

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
JUNE 20, 2013
5:30 PM

The meeting was called to order at 5:30 PM by Chairman Moellendick with Trustees Gavin and Moellendick present.

Minutes from the June 6 meeting were approved as submitted.

Fiscal Officer reported the following receipts since the last meeting:

Cigarette license	75.00
Fifth Third Bank interest	114.66
EMS billing	170.00
Zoning	1,080.00
AirEvac	<u>1,500.00</u>
	2,939.66

Notice of renewal was received for the BWC group rating program through OTA and the Frank Gates Company. This year's savings are estimated at \$6,660 with a service charge of \$1,999.

13-035 Mr. Gavin moved to renew the BWC Group Rating agreement with the Frank Gates Service Co. and to issue a Then & Now Purchase Order for \$1,999 to Frank Gates Service Co; seconded by Ms. Moellendick. Voting: Gavin - yes; Kemmerer - absent; Moellendick - yes. Motion passed.

Fiscal Officer advised that the next payroll falls on July 4, so it will be paid July 3. He requested that payroll be submitted for processing by Sunday, June 30. Notice was received of a change in the service agreement schedule for the Fire Department air compressor. Information was received regarding OPERS elections and candidate applications. An email was received from a resident on Fre-Mar Road requesting notice before tar & chip work begins. The Fiscal Officer will notify the resident when Harmon has a firm date for the work. Currently, Shelly has been no more specific than 'mid-July'.

Mr. Bowman reported 3 permits and 1 right-of-way permit issued for \$640. He provided an update on grass mowing and has received a complaint about 1075 Sherry Lane. Several items were discussed regarding the Zoning Resolution and design/appearance of accessory buildings.

Mr. Bowman stated his intention to seek OPERS retirement due to pension law changes. He discussed submitting his resignation as Zoning Inspector effective July 15 to meet the OPERS July 31 deadline. He would like to volunteer his services for two months, then return to the position of Zoning Inspector in September 2013.

Harmon reported that the new dump truck chassis has arrived. Beatty Lawn Service replied that their bucket truck was not tall enough to do the Timber Lane tree removal and their charge would be \$1,000 for work they could do to remove 3 of the trees. Harmon noted that the \$800 Mid-Ohio quote was for 4 trees. Harmon provided quotes for 285 and 550 gallon fuel tanks for storing off-road diesel for the tractors. Cost would be about \$2,000 plus a pump. Fiscal Officer asked about other costs for fencing, bollards and other items to comply with code, given problems encountered with the previous fuel tanks. He also asked if a larger (1,000 gallon) tank was considered for fueling all diesel road equipment with one grade of fuel as this might be less expensive than paying retail at the gas stations.

13-036 Ms. Moellendick moved to issue a Purchase Order for \$800 to Mid-Ohio Tree Service for removal of four (4) trees on Timber Lane, per their June 6 quote 13-34; seconded by Mr. Gavin. Voting: Gavin - yes; Kemmerer - absent; Moellendick - yes. Motion passed.

Assistant Chief Fey provided the Fire Department report. He provided a report on medics saving the life of a resident that was in full cardiac arrest. Torch training was conducted and ArcAir donated a SlicePack cutting torch kit valued at \$1,500. Andy Slivka displayed the unit to Trustees and described its operation. Saw training and hose testing has been completed and Ryan Wyse attended BWC safety training. Department is evaluating Lion Fire Gear for turnout gear. A new version of Firehouse medic software was released April 1 and there were compatibility issues between it and the Med3000 billing software. This problem has been fixed by Firehouse and Med3000 and insurance reimbursements should start flowing soon. M-572 requires repair of an exhaust leak, the driver's door latch and the driver's seat. Horton will repair the seat and latch, Freightliner the exhaust. Crews have been working on removing old landscaping and cleaning up overgrown areas around Station 1. Quotes were provided and the need discussed for the Toughbook computer, a replacement power saw, tires for ET-571 and landscaping at Station 1.

13-037 Ms. Moellendick moved to make a Supplemental Appropriation of \$3,050 from Workers Comp to Site Improvements and to a) issue a Then & Now Purchase Order for \$600.00 to McBride for water softener evaluation and repair and to issue Purchase Orders b) to Mirrorscapes, \$1,999 for landscaping at Station 1 c) to Dittmar, \$751 for purchase of a new saw d) to Mid-State Tire, \$1,409.02 for front tires for ET-571 e) to Mobile Tek, \$2,751 for purchase of a Panasonic Toughbook and accessories; seconded by Mr. Gavin. Voting: Gavin - yes; Kemmerer - absent; Moellendick - yes; Motion passed.

Assistant Chief Fey also proposed to Trustees budgeting \$10,000 for a Health & Fitness program for firefighters. This program could potentially provide fitness incentives. Driver training will not be completed by the required June 30 deadline. Driver training was delayed until Kyle Peters and Jason Miller completed VFIS training, to reduce schedule conflicts. Training will be completed by July 31. Trustees verbally approved extending the driver training deadline to July 31.

All bills submitted were approved for payment.

13-038 Ms. Moellendick moved to enter Executive Session to meet with Counsel to discuss potential litigation regarding Fire Department personnel matters; seconded by Mr. Gavin. Roll call: Gavin - yes; Kemmerer - absent; Moellendick - yes; Executive Session entered at 6:50 PM.

Ms. Moellendick moved to leave Executive Session, seconded by Mr. Gavin. Executive Session ended at 7:59 PM

Per advice of Counsel to comply with ORC 505.38, Trustees tentatively planned to hold a Special Meeting at 5:30 PM on Monday, June 24. Date and time will be confirmed by Chairman Moellendick for posting notice.

Next regular meeting will be Wednesday, July 3, to include the Budget Public Hearing.

Ms. Moellendick moved to adjourn; seconded by Mr. Gavin. Meeting adjourned at 8:15 PM.


Chairman fiscal officer

~~Fiscal Officer~~
Chairman

PAYMENT REGISTER
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY
 Accounting Payroll
 From 06/07/2013 to 06/20/2013

Warrant Number	Date	Type	Vendor/Payee	Amount	Status
24084	06/20/2013	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	690.60	O
24085	06/20/2013	WH	IAFF LOCAL 4673	228.00	O
24086	06/20/2013	AW	TREASURER, STATE OF OHIO	990.00	O
24087	06/20/2013	AW	SOUTH CENTRAL POWER CO.	1,299.08	O
24088	06/20/2013	AW	FIBRETECH SERVICES LLC.	386.50	O
24089	06/20/2013	AW	SHELLY MATERIALS, INC.	5,074.24	O
24090	06/20/2013	AW	OTARMA SERVICE CENTER	129.00	O
24091	06/20/2013	AW	INTERSTATE BILLING SERVICE, INC.	648.99	O
24092	06/20/2013	AW	SPEEDWAY SUPERAMERICA, LLC	2,665.43	O
24093	06/20/2013	AW	LANCASTER TRANSFER STATION	20.00	O
24094	06/20/2013	AW	NORTH END PRESS	72.85	O
24095	06/20/2013	AW	AMERICAN SAFETY & HEALTH INSTITUTE	462.38	O
24096	06/20/2013	AW	RUMPKE	58.36	O
24097	06/20/2013	AW	ADVANCE AUTO PARTS	61.97	O
24098	06/20/2013	AW	MED3000	500.00	O
24099	06/20/2013	AW	DeLILLE OXYGEN CO.	24.00	O
24100	06/20/2013	AW	NIPST	720.00	O
24101	06/20/2013	AW	FAIRFIELD MEDICAL CENTER	31.50	O
24102	06/20/2013	AW	VERIZON WIRELESS	66.47	O
24103	06/20/2013	AW	BOB-BOYD AUTO FAMILY	29,865.00	O
541-2013	06/20/2013	EW	US TREASURY DEPT. (EFT)	4,631.11	O
542-2013	06/20/2013	EW	OHIO DEFERRED COMPENSATION PROGRAM	750.00	O
	06/20/2013	EP	PAYROLL	20,303.44	C

Subtotal: 69,678.92

Adjustments:

Total Amount Pending For Accounting:

Total Amount Pending for Payroll:

Total: 69,678.92

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation
 Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

PLEASANT TOWNSHIP TRUSTEES
MEETING ATTENDANCE

Date: June 20, 2013

Type Meeting: Regular

Name	Name
Mike Ferguson	
ANDREW SLIVER	
Nicole Kowitz	
David Didsamer	
Andy Fay	