

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
DECEMBER 19, 2013
5:30 PM

The meeting was called to order at 5:30 PM by Chairman Moellendick with all Trustees present.

Minutes from the December 5 regular meeting were approved as submitted.

Fiscal Officer reported the following receipts since the last meeting:

Zoning	500.00
Community Room rent	475.00
County Engineer	1,750.00
EMS billing	3,212.29
	5,937.29

Liquor Control Commission provided information on a permit for Valley View Clubs and requested a response from Trustees indicating if a hearing was requested. Trustees verbally approved not requesting a hearing. Fiscal Officer will complete and return the form indicating that no hearing is requested.

An end-of-year meeting was discussed. The meeting will be held at 9:00 AM on Friday, December 27. At that time, pay raises will be discussed and temporary appropriations made for the January 2 payroll.

Re-appointment of Michelle Hampson to the Board of Zoning Appeals was discussed. Ray Baskin had previously accepted re-appointment.

13-076 Ms. Moellendick moved to re-appoint Ray Baskin to the Zoning Commission and Michelle Hampson to the Board of Zoning Appeals for a five year term January 1, 2014 through December 31, 2018; seconded by Mr. Gavin. Voting: Gavin – yes; Kemmerer – yes, Moellendick – yes. Motion approved.

Mr. Bowman reported no permits issued. He provided a report of activity for the year 2013.

Assistant Chief Ryan Wyse provided the Fire Department report. The department assisted Lancaster on a fire at the Retrieve company on Quarry Road. There was an exposure to cadmium requiring gear to be inspected and cleaned. All personnel were sent to FirstMed for precautionary blood work. Retrieve will be responsible for all costs associated with the cleanup and medical tests.

It was requested that Jarrid Daily be removed as a Volunteer due to no participation and that Jessica Dryden be appointed a Volunteer Firefighter.

13-077 Ms. Moellendick moved to appoint Jessica Dryden as a Volunteer Firefighter and remove Jarrid Daily from the Volunteer roster effective immediately; seconded by Mr. Kemmerer. Voting: Gavin – yes; Kemmerer – yes, Moellendick – yes. Motion approved.

There was a question about processing of vacation for the full time personnel. Fiscal Officer said that the contract/policy follows Federal personnel policy with the vacation year beginning with the first full pay period in the calendar year. The end of the 2013 vacation year will be January 11 with any excess hours paid January 16.

The undated invoices from Magic Needle and overspending appropriations in the Uniform line item were discussed. Ryan said that they were implementing an internal requisition control system to prevent problems like this.

13-078 Ms. Moellendick moved to make a Supplemental Appropriation of \$1,000 in the Fire Fund from Liability Insurance to Uniforms and to issue a Then & Now Purchase Order for \$268.85 to Magic Needle Embroidery; seconded by Mr. Gavin. Voting: Gavin – yes; Kemmerer – yes, Moellendick – yes. Motion approved.

Roy Tailor is apparently supplying uniforms only to Columbus Fire. Class A uniforms will now be ordered from The Fire House. The \$1,500 PO previously issued to Roy Tailor will be closed and re-issued to The Fire House. An electrical short was causing the problems with E-572. It has been repaired and is back in service. Pay for the part time firefighters was discussed. Ryan said the rate should be closer to \$13-\$14 per hour and he will provide a list of other department pay rates. Purchase of the internet programmable thermostat was discussed. Ryan will install it.

13-079 Mr. Kemmerer moved to issue a Purchase Order for \$575 (\$545 plus \$30 S&H est.) to Proliphix for an IMT550 thermostat; seconded by Mr. Gavin. Voting: Gavin – yes; Kemmerer – yes, Moellendick – yes. Motion approved.

Ms. Moellendick presented a bill from Bruce McKenzie, 1903 Pleasantview Drive, for a mailbox alleged to have been damaged by a snowplow.

13-080 Mr. Gavin moved to reimburse Bruce McKenzie \$64.02 for replacement of a mailbox damaged by a Township snowplow; seconded by Mr. Kemmerer. Voting: Gavin – yes; Kemmerer – yes, Moellendick – yes. Motion approved.

No drawings or plans have been received on the Snoke Hill Road project. The October 14 invoice for \$2,550 from Lockwood, Lanier, Mathias & Noland will remain unpaid until plans and drawings are received. Kaffenbarger has installed the toolbox and corrected issues with the cab guard. Their check can be released.

Trustees discussed a temporary pay supplement for Acting Chief Fey and Assistant Chief Wyse to recognize the significant extra time and effort they have expended since August to maintain department operations.

13-081 Mr. Gavin moved to establish a temporary supplemental pay of \$500/month for Acting Chief Andy Fey and \$250/month for Assistant Chief Ryan Wyse. The pay will be a salary item paid monthly on the second pay of the month beginning January 1 and payment for five months (August-December), is approved.; seconded by Ms. Moellendick. Voting: Gavin – yes; Kemmerer – yes, Moellendick – yes. Motion approved.

All bills submitted were approved for payment except for the Phoenix payment for turnout gear. That payment will be held pending confirmation of receipt of all gear.

Mr. Gavin moved to adjourn; seconded by Ms. Moellendick. Meeting adjourned at 6:36 PM.



Chairman



Fiscal Officer

PAYMENT REGISTER
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY
 Accounting Payroll
 From 12/06/2013 to 12/19/2013

Warrant Number	Date	Type	Vendor/Payee	Amount	Status
1057-2013	12/11/2013	EW	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	3,399.50	C
24395	12/12/2013	AW	BOUND TREE MEDICAL, LLC	466.48	O
24396	12/12/2013	AW	DeLILLE OXYGEN CO.	16.00	O
24397	12/12/2013	AW	I KNOW A GUY APPAREL	128.00	O
24398	12/12/2013	AW	EMBLEM ENTERPRISES, INC.	164.94	O
24399	12/12/2013	AW	UNITED PARCEL SERVICE, INC.	5.89	O
24400	12/12/2013	RW	KIM SMITH	100.00	O
1058-2013	12/12/2013	EW	OHIO POLICE & FIRE PENSION FUND	10,227.54	C
24401	12/19/2013	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	783.23	O
24402	12/19/2013	AW	TREASURER, STATE OF OHIO	840.00	O
24403	12/19/2013	AW	HANLEY PRINT & PROMOTIONS	37.42	O
24404	12/19/2013	AW	MICHAEL R. GAVIN	759.75	O
24405	12/19/2013	AW	RAYNA L. MOELLENDICK	366.39	O
24406	12/19/2013	AW	JAMES M. SNYDER	1,515.92	O
24407	12/19/2013	AW	CALANDRA INDUSTRIAL SUPPLY CO.	17.73	O
24408	12/19/2013	AW	KEITH TAYLOR TRUCKING, INC.	329.10	O
24409	12/19/2013	AW	CARGILL, INCORPORATED	2,370.20	O
24410	12/19/2013	AW	SPEEDWAY SUPERAMERICA, LLC	1,815.93	O
24411	12/19/2013	AW	FAIRFIELD COUNTY REGIONAL PLANNING COMMISS	1,378.00	O
24412	12/19/2013	AW	LAWRENCE E. NEEL, JR.	15.00	O
24413	12/19/2013	AW	H. EDWARD SHAW	15.00	O
24414	12/19/2013	AW	B. D. SAMPSON	15.00	O
24415	12/19/2013	AW	SUSAN TURNER	15.00	O
24416	12/19/2013	AW	ANDREW J. SMITH	290.00	O
24417	12/19/2013	AW	RUMPKE	71.49	O
24418	12/19/2013	AW	ADVANCE AUTO PARTS	42.98	O
24419	12/19/2013	AW	OCCUPATIONAL HEALTH DYNAMICS	595.00	O
24420	12/19/2013	AW	MED3000	1,208.90	O
24421	12/19/2013	AW	ANDREW P. FEY	194.46	O
24422	12/19/2013	AW	AGT BATTERY SUPPLY	99.88	O
24423	12/19/2013	AW	FAIRFIELD MEDICAL CENTER	31.50	O
24424	12/19/2013	AW	PHOENIX SAFETY OUTFITTERS	16,561.23	O
24425	12/19/2013	AW	STATE ELECTRIC SUPPLY CO.	50.91	O
1101-2013	12/19/2013	EW	US TREASURY DEPT. (EFT)	4,703.61	C
1102-2013	12/19/2013	EW	OHIO DEFERRED COMPENSATION PROGRAM	750.00	C
	12/19/2013	EP	PAYROLL	19,865.96	C

Subtotal: 69,247.94

Adjustments:

Total Amount Pending For Accounting:

Total Amount Pending for Payroll:

Total: 69,247.94

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation
 Status: O - Outstanding, C - Cleared, V - Voided, B - Batch