

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES  
 YEAR-END MEETING  
 DECEMBER 27, 2013  
 9:00 AM

The meeting was called to order at 9:00 AM by Chairman Moellendick with all Trustees present. Minutes from the December 19 regular meeting were approved as submitted.

Fiscal Officer reported the following receipts since the last meeting:

Fifth Third interest	110.96
EMS billing	1,197.49
LocGov/MVL/Gas/PMVL	<u>12,607.70</u>
	13,916.15

The 2013 Annual Financial Report will be completed and available for public inspection at the Township hall on January 13. W2s should be distributed by January 2. A refund was requested by James Snyder for cancellation of a Community Room reservation.

Carryover purchase orders were discussed.

13-082 Ms. Moellendick moved to establish the following carryover purchase orders:

<i>Cargill</i>	<i>\$2,259.83</i>
<i>Carter Lumber</i>	<i>\$424.46</i>
<i>Interstate Billing</i>	<i>\$889.29</i>
<i>Lacal Equipment Co.</i>	<i>\$1,548.92</i>
<i>Lowe's</i>	<i>\$842.81</i>
<i>Murray's Auto Parts</i>	<i>\$114.82</i>
<i>Osburn Signs</i>	<i>\$180.53</i>
<i>S &amp; S Aggregates</i>	<i>\$277.24</i>
<i>Speedway</i>	<i>\$2,004.36</i>
<i>Stephens Publishing</i>	<i>\$1,654.29</i>

*Seconded by Mr. Gavin. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes. Motion passed*

Temporary appropriations are needed for the January 2 payroll.

13-083 Mr. Kemmerer moved to make the following 2014 temporary appropriations:

<i>2031-330-190-0000 Salaries</i>	<i>\$5,000.00</i>
<i>2031-330-213-0000 Medicare</i>	<i>\$200.00</i>
<i>2191-220-190-0000 Salaries</i>	<i>\$15,000.00</i>
<i>2191-220-190-0001 Overtime</i>	<i>\$5,000.00</i>
<i>2191-220-190-0003 Part Time</i>	<i>\$15,000.00</i>
<i>2191-220-212-0000 FICA</i>	<i>\$1,000.00</i>
<i>2191-220-213-0000 Medicare</i>	<i>\$1,000.00</i>

*Seconded by Ms. Moellendick. Voting: Gavin - yes, Kemmerer - yes, Moellendick - yes; motion approved.*

Personnel matters, insurance and mileage/cellular reimbursement were discussed.

13-084 Ms. Moellendick moved to establish the following 2014 reimbursements and benefits:

*Mileage reimbursement rate of \$0.56/mile.*

*Cellular reimbursement rate of \$30.00 per month for Fiscal Officer, Trustees and Fire Chief. Broadband internet reimbursement of \$20.00 per month for Fiscal Officer.*

*To provide insurance programs for the Fiscal Officer, Trustees, and full-time employees as follows:*

- Group Medical insurance*
- Group Dental insurance*
- Group Vision insurance*
- Group Short Term Disability insurance*
- Group Life insurance*

*Pleasant Township will pay the full cost of the group insurance plans. Officials or employees electing not to participate in the group medical, dental, vision or disability plans, or denied coverage by the group plans, will be reimbursed out-of-pocket premiums up to the average premium the Township is paying for all Officials and employees in the group medical plan, per AOS Bulletin 96-002. Officials or employees electing not to participate in the group life insurance plan, or denied coverage for group life insurance, will be reimbursed out-of-pocket premiums up a maximum of \$2,000.00.*

*Full-time employees, and other employees as may be designated by Trustees, will receive Township paid insurance as approved by the board. Vacation, sick leave and paid holidays will be as specified in the Township Personnel Policies and Procedures Manual.*

*Seconded by Mr. Gavin. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; motion approved.*

Various pay rates were discussed. No raise will be granted to the Zoning Inspector.

13-085 *Mr. Gavin moved to grant raises of \$0.55/hour to Road workers Harmon Wyeth (\$19.00/hr) and Rick Boyer (\$16.35/hr); seconded by Ms. Moellendick. Voting: Gavin - yes, Kemmerer - yes, Moellendick - yes; motion approved.*

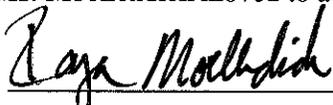
13-086 *Ms. Moellendick moved to grant raises of \$0.15/hour to part-time firefighters (\$11.30/hour for Basic, \$12.30/hour for Medic); seconded by Mr. Kemmerer. Voting: Gavin - yes, Kemmerer - yes, Moellendick - yes; motion approved.*

All bills submitted were approved for payment.

Mr. Kemmerer advised that the driveway at 3000 Valley View Road was discharging water onto the roadway and had formed a large area of ice on the road. The property owner needs to correct the drainage problem. Also, the road workers need to inspect 5485 Ireland Road to size a culvert.

The meeting time/dates will remain the same in 2014, the first and third Thursday of the month at 5:30 PM.

Ms. Moellendick moved to adjourn; seconded by Mr. Gavin. Meeting adjourned at 9:30 AM

  
\_\_\_\_\_  
Chairman

  
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Fiscal Officer

PAYMENT REGISTER  
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY  
 Accounting Payroll  
 From 12/20/2013 to 12/27/2013

Warrant Number	Date	Type	Vendor/Payee	Amount	Status
24426	12/20/2013	AW	JOSEPH J. KEMMERER	90.00	O
24427	12/20/2013	AW	MAGIC NEEDLE EMBROIDERY	268.85	O
24428	12/20/2013	AW	BRUCE MCKENZIE	64.02	O
24429	12/20/2013	AW	OHIO STATE FIREFIGHTERS ASSOCIATION	100.00	O
1103-2013	12/26/2013	EP	ANDREW P. FEY	2,205.54	C
1104-2013	12/26/2013	EP	RYAN D. WYSE	1,030.31	C
1106-2013	12/26/2013	EW	US TREASURY DEPT. (EFT)	657.15	C
24430	12/27/2013	WH	IAFF LOCAL 4673	228.00	O
24431	12/27/2013	WH	SECURITY BENEFIT	400.00	O
24432	12/27/2013	AW	OHIO INSURANCE SERVICES AGENCY, INC.	12,407.51	O
24433	12/27/2013	AW	OHIO PUBLIC ENTITY CONSORTIUM	154.34	O
24434	12/27/2013	AW	TIME WARNER CABLE	135.95	O
24435	12/27/2013	AW	STATE ELECTRIC SUPPLY CO.	40.01	O
24436	12/27/2013	AW	LINE-X OF LANCASTER	125.00	O
24437	12/27/2013	AW	VERIZON WIRELESS	34.11	O
24438	12/27/2013	AW	S & S AGGREGATES, INC.	518.96	O
24439	12/27/2013	AW	CARGILL, INCORPORATED	7,076.92	O
24440	12/27/2013	AW	KEITH TAYLOR TRUCKING, INC.	666.15	O
24441	12/27/2013	AW	FINLEY FIRE EQUIPMENT	973.94	O
24442	12/27/2013	AW	BOUND TREE MEDICAL, LLC	736.30	O
24443	12/27/2013	AW	HERITAGE	364.20	O
24444	12/27/2013	AW	MOTOROLA SOLUTIONS, INC.	126.00	O
24445	12/27/2013	AW	I KNOW A GUY APPAREL	3,480.00	O
24446	12/27/2013	RW	James Snyder	75.00	O
1107-2013	12/27/2013	EW	TREASURER, STATE OF OHIO	1,277.14	C
1108-2013	12/27/2013	EW	SCHOOL DISTRICT INCOME TAX	756.91	C
1109-2013	12/27/2013	EW	CITY OF LANCASTER INCOME TAX	471.55	C

Subtotal: 34,463.86

Adjustments:

Total Amount Pending For Accounting:

Total Amount Pending for Payroll:

Total: 34,463.86

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation  
 Status: O - Outstanding, C - Cleared, V - Voided, B - Batch