

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
MARCH 7, 2013
5:30 PM

The meeting was called to order at 5:30 PM by Chairman Moellendick with all Trustees present. Minutes from the February 21 meeting were approved as submitted.

Fiscal Officer reported the following receipts since the last meeting:

Fifth Third interest	415.49
Air Evac	1,500.00
Zoning	340.00
Community Room rent	425.00
Mike Gavin	2,052.00
EMS billing	5,231.76
LocGov/MVL/Gas/PMVL	<u>13,141.29</u>
	22,690.05

Fiscal Officer provided a reconciled bank statement for February and requested that planned transfers be made to Zoning and the Fire Apparatus Funds.

13-015 Ms. Moellendick moved to transfer \$12,000 from the General Fund to Zoning and \$50,000 from the Fire Fund to the Fire Apparatus Fund; seconded by Mr. Gavin. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; Motion passed.

Mike Ferguson asked Trustees if they had made a decision regarding purchase of the weight room equipment discussed at the last meeting. Trustees discussed the request among themselves and with fire department members. Trustees requested that the Fire Department prioritize their needs and identify other capital equipment that may be needed and bring that list to Trustees.

Mr. Bowman reported one permit and two variance applications issued for \$950. Variance hearing will be conducted March 28. Both variance requests heard on February 28 were approved. At Mr. Kemmerer's request, the property at 2080 Lancaster-Newark Road was discussed. Occupants have moved, the house is empty and the yard is littered with trash. Proactive action was discussed. Trustees decided to wait 30 days to see if a bank takes possession before taking action to declare the property a nuisance.

Chief Mathias swore in Chad Mathias as a full time firefighter. He reported that McBride's will be in Friday to take another water sample. A fire inspector course is set to begin April 1. Cost of 15 sets of books is \$3,105. Byers has received the new truck, Parr has completed their work and the plow is being installed. Cameron Anderson has requested enrollment in the Basic EMT class at OU-L at a cost of \$1,600.

13-016 Mr. Gavin moved to approve enrollment of Cameron Anderson in a Basic EMT course at Ohio University Lancaster at a cost of \$1,600. Cost will be paid from an existing Training Blanket Certificate; seconded by Mr. Kemmerer. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; Motion passed.

Further discussion of Lieutenant promotions will be discussed in Executive Session. There was additional discussion regarding the Fire Inspector class. Chief Mathias said that Trustees had approved the class last year. Ms. Moellendick looked through her records through February 2012 and did not see the request. It was pointed out that, although Trustees may have verbally approved proceeding with scheduling the class, no start date or cost had been established. The cost of the class is approximately \$5,000 for the instructor and books and it was not clear who was to be paid. There

was also some confusion about the charge to outside attendees and how payment would be processed. It was established that attendees outside of the department would pay \$400 for the class and books and payment would be made to Pleasant Township. It was also determined that Fire Code Academy would be paid \$2,000 for the class and textbooks would be purchased through John Pueuer & Associates. Because of some questions regarding OP&F pension forms for Chad Mathias, Ms. Moellendick asked the Chief to make sure that he keeps employment forms up-to-date and that obsolete forms are deleted.

13-017 *Mr. Gavin moved to issue a Purchase Order for \$3,200 to John D. Preuer & Associates for 15 sets of fire inspector textbooks and a Purchase Order for \$2,000 to Campus Fire Safety/Fire Code Academy for the fire inspector instructor fee; seconded by Ms. Moellendick. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; Motion passed.*

13-018 *Mr. Gavin moved to enter Executive Session to discuss personnel matters involving the Fire Department Lieutenant promotions; seconded by Mr. Kemmerer. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; Motion passed. Executive Session entered at 6:50 PM.*

Mr. Gavin moved and Ms. Moellendick seconded to leave Executive Session at 7:48 PM.

13-019 *Mr. Gavin moved to approve promotion of firefighters Michael Ferguson and Michael Smith to the position of Lieutenant, effective with the pay period beginning March 10; seconded by Mr. Kemmerer. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; Motion passed.*

All bills submitted were approved for payment.

Mr. Gavin moved to adjourn; seconded by Ms. Moellendick. Meeting adjourned at 8:03 PM.


Chairman


Fiscal Officer

PAYMENT REGISTER
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY
 Accounting Payroll
 From 02/22/2013 to 03/07/2013

Warrant Number	Date	Type	Vendor/Payee	Amount	Status
23886	02/25/2013	AW	OHIO INSURANCE SERVICES AGENCY, INC.	11,962.23	O
23887	02/28/2013	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	690.60	O
23888	02/28/2013	WH	IAFF LOCAL 4673	228.00	O
23889	02/28/2013	WH	SECURITY BENEFIT	460.00	O
23890	02/28/2013	AW	OHIO PUBLIC ENTITY CONSORTIUM	315.00	O
23891	02/28/2013	AW	THE FIRE HOUSE	302.50	O
23892	02/28/2013	AW	LANCASTER UTILITIES COLLECTION OFFICE	1,655.60	C
23893	02/28/2013	AW	CALANDRA INDUSTRIAL SUPPLY CO.	56.51	O
23894	02/28/2013	AW	CLAYPOOL ELECTRIC, INC.	173.45	O
23895	02/28/2013	AW	HORTON EMERGENCY VEHICLES	441.95	O
196-2013	02/28/2013	EW	US TREASURY DEPT. (EFT)	4,899.17	C
197-2013	02/28/2013	EW	OHIO DEFERRED COMPENSATION PROGRAM	750.00	C
198-2013	02/28/2013	CH	PNC BANK, N.A.	362.59	C
199-2013	02/28/2013	EW	TREASURER, STATE OF OHIO	1,369.38	C
200-2013	02/28/2013	EW	SCHOOL DISTRICT INCOME TAX	730.64	C
	02/28/2013	EP	PAYROLL	20,893.21	C
23896	03/07/2013	AW	FIBRETECH SERVICES LLC.	1,744.18	O
23897	03/07/2013	AW	AT&T	165.80	O
23898	03/07/2013	AW	POWERNET GLOBAL COMMUNICATIONS	9.93	O
23899	03/07/2013	AW	LOWE'S COMPANIES, INC.	288.00	O
23900	03/07/2013	AW	MEDIA NETWORK OF CENTRAL OHIO	401.60	O
23901	03/07/2013	AW	BOB-BOYD AUTO FAMILY	21.01	O
23902	03/07/2013	AW	LANCASTER TRANSFER STATION	6.00	O
23903	03/07/2013	AW	TREASURER, STATE OF OHIO	150.00	O
23904	03/07/2013	AW	SUPER LAUNDRY DBA OHIO LAUNDRY	142.00	O
23905	03/07/2013	AW	OCCUPATIONAL HEALTH DYNAMICS	65.00	O
23906	03/07/2013	AW	DANIEL A. MATTIS	950.00	O
23907	03/07/2013	AW	DITTMAR SALES & SERVICE	51.00	O
23908	03/07/2013	AW	FINLEY FIRE EQUIPMENT	121.57	O
23909	03/07/2013	AW	SPRINT COMMUNICATIONS	10.50	O
23910	03/07/2013	AW	HERITAGE	327.08	O
23911	03/07/2013	AW	OLD SCHOOLHOUSE FAMILY PRACTICE	86.00	O
23912	03/07/2013	AW	PHOENIX SAFETY OUTFITTERS	10,782.10	O
23913	03/07/2013	AW	FIRE SAFETY SERVICES, INC.	735.00	O
23914	03/07/2013	AW	OLEN CORPORATION	168.74	O
201-2013	03/07/2013	EW	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	2,944.43	O
202-2013	03/07/2013	EW	OHIO POLICE & FIRE PENSION FUND	7,858.56	O
			Subtotal:	72,319.33	
			Adjustments:		
			Total Amount Pending For Accounting:		
			Total Amount Pending for Payroll:		
			Total:	72,319.33	

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation
 Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

PLEASANT TOWNSHIP TRUSTEES
MEETING ATTENDANCE

Date: March 7, 2013

Type Meeting: Regular

Name	Name
Mike Ferguson	
CAPT Mike HUTTON	
CAPT ANDREW SCIUKA	
Andy Fey	