

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES
2015 REORGANIZATION/REGULAR MEETING
JANUARY 2, 2015
9:00 AM

Pleasant Township Trustees met in regular meeting to elect officers for 2015 and pass an appropriation resolution. The meeting was called to order at 9:00 AM by Fiscal Officer Snyder, acting as temporary chairman, with Trustees Horn, Kemmerer and Moellendick present.

Fiscal Officer reported the following receipts since the last meeting:

5-3 Bank	61.64
Community Room rent	250.00
Zoning	340.00
PNC Bank	623.20
OTARMA	1,566.01
EMS billing	7,599.02
LocGov/MVL/Gas/PMVL	<u>13,088.54</u>
	23,528.41

The floor was opened to nominations for chairman.

15-001 Ms. Moellendick nominated Mr. Kemmerer as Chairman for 2015; seconded by Mr. Horn. Voting: Horn - yes; Kemmerer - no; Moellendick - yes; Motion passed.

Fiscal Officer turned the meeting over to Chairman Kemmerer.

Minutes from the December 18 Special and Regular meetings were approved as submitted. The Fiscal Officer submitted a reconciled bank statement for December. W2s were distributed.

Designation of board representatives was discussed. Ms. Moellendick will attend Health Department/DAC meetings; Mr. Horn will be the Fire Department point of contact; Mr. Kemmerer will attend Regional Planning meetings.

Regular meetings will continue to be held on the first and third Thursday of the month at 5:30 PM.

The Annual Appropriation Resolution was discussed.

15-002 Mr. Horn moved to a) approve permanent appropriations of \$2,739,7850.32, b) issue Purchase Orders 01-2015 thru 09-2015 and Blanket Certificates 01-2015 thru 37-2015; seconded by Mr. Kemmerer. Voting: Horn - yes; Kemmerer - yes; Moellendick - yes; Motion passed.

Personnel matters, insurance and mileage/cellular reimbursement were discussed.

15-003 Ms. Moellendick moved to establish the following 2015 reimbursements and benefits:

Mileage reimbursement rate of \$0.575/mile.

Cellular reimbursement rate of \$30.00 per month for Fiscal Officer, Trustees and Fire Chief. Broadband internet reimbursement of \$20.00 per month for Fiscal Officer.

To provide insurance programs for the Fiscal Officer, Trustees, and full-time employees as follows:

Group Medical insurance

Group Dental insurance

Group Vision insurance

Group Short Term Disability insurance

Group Life insurance

Pleasant Township will pay the full cost of the group insurance plans. Officials or employees electing not to participate in the group medical, dental, vision or disability plans, or denied coverage by the group plans, will be reimbursed out-of-pocket premiums up to the average premium the Township is paying for all Officials and employees in the group medical plan, per AOS Bulletin 96-002.

Full-time employees, and other employees as may be designated by Trustees, will receive Township paid insurance as approved by the board. Vacation, sick leave and paid holidays will be as specified in the Township Personnel Policies and Procedures Manual.

Seconded by Mr. Horn. Voting: Horn - yes; Kemmerer - yes; Moellendick - yes; motion approved.

Various pay rates were discussed. No raise will be granted to the Zoning Inspector and Fire Chief.

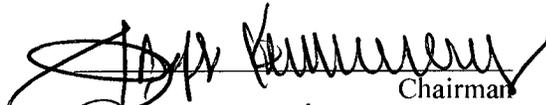
15-004 Ms. Moellendick moved to grant raises of \$0.35/hour to Road workers Harmon Wyeth (\$19.35/hr) and Rick Boyer (\$16.70/hr); seconded by Mr. Horn. Voting: Horn - yes, Kemmerer - yes, Moellendick - yes; motion approved.

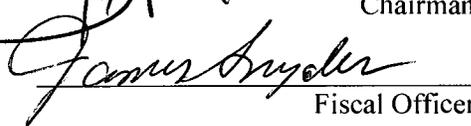
15-005 Ms. Moellendick moved to grant raises of \$0.15/hour to part-time firefighters (\$11.45/hour for Basic, \$12.45/hour for Medic); seconded by Mr. Kemmerer. Voting: Horn - yes, Kemmerer - yes, Moellendick - yes; motion approved.

All bills submitted were approved for payment.

Chief Fey reported that a previously included front intake on the new pumper/rescue was not included in the final specification. The cost of the front intake is \$9,000. Chief Fey reviewed a list of items that can be deleted or modified and save \$9,000 or more, so the final cost should be no more than the original quote.

Mr. Kemmerer moved to adjourn; seconded by Mr. Horn. Meeting adjourned at 10:01 AM


Chairman


Fiscal Officer

PAYMENT REGISTER
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY
 Accounting Payroll
 From 12/19/2014 to 12/31/2014

Warrant Number	Date	Type	Vendor/Payee	Amount	Status
25073	12/22/2014	AW	KEVIN W. HORN	90.00	O
1129-2014	12/26/2014	CH	SOUTH CENTRAL POWER CO.	1,097.80	O
1158-2014	12/30/2014	CH	PNC BANK, N.A.	507.34	O
25074	12/31/2014	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	620.08	O
25075	12/31/2014	WH	IAFF LOCAL 4673	342.00	O
25076	12/31/2014	WH	SECURITY BENEFIT	540.00	O
25077	12/31/2014	AW	OHIO INSURANCE SERVICES AGENCY, INC.	11,565.52	O
25078	12/31/2014	AW	OHIO PUBLIC ENTITY CONSORTIUM	190.00	O
25079	12/31/2014	AW	TIME WARNER CABLE	268.28	O
25080	12/31/2014	AW	AT&T	73.62	O
25081	12/31/2014	AW	JOSEPH J. KEMMERER	90.00	O
25082	12/31/2014	AW	SMITH SPRINGS, INC.	1,457.38	O
25083	12/31/2014	AW	VERIZON WIRELESS	34.25	O
25084	12/31/2014	AW	CARGILL, INCORPORATED	3,592.32	O
25085	12/31/2014	AW	APPLE-SMITH CORPORATION	404.00	O
25086	12/31/2014	AW	MENARDS, INC.	684.71	O
25087	12/31/2014	AW	MED3000	641.36	O
25088	12/31/2014	AW	LINDE GAS NORTH AMERICA LLC	32.54	O
25089	12/31/2014	AW	QUILL CORPORATION	64.47	O
25090	12/31/2014	AW	HEINRICH PAPER & SUPPLY	307.03	O
25091	12/31/2014	AW	BOUND TREE MEDICAL, LLC	404.21	O
25092	12/31/2014	AW	FIRE SAFETY SERVICES, INC.	219.00	O
25093	12/31/2014	AW	NORTH END PRESS	106.20	O
25094	12/31/2014	AW	DITTMAR SALES & SERVICE	32.10	O
25095	12/31/2014	AW	HERITAGE	154.30	O
25096	12/31/2014	AW	EMBLEM ENTERPRISES, INC.	282.44	O
1159-2014	12/31/2014	EW	US TREASURY DEPT. (EFT)	5,041.13	O
1160-2014	12/31/2014	EW	TREASURER, STATE OF OHIO	2,215.82	O
1161-2014	12/31/2014	EW	SCHOOL DISTRICT INCOME TAX	1,139.15	O
1162-2014	12/31/2014	EW	CITY OF LANCASTER INCOME TAX	902.14	O
1163-2014	12/31/2014	CH	PNC BANK, N.A.	366.34	O
	12/31/2014	EP	PAYROLL	18,778.21	C

Total: 52,243.74

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation
 Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

2015 TOWNSHIP ANNUAL APPROPRIATION RESOLUTION
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY, OHIO

FILED
 JUN 2 2015

John A. Slater, Jr.
 County Auditor, Fairfield County, OH

Appropriations

John A. Slater, Jr.

GENERAL FUND	
General Government - Personal Services	122,174.00
General Government - Other	50,550.00
Public Works - Other	0.00
Health - Other	38,840.32
Capital Outlay - Other	5,000.00
Debt Service - Principal	0.00
Debt Service - Interest	0.00
Transfers Out	5,000.00
	<u>221,564.32</u>
 MVL FUND	
Public Works - Other	20,000.00
 GAS TAX FUND	
Public Works - Other	100,000.00
 ROAD & BRIDGE FUND	
Public Works - Personal Services	130,850.00
Public Works - Other	292,000.00
Capital Outlay - Other	12,000.00
Transfers Out	81,000.00
	<u>515,850.00</u>
 ZONING FUND	
General Government - Personal Services	14,121.00
General Government - Other	3,000.00
	<u>17,121.00</u>
 FIRE OPERATIONS FUND	
Public Safety - Personal Services	892,750.00
Public Safety - Other	278,000.00
Capital Outlay - Other	500,000.00
Debt Service - Principal	0.00
Debt Service - Interest	0.00
Transfers Out	0.00
	<u>1,670,750.00</u>
 PERMISSIVE MVL FUND	
Public Works - Other	20,000.00
 FIRE APPARATUS FUND	
Capital Outlay - Other	174,500.00
 TOTAL APPROPRIATIONS	 <u>2,739,785.32</u>

Kevin W. Horn

 Kevin W. Horn, Trustee

Joseph J. Kemmerer

 Joseph J. Kemmerer, Trustee

Rayna L. Moellendick

 Rayna L. Moellendick, Trustee

James M. Snyder

 James M. Snyder, Fiscal Officer

Purchase Orders Issued
As Part of
Annual Appropriation Resolution

PO Number	Vendor	Account	Amount	PO Total
	Ohio Insurance Services - Medical	1000-110-221	\$ 20,000.00	
	Ohio Insurance Services - Medical	2031-330-221	\$ 26,000.00	
01-2015	Ohio Insurance Services - Medical	2191-220-221	\$110,000.00	\$ 156,000.00
	Ohio Insurance Services - Life	1000-110-222	\$ 100.00	
	Ohio Insurance Services - Life	2031-330-222	\$ 200.00	
02-2015	Ohio Insurance Services - Life	2191-220-222	\$ 1,000.00	\$ 1,300.00
	Ohio Insurance Services - Dental	1000-110-223	\$ 2,100.00	
	Ohio Insurance Services - Dental	2031-330-223	\$ 1,500.00	
03-2015	Ohio Insurance Services - Dental	2191-220-223	\$ 7,000.00	\$ 10,600.00
	Ohio Insurance Services - Vision	1000-110-224	\$ 1,300.00	
	Ohio Insurance Services - Vision	2031-330-224	\$ 750.00	
04-2015	Ohio Insurance Services - Vision	2191-220-224	\$ 3,000.00	\$ 5,050.00
	Ohio Insurance Services - Disability	1000-110-229	\$ 1,000.00	
	Ohio Insurance Services - Disability	2031-330-229	\$ 700.00	
05-2015	Ohio Insurance Services - Disability	2191-220-229	\$ 2,000.00	\$ 3,700.00
06-2015	Treasurer of State (UAN)	1000-110-313	\$ 4,200.00	\$ 4,200.00
	South Central Power	1000-120-351	\$ 1,500.00	
	South Central Power	2031-330-351	\$ 1,500.00	
07-2015	South Central Power	2191-220-351	\$ 20,000.00	\$ 23,000.00
	Lancaster Utilities (Natural Gas)	1000-120-353	\$ 3,000.00	
	Lancaster Utilities (Natural Gas)	2031-330-353	\$ 3,000.00	
08-2015	Lancaster Utilities (Natural Gas)	2191-220-353	\$ 10,000.00	\$ 16,000.00
09-2015	Fairfield County Auditor (Health Depa	1000-420-370	\$ 36,840.32	\$ 36,840.32
				\$ 256,690.32

Blanket Certificates Issued
As Part of
Annual Appropriation Resolution

GENERAL FUND	BC Number		Amount
1000-110-221	01-2015	Insurance - Medical	\$ 5,000.00
1000-110-223	02-2015	Insurance - Dental	\$ 150.00
1000-110-229	03-2015	Insurance - Other (disability)	\$ 325.00
1000-110-311	04-2015	Accounting & Legal Fees	\$ 6,000.00
1000-110-330	05-2015	Travel/expenses	\$ 1,000.00
1000-110-345	06-2015	Advertising	\$ 600.00
1000-110-360	07-2015	Contracted Services (bank charges)	\$ 2,000.00
1000-110-410	08-2015	Office supplies	\$ 1,500.00
1000-110-599	09-2015	Other	\$ 3,000.00
1000-120-323	10-2015	Repairs	\$ 3,000.00
1000-120-341	11-2015	Utilities - Telephone	\$ 4,000.00
1000-120-420	12-2015	Operating supplies	\$ 750.00
1000-410-599	13-2015	Cemetery Maintenance	\$ 2,000.00
1000-760-740	14-2015	Machinery, Equipment, Furniture	\$ 3,000.00
MVL FUND			
2011-330-420	15-2015	Operating supplies (stone/asphalt/salt/cinders)	\$ 20,000.00
ROAD & BRIDGE FUND			
2031-330-221	16-2015	Insurance - Medical	\$ 6,000.00
2031-330-323	17-2015	Repairs (building & equipment)	\$ 15,000.00
2031-330-341	18-2015	Utilities - Telephone	\$ 500.00
2031-330-360	19-2015	Contracted Services	\$ 5,000.00
2031-330-420	20-2015	Operating supplies	\$ 80,000.00
2031-330-430	21-2015	Small Tools/Minor Equipment	\$ 4,000.00
2031-330-599	22-2015	Other	\$ 5,000.00
ZONING FUND			
2181-130-599	23-2015	Other expenses	\$ 3,000.00
FIRE OPERATIONS FUND			
2021-220-221	24-2015	Insurance - Medical	\$ 15,000.00
2191-220-318	25-2015	Training	\$ 11,000.00
2191-220-322	26-2015	Garbage and Trash Removal	\$ 1,000.00
2191-220-323	27-2015	Repairs	\$ 45,000.00
2191-220-341	28-2015	Utilities - Telephone	\$ 3,500.00
2191-220-360	29-2015	Contracted Services (EMS Billing & Lockbox)	\$ 16,000.00
2191-220-410	30-2015	Supplies - Office	\$ 1,500.00
2191-220-420	31-2015	Supplies - Operating	\$ 45,000.00
2191-220-430	32-2015	Small Tools/Minor Equipment	\$ 5,000.00
2191-220-490	33-2015	Supplies - Other (Uniforms)	\$ 14,000.00
2191-220-519	34-2015	Dues/fees/licenses	\$ 7,000.00
2191-220-599	35-2015	Other	\$ 5,000.00
2191-760-740	36-2015	Equipment - Tools/Gear	\$ 10,000.00
PERMISSIVE MVL FUND			
2231-330-420	37-2015	Operating supplies (salt/cinders)	\$ 20,000.00
			\$ 369,825.00