

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
JULY 3, 2014
9:00 AM

The meeting was called to order at 9:00 AM by Chairman Moellendick with Trustees Horn and Moellendick present.

Minutes from the June 19 meeting were approved as submitted.

Fiscal Officer reported the following receipts since the last meeting:

Cigarette license fee	75.00
James Swackhammer	168.61
Fifth Third Bank	178.42
PNC Bank	605.59
Community Room rent	225.00
EMS billing	6,559.82
PERSO insurance	6,866.00
LocGov/MVL/Gas/PMVL	<u>13,259.94</u>
	27,938.38

Fiscal Officer submitted a reconciled bank statement for June.

The independent public accountant began the 2012-2013 financial audit on July 1. The Auditor of State has approved conducting the audit using Agreed Upon Procedures that will reduce the cost.

14-038 Mr. Horn moved to issue a Purchase Order for \$4,500 to Balestra, Harr & Scherer CPAs for the 2012-2013 financial audit; seconded by Ms. Moellendick. Voting: Horn - yes; Kemmerer - absent; Moellendick - yes. Motion passed.

The public hearing was conducted on the 2015 budget. There was no public comment.

14-039 Mr. Horn moved to adopt the budget for 2015; seconded by Ms. Moellendick. Voting: Horn - yes; Kemmerer - absent; Moellendick - yes. Motion passed.

Mr. and Mrs. Neibling expressed their concerns to Trustees regarding the recently completed design work for improvements to Snoko Hill Road. Trustees stated that there were no plans to proceed with the project within the next several years. Trustees will notify residents if any decision is made to proceed with the project.

Jeff Baird provided construction drawings and a resolution for Trustees to approve drawings so that work can begin acquiring right-of-way and negotiating work agreements for the Rainbow Drive culvert replacement. The cost of acquiring right-of-way is estimated to be \$4,000-\$5,000.

14-040 Ms. Moellendick moved to approve construction drawings for the Rainbow Drive Culvert Replacement project; seconded by Mr. Horn. Voting: Horn - yes; Kemmerer - absent; Moellendick - yes. Motion passed.

14-041 Ms. Moellendick moved to make a supplemental appropriation of \$5,000 in the Road & Bridge Fund from Other to Land and to issue a Purchase Order for \$5,000 to the Fairfield County Engineer for right-of-way acquisition for the Rainbow Drive culvert replacement project; seconded by Mr. Horn. Voting: Horn - yes; Kemmerer - absent; Moellendick - yes. Motion passed.

Mr. Bowman reported one permit issued for \$50. The junk car complaint at 5395 Tschopp Road was investigated. The vehicle does not meet the criteria for a junk car. A letter of complaint was received from Annabelle Kemmer stating the neighbor's new fence is located in the leach bed. Mr. Bowman

said that there is nothing in Section 8.4(D) of the Zoning Resolution regulating placement of fences in leach beds and Section 8.7 only prohibits accessory structures from being located in a leach bed. A fence is not defined as an accessory structure. Mr. Bowman received an email from Paul Kemmer stating that the height of Mr. Nelson's fence exceeds the allowable 6 ft. height. Mr. Bowman has advised Mr. Nelson to trim the fence to the allowable height. In a second complaint involving Mr. Christy's sign for a mower repair business, per Trustees, the sign is permitted because the business is grandfathered. Mr. Bowman provided Mr. Kemmer with information on filing a Zoning appeal.

Some of the alleged junk vehicles on Valley View Road have been moved, some have been removed and the rest do not meet the criteria for being a junk vehicle.

Chief Fey reported on Fire department activity. They will have vehicles in the Lancaster July Fourth parade. Lt. Smith and Corey Richards will attend the VFIS emergency vehicle operator course. A meeting was held with Mike Jackson and Stephanie Rutter of Air Evac to discuss the septic system. Stephanie must take the information back to her bosses for action. Materials for the Phase I energy conservation program have been purchased/ordered. An informational quote of \$6,800 was received for insulating the ceiling areas on the south side of the station.

Trustees verbally approved \$800 for Mike Ferguson to attend a 5 day wellness and fitness class at West Licking and a \$175 reimbursement for Mike Hutton to attend the Ohio Fire Expo.

Chief Fey requested that Jeff Wright be removed from active payroll. Mr. Wright has not requested shifts and indicated that he does not have the time to remain on the part-time schedule. Chief Fey is researching ways to develop a 'lounge' area in the bunk room by reconfiguring lockers and beds.

In response to Chad Mathias' request to restore sick leave used as a result of the rescue accident, the Fiscal Officer certified that Mr. Mathias used 184.0 hours of sick leave.

14-042 Ms. Moellendick moved to restore 184.0 hours of sick leave to Chad Mathias to replace sick leave used due to the February rescue accident; seconded by Mr. Horn. Voting: Horn - yes; Kemmerer - absent; Moellendick - yes. Motion passed.

A contract/proposal was received from 2LMN Engineering for the Pleasant Township Fire Station Sanitary Sewer design.

14-043 Mr. Horn moved to make a supplemental appropriation of \$25,000 in the General Fund for Engineering Services and to issue a Purchase Order for \$25,000 to 2LMN Engineering for surveying, design and bidding assistance services for constructing a sanitary sewer for Fire Station 1; seconded by Ms. Moellendick. Voting: Horn - yes; Kemmerer - absent; Moellendick - yes. Motion passed.

All bills submitted were approved for payment.

Ms. Moellendick moved to adjourn; seconded by Mr. Horn. Meeting adjourned at 10:30 AM



Chairman



Fiscal Officer

PAYMENT REGISTER
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY
 Accounting Payroll
 From 06/20/2014 to 07/03/2014

Warrant Number	Date	Type	Vendor/Payee	Amount	Status
24743	06/26/2014	WH	IAFF LOCAL 4673	228.00	O
24744	06/26/2014	WH	SECURITY BENEFIT	220.00	O
24745	06/26/2014	AW	OHIO INSURANCE SERVICES AGENCY, INC.	12,281.03	O
24746	06/26/2014	AW	OHIO PUBLIC ENTITY CONSORTIUM	185.00	O
24747	06/26/2014	AW	TIME WARNER CABLE	145.95	O
24748	06/26/2014	AW	VERIZON WIRELESS	34.21	O
24749	06/26/2014	AW	FAIRFIELD MEDICAL CENTER	211.68	O
572-2014	06/26/2014	EW	TREASURER, STATE OF OHIO	1,291.24	C
573-2014	06/26/2014	EW	SCHOOL DISTRICT INCOME TAX	711.04	C
574-2014	06/26/2014	EW	CITY OF LANCASTER INCOME TAX	559.23	C
575-2014	06/26/2014	CH	SOUTH CENTRAL POWER CO.	1,350.65	O
24750	06/30/2014	AW	AT&T	187.75	O
576-2014	06/30/2014	CH	PNC BANK, N.A.	373.64	C
24751	07/03/2014	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	620.08	O
24752	07/03/2014	AW	KEVIN W. HORN	680.38	O
24753	07/03/2014	AW	RAYNA L. MOELLENDICK	379.26	O
24754	07/03/2014	AW	JAMES M. SNYDER	1,821.51	O
24755	07/03/2014	AW	JOHN A. BOWMAN	38.94	O
24756	07/03/2014	AW	FRANK GATES SERVICE CO.	2,119.00	O
24757	07/03/2014	AW	TREASURER, STATE OF OHIO	100.00	O
24758	07/03/2014	AW	YARD BUTLER LAWN & LANDSCAPE SERVICE	1,050.00	O
24759	07/03/2014	AW	LOCKWOOD LANIER MATHIAS & NOLAND, INC.	2,550.00	O
24760	07/03/2014	AW	R. D. HOLDER OIL CO.	346.67	O
24761	07/03/2014	AW	SPRINT COMMUNICATIONS	10.50	O
24762	07/03/2014	AW	BOUND TREE MEDICAL, LLC	183.85	O
24763	07/03/2014	AW	QUILL CORPORATION	248.94	O
24764	07/03/2014	AW	FASTENAL COMPANY	182.76	O
24765	07/03/2014	AW	MCBRIDE COMPANY	140.80	O
24766	07/03/2014	AW	SUTPHEN CORPORATION	12,005.00	O
24767	07/03/2014	AW	FINLEY FIRE EQUIPMENT	646.43	O
24768	07/03/2014	AW	MID-STATE TIRE CO., INC.	2,109.72	O
24769	07/03/2014	AW	WASHINGTON AUTO PARTS	2.46	O
24770	07/03/2014	AW	MED3000	91.75	O
611-2014	07/03/2014	EW	US TREASURY DEPT. (EFT)	3,662.71	C
612-2014	07/03/2014	EW	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	2,525.30	C
613-2014	07/03/2014	EW	OHIO POLICE & FIRE PENSION FUND	7,553.88	C
	07/03/2014	EP	PAYROLL	16,191.20	C
Total:				73,040.56	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation
 Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

PLEASANT TOWNSHIP TRUSTEES
MEETING ATTENDANCE

Date: July 3, 2014

Type Meeting: Regular

Name	Name
Jeff Baird	
Mary Neibling	
Robert Neibling	