

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
JANUARY 16, 2014  
5:30 PM

The meeting was called to order at 5:30 PM by Chairman Moellendick with all Trustees present.

Minutes from the January 2 meeting were approved as submitted.

Fiscal Officer reported the following receipts since the last meeting:

Fifth Third Bank interest	0.02
Zoning	40.00
Community Room rent	450.00
Community Action	500.00
Air Evac	1,500.00
EMS billing	<u>3,114.08</u>
	5,604.10

Fiscal officer provided a copy of the Annual Financial Report and notice was published January 12. Payroll correction for Jeremy Kraner was updated. Mr. Kraner was originally paid for all hours at straight time and is owed \$72.96 for the holiday pay difference. In order to maintain consistency between hours worked reported in UAN and the payroll spreadsheet, Mr. Kraner's pay rate was adjusted for the January 16 pay by increasing the straight time rate by \$2.02/hour for 36 hours and the holiday rate by \$0.02/hour for 12 hours.

Chairman Moellendick signed a renewal of the drug testing agreement with FMC at the same terms.

Fiscal Officer requested a motion to open a Then & Now purchase order for Volunteer insurance renewal with VFIS.

*14-004 Mr. Kemmerer moved to issue a Then & Now Purchase Order for \$2,603 to Ohio Public Risk Insurance Agency for installment 3 of 3 for Volunteer insurance coverage; seconded by Mr. Horn. Voting: Horn - yes; Kemmerer - yes; Moellendick - yes; Motion passed.*

Fiscal Officer noted the need to complete the annual PERRP report to BWC. Chief Fey has received the report form information and will be preparing the report.

Ms. Peggy Rounds addressed Trustees regarding the proposed Bluegrass pipeline. Construction is planned for 2015 and the proposed route shows road crossings of Elder, lake, Stringtown and Old Millersport Roads and SR 37 and SR 188. Trustees noted any concerns with construction methods and expressed their preference of boring road crossings.

Mike Hutton reported that Chief Fey has been nominated for the annual Knights of Columbus Blue Coat award.

Mr. Bowman reported there were not permits issued since the last meeting.

Chief Fey reported on recent fire and accident activity. Lt. Mike Smith has been placed in charge of supplies. Code locks have been installed to secure doors to the weight room and Community Room storeroom due to incidents of children found playing in the weight room and Community Room renters using appliance belonging to the Association. Surplus equipment has been inventoried and is available for inspection to determine value and how to dispose.

There was discussion of a newly implemented Fire Department internal purchase order/requisition system to document, track and control expenses. The Fiscal Officer noted that he did not need to have a copy of purchase orders included with invoices received at the department. The Fiscal Officer

said he can provide a monthly Appropriation Payment Report showing the payments made in each expense account to aid in comparing expenses to appropriations and available funds.

Two houses on Ewing Street owned by FMS are available for fire training. A training exercise will be conducted on January 26. A new floor has been installed in the training trailer and a shelter house post was recently damaged by a firefighter while plowing snow. There is no structural danger and the post will be replaced as weather permits.

Trustees were requested to approve purchase of 100 T-shirts from Professional Screenprinting for all full-time, part-time and volunteer personnel at a cost of approximately \$875 (\$825 for basic shirts and an allowance of \$50 for sizes bigger than Large). This is to implement a change in dress code to replace polo shirts that are both more expensive and made of a synthetic material that poses a risk when exposed to high temperatures encountered in a fire. Fiscal Officer advised that all uniform funds are encumbered by a Blanket Certificate and the cost should be applied to the Blanket Certificate.

*14-005 Mr. Horn moved to approve the purchase of 100 T-shirts from Professional Screenprinting, Inc. at a cost of approximately \$875; seconded by Mr. Kemmerer. Voting: Horn - yes; Kemmerer - yes; Moellendick - yes; Motion passed.*

Chief Fey stated that Volunteer Sean Tobin is being removed from the Volunteer roster due to lack of participation.

Ms. Moellendick reported that the Fairfield County Court of Common Pleas (Judge Martin) has rendered a decision affirming the Board of Trustees decision to terminate Jeff Mathias as Fire Chief. She will be attending the DAC meeting on January 27 and will meet with Assistant Prosecutor Jason Dolin on January 22 to discuss the request by Emanuel Lutheran Church to transfer the cemetery at SR 188 and Mudhouse Road to the Township. Cold patch is \$120/ton in Lancaster and \$100/ton in Columbus, so Rick and Harmon will be getting cold patch from Columbus.

Mr. Kemmerer said that he did not attend the recent Regional Planning Commission meeting. The original meeting was cancelled and rescheduled and he had snow plowing obligations on the new meeting date.

Trustees discussed road load limits.

*14-006 Ms. Moellendick moved to order a 50% load reduction on the following roads, the list to be provided to the County Engineer and to become effective when County Commissioners enact load limits on County roads :*

*Stringtown Road – Lancaster City limits to Township Line*

*Carroll-Eastern Road – Stringtown Road to SR 188*

*Marquette Drive – Stringtown Road to Old Mill Road*

*Old Mill Road – SR 37 to Old Millersport Road*

*Old Millersport Road – City limits to Pleasantville Road*

*Mud House Road – SR 188 to Lake Road*

*Darfus Road – Mud House Road to Coonpath Road*

*Barry Road – Elder Road to Lake Road*

*Elder Road – Richland Road to US 22*

*George Road – All*

*Valley View Road – All*

*Rainbow Drive – SR 37 to Township Line*

*Snoke Hill Road – US 22 to Wheeling Road*

*Fre-Mar Road – All*

*Ginder Road – Stringtown Road to Fre-Mar Road*

*Nicholas Drive – All*

*Sherry Lane – All*

*Seconded by Mr. Horn. Voting: Horn - yes; Kemmerer - yes; Moellendick - yes; Motion passed.*

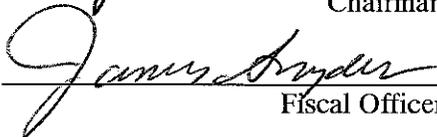
Mid-Ohio Tree Service completed removal of trees on Ridge Road and Stringtown Road.

Mr. Horn reported that culverts at 1360, 1370 and 1380 North High Street need to be repaired. One culvert is under sized and has a mailbox post driven through it. Drainage problems divert water onto the road and cause road damage and create a safety hazard of ice on the road in the winter. A letter will be sent to property owners giving them 60 days to repair/replace the culverts.

All bills submitted were approved for payment.

Ms. Moellendick moved to adjourn; seconded by Mr. Horn. Meeting adjourned at 6:52 PM

  
\_\_\_\_\_  
Chairman

  
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Fiscal Officer

**LEGAL NOTICE**

**Financial Report** - The 2013 Annual Financial Report for Pleasant Township, Fairfield County, Ohio is available for public inspection at the Township offices.  
**2014 Meeting Schedule** - Pleasant Township Trustees will hold regular meetings on the **first and third Thursday of each month at 5:30 PM** at the Township offices, 3005 Lancaster-Thornville Road NE, Lancaster, Ohio.

James M. Snyder, Fiscal Officer  
(Pub:LEG,Jan12,14#4838020)

PAYMENT REGISTER  
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY  
 Accounting Payroll  
 From 01/03/2014 to 01/16/2014

Warrant Number	Date	Type	Vendor/Payee	Amount	Status
39-2014	01/04/2014	CH	LANCASTER UTILITIES COLLECTION OFFICE	837.38	C
24455	01/08/2014	AW	MURRAY'S AUTO PARTS	114.82	O
24456	01/08/2014	AW	HP ONLINE STORE - PUBLIC SECTOR	531.79	O
24457	01/08/2014	AW	POWERNET GLOBAL COMMUNICATIONS	19.45	O
24458	01/08/2014	AW	CARTER JONES LUMBER COMPANY	424.46	O
24459	01/08/2014	AW	INTERSTATE BILLING SERVICE, INC.	889.29	O
24460	01/08/2014	AW	CENTRAL AUTO & FARM CENTER	25.99	O
24461	01/08/2014	AW	LINDE GAS NORTH AMERICA LLC	6.26	O
40-2014	01/08/2014	EW	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	2,978.11	C
41-2014	01/08/2014	EW	OHIO POLICE & FIRE PENSION FUND	7,358.15	C
24462	01/16/2014	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	783.23	O
24463	01/16/2014	AW	SPEEDWAY SUPERAMERICA, LLC	3,525.66	O
24464	01/16/2014	AW	T & M REGISTRATION SERVICES	150.00	O
24465	01/16/2014	AW	OSBURN ASSOCIATES, INC.	180.53	O
24466	01/16/2014	AW	DANIEL A. MATTIS	365.00	O
24467	01/16/2014	AW	ADVANCE AUTO PARTS	12.78	O
24468	01/16/2014	AW	DeLILLE OXYGEN CO.	16.00	O
24469	01/16/2014	AW	AGT BATTERY SUPPLY	281.36	O
24470	01/16/2014	AW	LINDE GAS NORTH AMERICA LLC	171.53	O
24471	01/16/2014	AW	QUILL CORPORATION	308.50	O
24472	01/16/2014	AW	I KNOW A GUY APPAREL	110.00	O
24473	01/16/2014	AW	PENNCARE	405.00	O
24474	01/16/2014	AW	HP ONLINE STORE - PUBLIC SECTOR	110.00	O
24475	01/16/2014	AW	FINLEY FIRE EQUIPMENT	1,166.95	O
24476	01/16/2014	AW	S & S AGGREGATES, INC.	277.24	O
24477	01/16/2014	AW	CARGILL, INCORPORATED	4,585.10	O
83-2014	01/16/2014	EW	US TREASURY DEPT. (EFT)	5,881.92	C
84-2014	01/16/2014	EW	OHIO DEFERRED COMPENSATION PROGRAM	750.00	C
	01/16/2014	EP	PAYROLL	22,257.05	C
Subtotal:				54,523.55	
Adjustments:					
Total Amount Pending For Accounting:					
Total Amount Pending for Payroll:					
Total:				54,523.55	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation  
 Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

**PLEASANT TOWNSHIP TRUSTEES**  
**MEETING ATTENDANCE**

Date: January 16, 2014

Type Meeting: Regular

Name	Name
Peggy Rands, Higgins Apple ✓	
all Brian Malone ✓	
CAPT HUTTON	
CAPT SLEVLA	