

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
DECEMBER 5, 2013  
5:30 PM

The meeting was called to order at 5:30 PM by Chairman Moellendick with all Trustees present.

Minutes from the November 21 regular meeting were approved as submitted.

Fiscal Officer reported the following receipts since the last meeting:

Fifth Third Bank	1.25
Zoning	100.00
Community Room rent	325.00
PNC Bank	509.81
Air Evac	1,500.00
EMS billing	7,020.42
LocGov/MVL/Gas/PMVL	<u>13,029.95</u>
	22,486.43

Fiscal Officer presented a reconciled bank statement for November. Updated labor posters are available for posting at the Township and Fire Department. Fiscal Officer requested a status update on the Kaffenbarger payment. Check will be held until the toolbox and guard issues are resolved.

Trustee appointments to the Volunteer Fire Fighters Dependents Fund for 2014 were discussed.

*13-073 Ms. Moellendick moved to appoint James Snyder and Rayna Moellendick to the Volunteer Firefighters Dependents Fund board for 2014; seconded by Mr. Kemmerer. Voting: Gavin – yes; Kemmerer – yes, Moellendick – yes. Motion approved.*

An end of year meeting was discussed. Temporary appropriations will be needed for the January 2 payroll unless permanent appropriations are approved. Trustees were asked to submit their insurance/cell invoices for reimbursement December 19. A report of meetings attended is still needed for reimbursement of the Zoning Commission and Board of Zoning Appeals for the second half of 2013. The last 2013 payroll will be December 19. W-2s will be distributed after Christmas.

Mr. Bowman reported 2 permits issued for \$500. There was discussion regarding a proposed lot split on Tschopp Road. There was some question if one lot complied with maximum depth regulations. Cooks Pond punch list – there is some ditch work and a few grading issues to be completed. County Engineer recommends acceptance. Replies with any concerns must be submitted by December 12. Some ditch work will be the responsibility of the home builders and ROW permits will be required for work after acceptance. There was discussion about delays in completing work at Rushcreek Estates and Regional Planning was not aware of the delays and bonding issue. Trustees had no concerns to convey about either project. Ms. Moellendick will inform Regional Planning.

Acting Chief Fey reported that firefighters saved most of a house from a fire at 3860 Oakmont. The Association has installed a new laminate floor in the safety trailer. They are investigating an internet based system for making Community Room reservations and accepting payment. There was a recent situation where the room was double booked because a reservation made in February was not recorded. Alternate accommodations were made in Pleasantville and a rental refund is due Kim Smith. Chief Fey will forward Ms. Smith's address to the Fiscal Officer. The E-One is out of service due to intermittent electrical problems that prevent shifting into pump gear, prevent tilting the cab, or suddenly activates the emergency lights/siren/horn/etc. A spare Madison Township engine has being placed in temporary service. Strohmeyer is repairing restrooms in the station and Community Room.

Purchase of 12 winter coats was requested and discussed. Six coats are for the full-time employees and six will be shared by the part-time.

13-074 *Ms. Moellendick moved to make a supplemental appropriation of \$3,500 in the Fire Fund from Repairs to Uniforms and to issue a Purchase order for \$3,500 to I Know A Guy Apparel for purchase of 12 coats per their quote; seconded by Mr. Kemmerer. Voting: Gavin – yes; Kemmerer – yes, Moellendick – yes. Motion approved.*

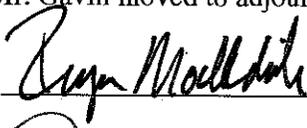
A sketch was provided for the location of the requested 100 foot square gravel training area. A request to purchase a \$555 internet programmable thermostat for the Community Room was discussed. The thermostat could be linked to the calendar program to control heating and cooling according to the room schedule. Installation cost was unknown and Chief Fey was asked to get pricing for some alternative units and include installation. Trustees verbally approved purchase of a new HP computer for the Chief's Office at a cost of \$544. The old computer was deemed to have little value and will be donated to Goodwill. Chief Fey requested purchase of 40 new helmet fronts at approximately \$40 each and six Streamlights at \$50 each. Helmet fronts will be by Purchase Order, Streamlights will be by existing Blanket Certificate.

13-075 *Mr. Gavin moved to issue a Purchase Order for \$1,600 to Witmer Public Safety Group for purchase of 40 custom helmet fronts; seconded by Ms. Moellendick. Voting: Gavin – yes; Kemmerer – yes, Moellendick – yes. Motion approved.*

Ms. Moellendick asked Mr. Kemmerer for an update on the Fire Station Septic system. There is no additional information to report regarding the septic system.

All bills submitted were approved for payment.

Mr. Gavin moved to adjourn; seconded by Ms. Moellendick. Meeting adjourned at 6:39 PM.

  
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Chairman

  
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Fiscal Officer

PAYMENT REGISTER  
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY  
 Accounting Payroll  
 From 11/22/2013 to 12/05/2013

Warrant Number	Date	Type	Vendor/Payee	Amount	Status
24371	11/26/2013	AW	OHIO INSURANCE SERVICES AGENCY, INC.	11,340.06	O
24372	11/26/2013	AW	TIME WARNER CABLE	135.95	C
24373	11/26/2013	AW	VERIZON WIRELESS	34.11	C
24374	11/26/2013	WH	IAFF LOCAL 4673	228.00	O
24375	11/26/2013	WH	SECURITY BENEFIT	400.00	C
24376	11/26/2013	AW	OHIO PUBLIC ENTITY CONSORTIUM	118.00	O
1018-2013	11/26/2013	CH	SOUTH CENTRAL POWER CO.	1,497.66	C
1019-2013	11/29/2013	CH	PNC BANK, N.A.	394.69	C
1020-2013	11/29/2013	EW	TREASURER, STATE OF OHIO	1,120.63	C
1021-2013	11/29/2013	EW	SCHOOL DISTRICT INCOME TAX	657.69	C
24377	12/02/2013	AW	AT&T	186.45	O
24378	12/05/2013	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	692.41	O
24379	12/05/2013	AW	TCR DISCOUNT COMPUTERS	150.00	O
24380	12/05/2013	AW	POWERNET GLOBAL COMMUNICATIONS	11.61	O
24381	12/05/2013	AW	J. T. TRAILERS, INC.	8.99	O
24382	12/05/2013	AW	DITTMAR SALES & SERVICE	169.85	O
24383	12/05/2013	AW	MURRAY'S AUTO PARTS	19.70	O
24384	12/05/2013	AW	LANCASTER TRANSFER STATION	6.00	O
24385	12/05/2013	AW	McGUIRE'S DISTINCTIVE TRUSCK, LLC	175.00	O
24386	12/05/2013	AW	BOB-BOYD AUTO FAMILY	64.40	O
24387	12/05/2013	AW	LOWE'S COMPANIES, INC.	708.39	O
24388	12/05/2013	AW	HORTON EMERGENCY VEHICLES	397.77	O
24389	12/05/2013	AW	SPRINT COMMUNICATIONS	10.50	O
24390	12/05/2013	AW	THE FLAG LADY'S FLAG STORE	130.86	O
24391	12/05/2013	AW	HERITAGE	597.37	O
24392	12/05/2013	AW	PHOENIX SAFETY OUTFITTERS	158.18	O
24393	12/05/2013	AW	UNITED PARCEL SERVICE, INC.	38.26	O
24394	12/05/2013	AW	MOTOROLA SOLUTIONS, INC.	374.60	O
1055-2013	12/05/2013	EW	US TREASURY DEPT. (EFT)	3,928.52	C
1056-2013	12/05/2013	CH	LANCASTER UTILITIES COLLECTION OFFICE	272.53	C
	12/05/2013	EP	PAYROLL	15,844.83	C
Subtotal:				39,873.01	
Adjustments:					
Total Amount Pending For Accounting:					
Total Amount Pending for Payroll:					
Total:				39,873.01	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation  
 Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

PLEASANT TOWNSHIP TRUSTEES  
MEETING ATTENDANCE

Date: December 5, 2013

Type Meeting: Regular

Name	Name
CAPT HUTTON	
Kevin Hutton	
Mike Ferguson	