

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
JUNE 6, 2013  
5:30 PM

The meeting was called to order at 5:30 PM by Chairman Moellendick with all Trustees present.

Minutes from the May 16 meeting were approved as submitted.

Fiscal Officer reported the following receipts since the last meeting:

Fifth Third Bank interest	111.02
Zoning	790.00
Community Room rent	425.00
PNC Bank sweep interest	547.44
EMS billing	414.15
LocGov/MVL/Gas/PMVL	<u>13,951.49</u>
	16,239.10

Fiscal office submitted a reconciled bank statement for May. The notice for the Budget Hearing will be advertised in the June 23 edition of the Eagle-Gazette and the Trustees meeting date change from July 4 to July 3 has been posted. Final budget comments are requested by the June 20 meeting.

Ford has provided a delivery date for the new dump truck chassis. Fiscal Officer requested approval of Purchase Orders for OTARMA insurance the new dump truck body and graphics.

*13-030 Ms. Moellendick moved to issue a Then & Now Purchase Order for \$129.00 to OTARMA for the increased cost of property insurance for the new equipment building; seconded by Mr. Gavin. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; Motion passed.*

*13-031 Ms. Moellendick moved to make a Supplemental Appropriation of \$21,000 in the Road & Bridge Fund from Contracted Services to Vehicles and to issue Purchase Orders for \$20,200 to Kaffenbarger Truck Equipment for purchase of the quoted dump body for \$19,400 plus the optional toolbox, and \$200.00 to The Sign Company for lettering; seconded by Mr. Kemmerer. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; Motion passed.*

Mr. Dwayne Arbaugh, Mid-Ohio Tree Service, presented Trustees with a quote for removing 3 dead trees on Timber Lane and also provided a quote for a daily and weekly rates for 3 men and a bucket truck if there is an occasion requiring more extensive work.

Mr. Bowman reported 4 permits and 2 right-of-way permits issued for \$1,080 and he provided an update on grass mowing. Most properties have been mowed and did not require Township intervention. The vacant lot on Hillbrook will be mowed by the lawn service. 2079 and 2103 Scenic are getting high. Fiscal Officer reported that a closing is scheduled for June 11 on 1195 Hillbrook. No change in status at 2120 Pleasantview. The baseball association inquired about the permit process for restrooms at the baseball complex on Tschopp. There was brief discussion about funding priorities to abate the noise and dust problems and the construction of restrooms. A question was raised about a utility building on Sarah Drive. Mr. Bowman said he would email the Fiscal Officer meeting attendance information before the end of June.

Chief Mathias reported that Medic 2 is back in service. A new cab jack was installed to repair the rescue. Horton is investigating warranty coverage of this repair. Chief has discussed the fire budget with the Fiscal Officer. Budgets will be increased to \$9,000 for uniforms and to \$50,000 for capital equipment. A letter was received from the Union regarding contractually required purchase of Class A uniforms and coats. Chief said that the additional \$3,000 budgeted for uniforms would cover coats

(\$1,900) and Class A uniforms (\$1,100). There was discussion about purchasing a ToughBook computer for \$2,751 to capture remaining State grant funds of \$1,200. The grant program will expire soon, but the Chief did not know the exact date. The Chief indicated that an external antenna would be installed, but the Fiscal Officer noted that the \$2,751 cost included highlighted items that did not include the package with the external antenna. Approval of the purchase was deferred pending a better explanation of the costs and the grant expiration date.

Harmon reported that Shelly planned to start tar & chip work in mid-July.

Mr. Kemmerer provided plans and a project estimate from the County Engineer for the Stringtown Road culvert replacement. The estimated cost is \$19,589 and work will be performed by the County Engineer. Cost will be paid out of the Township's MVL allotment. Tree removal on Timber Lane will be requested for MVL reimbursement. The County Engineer requested a resolution approving the Stringtown Road culvert project.

*13-032 Ms. Moellendick moved to authorize the County Engineer to proceed with the Stringtown Road Culvert Replacement, Project FAI-TR393-1.575, at an estimated cost of \$19,588.58, to be paid out of Pleasant Township's MVL allotment from the County Engineer; seconded by Mr. Kemmerer. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; Motion passed.*

All bills submitted were approved for payment.

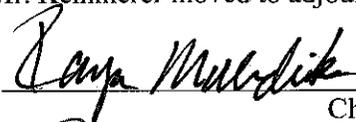
*13-033 Ms. Moellendick moved to enter Executive Session to discuss Fire Department personnel matters with possible disciplinary action; seconded by Mr. Kemmerer. Roll call: Gavin - yes; Kemmerer - yes; Moellendick - yes; Executive Session entered at 6:35 PM.*

Mr. Gavin moved to leave Executive Session, seconded by Ms. Moellendick. Executive Session ended at 7:05 PM

*13-034 Mr. Gavin moved to place Fire Chief Jeff Mathias on indefinite paid Administrative Leave until Trustees have completed their investigation of the complaint against the Fire Chief and a final decision is made. Chief is not to call or visit the station during this leave period; seconded by Mr. Kemmerer. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; Motion passed.*

Chief Mathias requested a copy of all documents from the time of his first suspension. Trustees named Assistant Chief Andy Fey acting chief until the matter with Chief Mathias is resolved.

Mr. Kemmerer moved to adjourn; seconded by Ms. Moellendick. Meeting adjourned at 7:10 PM.

  
Chairman

  
Fiscal Officer

PAYMENT REGISTER  
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY  
 Accounting Payroll  
 From 05/17/2013 to 06/06/2013

Warrant Number	Date	Type	Vendor/Payee	Amount	Status
24036	05/23/2013	AW	TREASURER, STATE OF OHIO SFM/OFA	50.00	C
24048	05/23/2013	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	690.60	C
24049	05/23/2013	WH	IAFF LOCAL 4673	228.00	O
24050	05/23/2013	AW	SOUTH CENTRAL POWER CO.	1,338.90	C
24051	05/23/2013	AW	TIME WARNER CABLE	135.95	C
24052	05/23/2013	AW	JOHN D PREUER & ASSOCIATES, INC.	1,751.50	C
451-2013	05/23/2013	EW	US TREASURY DEPT. (EFT)	4,871.96	C
452-2013	05/23/2013	EW	OHIO DEFERRED COMPENSATION PROGRAM	750.00	C
	05/23/2013	EP	PAYROLL	19,926.99	C
24053	05/28/2013	AW	OHIO INSURANCE SERVICES AGENCY, INC.	11,556.25	O
24054	05/28/2013	AW	ZEP MANUFACTURING COMPANY	304.93	C
24055	05/28/2013	WH	SECURITY BENEFIT	400.00	C
24056	05/28/2013	AW	VERIZON WIRELESS	66.47	O
24057	05/28/2013	AW	LANCASTER UTILITIES COLLECTION OFFICE	206.80	C
24058	05/28/2013	AW	OHIO PUBLIC ENTITY CONSORTIUM	205.00	O
453-2013	05/30/2013	EW	TREASURER, STATE OF OHIO	1,395.44	C
454-2013	05/30/2013	EW	SCHOOL DISTRICT INCOME TAX	731.37	C
455-2013	05/30/2013	EW	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	2,716.30	C
456-2013	05/30/2013	EW	OHIO POLICE & FIRE PENSION FUND	8,294.67	C
24059	05/31/2013	AW	AT&T	165.55	O
457-2013	05/31/2013	CH	PNC BANK, N.A.	359.85	C
24060	06/06/2013	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	690.60	O
24061	06/06/2013	AW	JAMES M. SNYDER	112.50	O
24062	06/06/2013	AW	POWERNET GLOBAL COMMUNICATIONS	5.28	O
24063	06/06/2013	AW	SHELLY MATERIALS, INC.	6,141.28	O
24064	06/06/2013	AW	CAMPUS FIRE SAFETY COM LLC	2,000.00	O
24065	06/06/2013	AW	LOWE'S COMPANIES, INC.	128.12	O
24066	06/06/2013	AW	DITTMAR SALES & SERVICE	28.00	O
24067	06/06/2013	AW	CUMMINS BRIDGEWAY, LLC	191.24	O
24068	06/06/2013	AW	DANIEL A. MATTIS	2,275.00	O
24069	06/06/2013	AW	CONSOLIDATED FLEET SERVICES, INC.	210.50	O
24070	06/06/2013	AW	FIRE SAFETY SERVICES, INC.	315.00	O
24071	06/06/2013	AW	FINLEY FIRE EQUIPMENT	300.00	O
24072	06/06/2013	AW	CENTRAL AUTO & FARM CENTER	277.45	O
24073	06/06/2013	AW	SLATER'S, INC.	84.50	O
24074	06/06/2013	AW	SPRINT COMMUNICATIONS	10.50	O
24075	06/06/2013	AW	QUILL CORPORATION	336.16	O
24076	06/06/2013	AW	PREMIER SAFETY & SERVICE, INC.	291.13	O
24077	06/06/2013	AW	BOUND TREE MEDICAL, LLC	814.18	O
24078	06/06/2013	AW	HERITAGE	436.85	O
24079	06/06/2013	AW	UNITED LANDMARK LLC	79.98	O
24080	06/06/2013	AW	PLEASANT TOWNSHIP FIREFIGHTERS ASSOC.	278.80	O
24081	06/06/2013	AW	MAGIC NEEDLE EMBROIDERY	178.00	O
24082	06/06/2013	AW	PHYSIO-CONTROL, INC.	2,304.00	O
24083	06/06/2013	RW	MED3000	726.23	O
495-2013	06/06/2013	EW	US TREASURY DEPT. (EFT)	4,039.74	C
	06/06/2013	EP	PAYROLL	16,101.32	C
Subtotal:				94,502.89	
Adjustments:					
Total Amount Pending For Accounting:					
Total Amount Pending for Payroll:					
Total:				94,502.89	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation  
 Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

PLEASANT TOWNSHIP TRUSTEES  
MEETING ATTENDANCE

Date: June 6, 2013

Type Meeting: Regular

Name	Name
Dwayne ARBAUGH	
Jason Miller	