 at Bremen.

16-070 *Mr. Horn moved to issue a Then & Now Purchase Order for \$151.70 to the State Treasurer/State Auditor for quality review of the 2014-2015 Financial Audit; seconded by Ms. Moellendick. Voting: Horn - yes; Kemmerer - yes; Moellendick - yes. Motion passed.*

16-071 *Mr. Kemmerer moved to issue a Then & Now Purchase Order for \$4,500.00 to Balestra, Harr & Scherer CPAs for the 2014-2015 Financial Audit; seconded by Mr. Horn. Voting: Horn - yes; Kemmerer - yes; Moellendick - yes. Motion passed.*

16-072 *Mr. Horn moved to issue a Then & Now Purchase Order for \$645.00 to OTARMA for vehicle property insurance on the new rescue; seconded by Mr. Kemmerer. Voting: Horn - yes; Kemmerer - yes; Moellendick - yes. Motion passed.*

Trustees verbally approved payment of the \$233,976.22 invoice from the Shelly Co. for 2016 paving and chip seal work. Mr. Michael Williams of the Shelly Co. contacted the Fiscal Officer by phone inquiring about payment. Fiscal Officer stated that he had never received the mailed copy of the July dated invoice. Mr. Williams emailed the invoice on September 21. However, joint sealing work had not been completed despite several inquiries by Harmon Wyeth. Fiscal Officer informed Mr. Williams of this on September 26 and advised that Trustees would approve the invoice for payment at the October 6 meeting with a 5% retainage if the work had not been completed. Mr. Williams replied on September 28 that the work was completed on September 27.

Fiscal Officer is still holding the Finley Fire invoice for \$5,016.08 pending receipt of a credit for the EMS box removed from the rescue. Chief Hutton said that he had not received a response from Finley Fire.

Notice was received from OPEC-HC of a 12.4% rate increase on medical insurance for 2017. Trustees discussed the two payment options and agreed on Option 1.

16-073 *Mr. Kemmerer moved to accept Option 1 of a 12.4% premium increase for renewal of OPEC-HC medical insurance for 2017; seconded by Ms. Moellendick. Voting: Horn - yes; Kemmerer - yes; Moellendick - yes. Motion passed.*

Quotes were received from Mid-Ohio (\$3,800) and Arbor Barber (\$4,795) for tree removal on Marquette Drive, Rainbow Drive and Carroll-Eastern Road.

16-074 *Ms. Moellendick moved to issue a Purchase Order for \$3,800.00 to Mid-Ohio Tree Service to remove 24 trees on Marquette Drive, 1 oak tree on Rainbow Drive and 2 trees on Carroll-Eastern Road per their Estimate 17423; seconded by Mr. Kemmerer. Voting: Horn - yes; Kemmerer - yes; Moellendick - yes. Motion passed.*

Chief Hutton had earlier received verbal approval by Trustees to reinstate Patrick Dufner, currently in Volunteer status, as a part-time medic, effective with the September 18 pay period, due to Mr. Dufner's desire to return to part-time duty and an emergency need to fill open shifts.

16-075 *Ms. Moellendick moved to approve retroactively reinstating Volunteer Patrick Dufner as a part-time medic, effective September 18; seconded by Mr. Horn. Voting: Horn - yes; Kemmerer - yes; Moellendick - yes. Motion passed.*

Mr. Bowman reported 4 permits and 1 variance application for \$840 issued since the last meeting. The variance application is for a house started in Cook's Pond. The foundation plan was changed slightly after initial approval and a corner of the house will now be too close to a property line. Regional Planning approved the Meadowbrook easement. There may be a variance request for a 1 acre lot on Tent Church Road that is less than the 1.5 acres required.

There was discussion about the situation at 3081 Elder Road. Construction was started without required permits. Mr. Bowman has talked to the property owner several times about requirements and work has progressed despite assurances that permits would be obtained. Mr. Bowman requested that the \$100 daily fine be assessed and the structure be demolished because of the owner's continued violation of requirements.

16-076 *Mr. Kemmerer moved to a) assess on the real estate taxes of 3081 Elder Road a \$90 Township administrative fee for undertaking Zoning enforcement action b) authorize the Zoning Inspector to contact the Prosecutor's Office and request that they undertake action against Richard Miller of 3081 Elder Road to assess a \$100 daily fine (from July 1) and seek demolition of the construction started due to Mr. Miller's continued violation of Zoning Regulations and failure to obtain required permits prior to starting construction; seconded by Mr. Horn. Voting: Horn - yes; Kemmerer - yes; Moellendick - yes. Motion passed.*

Haunted Farm parking in the road right-of-way was discussed. Complaints about parking are being referred to the Sheriff's Office. The van is still parked at 1101 Beechwood. Mr. Bowman will send a letter requiring removal or the Township will have the vehicle removed and the cost assessed.

Chief Hutton reported on Fire department activity. He and the Fiscal officer have discussed finances and he is requesting one or more Trustees to assist in developing a 5 year budget plan. Projections indicate that a tax levy would likely be required in 2017. Chief attended the Public Records and Ethics classes at Bremen on September 23. Community Room carpet was replaced under warranty on September 21-22. Department will participate in Trick-or-Treat in Pleasantville on October 27 and the Lancaster Holiday parade on November 19.

Chief presented a request for water appliances needed to complete outfitting the rescue as an engine.

16-077 *Mr. Kemmerer moved to issue a Purchase Order for \$1,766.80 to Finley Fire for water appliances for the new rescue; seconded by Ms. Moellendick. Voting: Horn - yes; Kemmerer - yes; Moellendick - yes. Motion passed.*

Chief presented estimates from Claypool Electric and Proline Electric for conversion of outside and high bay lights to LED. Quote from Claypool was for fixture replacement while Proline would retrofit existing fixtures with LEDs. Trustees requested that a third quote be obtained and that all quotes be for the same work.

Mr. Kemmerer asked if anybody knew anything about lines and symbols painted on the new pavement on Rainbow Drive. Suspicion is that they are bicycling related. Mr. Kemmerer said he planned to paint over the markings.

All bills submitted were approved for payment.

Ms. Moellendick moved to adjourn; seconded by Mr. Kemmerer. Meeting adjourned at 6:58 PM.


Chairman


Fiscal Officer

PAYMENT REGISTER
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY
 Accounting Payroll
 From 09/16/2016 to 10/06/2016

Warrant Number	Date	Type	Vendor/Payee	Amount	Status
26150	09/16/2016	AW	ADVANCE AUTO PARTS	\$ 453.94	O
26151	09/16/2016	AW	Skipped Warrant 26151	\$ -	V
26152	09/16/2016	AW	FAIRFIELD MEDICAL CENTER	\$ 534.75	O
26153	09/22/2016	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	\$ 407.67	O
826-2016	09/22/2016	EW	US TREASURY DEPT. (EFT)	\$ 5,285.24	O
	09/22/2016	EP	PAYROLL	\$ 22,381.00	C
827-2016	09/26/2016	CH	SOUTH CENTRAL POWER CO.	\$ 1,909.76	O
26154	09/29/2016	WH	IAFF LOCAL 4673	\$ 221.21	O
26155	09/29/2016	WH	SECURITY BENEFIT	\$ 30.00	O
26156	09/29/2016	AW	OHIO INSURANCE SERVICES AGENCY, INC.	\$ 14,888.03	O
26157	09/29/2016	AW	VERIZON WIRELESS	\$ 34.47	O
26158	09/29/2016	AW	TIME WARNER CABLE	\$ 269.89	O
26159	09/29/2016	AW	AT&T	\$ 59.92	O
828-2016	09/29/2016	EW	TREASURER, STATE OF OHIO	\$ 1,307.51	O
829-2016	09/29/2016	EW	SCHOOL DISTRICT INCOME TAX	\$ 785.91	O
830-2016	09/29/2016	EW	CITY OF LANCASTER INCOME TAX	\$ 750.48	O
831-2016	09/29/2016	EW	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	\$ 2,572.08	O
832-2016	09/29/2016	EW	OHIO POLICE & FIRE PENSION FUND	\$ 9,096.80	O
833-2016	09/30/2016	CH	PNC BANK, N.A.	\$ 385.17	O
26160	10/06/2016	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	\$ 407.67	O
26161	10/06/2016	AW	KEVIN W. HORN	\$ 90.00	O
26162	10/06/2016	AW	RAYNA L. MOELLENDICK	\$ 290.00	O
26163	10/06/2016	AW	JAMES M. SNYDER	\$ 301.78	O
26164	10/06/2016	AW	MICHAEL N. HUTTON	\$ 40.50	O
26165	10/06/2016	AW	OHIO PUBLIC ENTITY CONSORTIUM	\$ 114.92	O
26166	10/06/2016	AW	YARD BUTLER LAWN & LANDSCAPE SERVICE	\$ 150.00	O
26167	10/06/2016	AW	LOWE'S COMPANIES, INC.	\$ 530.33	O
26168	10/06/2016	AW	PRECISION OVERHEAD DOOR, INC.	\$ 100.00	O
26169	10/06/2016	AW	SHELLY MATERIALS, INC.	\$ 2,385.24	O
26170	10/06/2016	AW	24-7 EMS	\$ 1,529.50	O
26171	10/06/2016	AW	MED3000	\$ 630.87	O
26172	10/06/2016	AW	BOB-BOYD AUTO FAMILY	\$ 68.96	O
26173	10/06/2016	AW	BADER TRUCK REPAIR	\$ 109.22	O
26174	10/06/2016	AW	ELITE NETWORKS LLC	\$ 1,060.50	O
26175	10/06/2016	AW	SPRINT COMMUNICATIONS	\$ 7.74	O
26176	10/06/2016	AW	MENARDS, INC.	\$ 249.02	O
26177	10/06/2016	AW	BOUND TREE MEDICAL, LLC	\$ 1,775.92	O
26178	10/06/2016	AW	HERITAGE	\$ 538.73	O
26179	10/06/2016	AW	FAIRFIELD COUNTY UTILITIES	\$ 382.61	O
26180	10/06/2016	AW	LINDE GAS NORTH AMERICA LLC	\$ 22.74	O
26181	10/06/2016	AW	THE FIRE HOUSE	\$ 1,075.50	O
26182	10/06/2016	AW	WELLS PEST CONTROL	\$ 63.00	O
26183	10/06/2016	AW	ALL AMERICAN FIRE EQUIPMENT, INC.	\$ 609.74	O
26184	10/06/2016	AW	SOUTHERN OHIO DISPOSAL LLC	\$ 70.00	O
26185	10/06/2016	AW	KOORSEN PROTECTION SERVICES, INC.	\$ 366.85	O
864-2016	10/06/2016	EW	US TREASURY DEPT. (EFT)	\$ 3,979.30	O
865-2016	10/06/2016	CH	PNC BANK, N.A.	\$ 102.17	O
	10/06/2016	EP	PAYROLL	\$ 15,523.82	O

Total: \$ 93,950.46

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation
 Status: O - Outstanding, C - Cleared, V - Voided, B - Batch