

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES  
YEAR-END MEETING  
DECEMBER 28, 2015  
9:00 AM

The meeting was called to order at 9:00 AM by Chairman Kemmerer with all Trustees present. Minutes from the December 17 meeting were approved as submitted.

Fiscal Officer reported the following receipts since the last meeting:

|                     |                  |
|---------------------|------------------|
| Zoning              | 190.00           |
| Fifth Third Bank    | 61.64            |
| County Engineer     | 6,312.94         |
| EMS billing         | 4,424.99         |
| LocGov/MVL/Gas/PMVL | <u>15,333.15</u> |
|                     | 26,322.72        |

End of year bill payment, supplemental appropriations and carryover purchase orders were discussed.

15-077 Ms. Moellendick moved to issue a carryover purchase orders to O'Reilly Auto Parts for \$166.10; seconded by Mr. Horn. Voting: Horn - yes; Kemmerer - yes; Moellendick - yes. Motion passed

Personnel matters, insurance and mileage/cellular reimbursement were discussed.

15-078 Ms. Moellendick moved to establish the following 2016 reimbursements and benefits:

*Mileage reimbursement rate of \$0.54/mile.*

*Cellular reimbursement rate of \$30.00 per month for Fiscal Officer, Trustees and Fire Chief. Broadband internet reimbursement of \$20.00 per month for Fiscal Officer.*

*To provide insurance programs for the Fiscal Officer, Trustees, and full-time employees as follows:*

*Group Medical insurance  
Group Dental insurance  
Group Vision insurance  
Group Short Term Disability insurance  
Group Life insurance*

*Vacation, sick leave and paid holidays will be as specified in the Township Personnel Policies and Procedures Manual.*

*Seconded by Mr. Horn. Voting: Horn - yes; Kemmerer - yes; Moellendick - yes; motion approved.*

Various pay rates were discussed. No raises will be granted to the Zoning Inspector, Fire Chief and Road Workers.

All bills submitted were approved for payment.

Ms. Moellendick moved to adjourn; seconded by Mr. Kemmerer. Meeting adjourned at 9:07 AM

  
Chairman

  
Fiscal Officer

PAYMENT REGISTER  
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY  
 Accounting Payroll  
 From 12/18/2015 to 12/28/2015

| Warrant Number | Date       | Type | Vendor/Payee                         | Amount       | Status |
|----------------|------------|------|--------------------------------------|--------------|--------|
| 25684          | 12/28/2015 | AW   | KEVIN W. HORN                        | \$ 90.00     | O      |
| 25685          | 12/28/2015 | AW   | JOSEPH J. KEMMERER                   | \$ 90.00     | O      |
| 25686          | 12/28/2015 | AW   | RAYNA L. MOELLENDICK                 | \$ 117.81    | O      |
| 25687          | 12/28/2015 | AW   | JAMES M. SNYDER                      | \$ 165.00    | O      |
| 25688          | 12/28/2015 | AW   | OHIO INSURANCE SERVICES AGENCY, INC. | \$ 16,937.39 | O      |
| 25689          | 12/28/2015 | AW   | TIME WARNER CABLE                    | \$ 268.86    | O      |
| 25690          | 12/28/2015 | AW   | PNC BANK, N.A.                       | \$ 395.76    | O      |
| 25691          | 12/28/2015 | AW   | VERIZON WIRELESS                     | \$ 34.34     | O      |
| 25692          | 12/28/2015 | AW   | R. D. HOLDER OIL CO.                 | \$ 144.14    | O      |
| 25693          | 12/28/2015 | AW   | S & S AGGREGATES, INC.               | \$ 705.00    | O      |
| 25694          | 12/28/2015 | AW   | CARGILL, INCORPORATED                | \$ 6,739.33  | O      |
| 25695          | 12/28/2015 | AW   | APPLE-SMITH CORPORATION              | \$ 429.00    | O      |
| 25696          | 12/28/2015 | AW   | AIR EVAC LIFETEAM                    | \$ 40.00     | O      |
| 25697          | 12/28/2015 | AW   | B & C COMMUNICATIONS                 | \$ 250.25    | O      |
| 25698          | 12/28/2015 | AW   | EMSAR MEDICAL REPAIR, INC.           | \$ 407.84    | O      |
| 25699          | 12/28/2015 | AW   | BUCKEYE POWER SALES, INC.            | \$ 341.74    | O      |
| 25700          | 12/28/2015 | AW   | MENARDS, INC.                        | \$ 283.94    | O      |
| 25701          | 12/28/2015 | AW   | HEINRICH PAPER & SUPPLY              | \$ 111.13    | O      |
| 25702          | 12/28/2015 | AW   | THE FIRE HOUSE                       | \$ 1,166.00  | O      |
| 25703          | 12/28/2015 | AW   | WELLS PEST CONTROL                   | \$ 63.00     | O      |
| 25704          | 12/28/2015 | AW   | DANIEL A. MATTIS                     | \$ 295.00    | O      |
| 1045-2015      | 12/28/2015 | CH   | SOUTH CENTRAL POWER CO.              | \$ 1,095.39  | O      |

Total: \$ 30,170.92

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation  
 Status: O - Outstanding, C - Cleared, V - Voided, B - Batch