

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
JANUARY 3, 2013
5:30 PM

The meeting was called to order at 5:30 PM by Chairman Moellendick with all Trustees present. Minutes from the December 29 End-Of-Year and Reorganization meetings were approved as submitted.

Fiscal Officer reported the following receipts since the last meeting:

Fifth Third interest	0.02
PNC interest	476.92
EMS billing	<u>1,898.20</u>
	2,375.14

Fiscal Officer submitted a reconciled bank statement for December. Trustees and acting Fire Chief were reminded to complete the PERRP Form 300AP for submittal to BWC.

Mr. Bowman reported one permit issued for \$700. A certified letter was sent regarding the mailbox on Fre Mar Road and delivery was confirmed.

Assistant Chief Wyse provided a report on Fire Department operations. Year end statistics will be reported at the next meeting. Engine 571 repairs have been completed. He requested approval to purchase 10 replacement chairs at a cost of \$1,100. After further discussion with Trustees, the quantity was increased to 15 chairs for \$1,650.

13-003 Ms. Moellendick moved to issue a Purchase Order for \$1,650 to Graham Office Supply for purchase of 15 high back office chairs; seconded by Mr. Gavin. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; Motion passed.

Purchase of a new station vehicle was discussed. A quote was provided from Byers for a Ford F-250 extended cab 4x4 with plow package, emergency warning equipment and lettering at a cost of \$33,138.39.

13-004 Mr. Gavin moved to make a Supplemental Appropriation of \$4,000 in the Fire Fund from Other to Vehicles and to issue Purchase Orders for \$32,707.79 to Byers for the truck, plow and emergency warning equipment and \$430.60 to The Sign Company for lettering and graphics; seconded by Mr. Kemmerer. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; Motion passed.

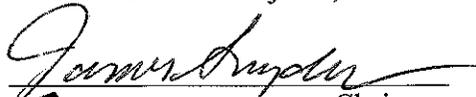
Community Room rental was discussed. Issues included return check charges and forfeiture of the security deposit. A more aggressive stance will be taken with renters failing to leave the meeting room and restrooms in a neat and orderly condition.

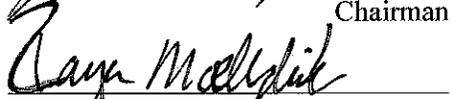
13-005 Mr. Gavin Kemmerer moved to establish a \$25.00 returned check charge for all payments made to the Township; seconded by Ms. Moellendick. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; Motion passed.

Ms. Moellendick noted that a Regional Planning meeting is scheduled for January 8. Dan Jones will address Trustees at the January 20 meeting regarding transfer of the cemetery on Tent Road to the Township.

All bills submitted were approved for payment.

Mr. Gavin moved to adjourn; seconded by Mr. Kemmerer. Meeting adjourned at 6:42


Chairman


Fiscal Officer

PAYMENT REGISTER
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY
 Accounting Payroll
 From 12/30/2012 to 01/03/2013

Warrant Number	Date	Type	Vendor/Payee	Amount	Status
C83-2012	12/31/2012	AM	PNC BANK, N.A.	340.34	C
23793	01/03/2013	WH	OHIO CHILD SUPPORT PAYMENT CENTRAL	334.55	O
23794	01/03/2013	AW	AT&T	165.15	O
23795	01/03/2013	AW	POWERNET GLOBAL COMMUNICATIONS	9.63	O
23796	01/03/2013	AW	LOWE'S COMPANIES, INC.	789.07	O
23797	01/03/2013	AW	R. N. SMITH PLUMBING & HEATING	4,100.00	O
23798	01/03/2013	AW	CHARLES R. STROHMEYER II	1,100.00	O
23799	01/03/2013	AW	SPRINT COMMUNICATIONS	10.50	O
23800	01/03/2013	AW	OHIO FIRE CHIEF'S ASSOCIATION, INC.	5,500.00	O
23801	01/03/2013	AW	OLEN CORPORATION	878.60	O
33-2013	01/03/2013	EW	US TREASURY DEPT. (EFT)	4,971.02	C
	01/03/2013	EP	PAYROLL	17,795.87	C

Subtotal: 35,994.73

Adjustments:

Total Amount Pending For Accounting:

Total Amount Pending for Payroll:

Total: 35,994.73

Type: AM - Accounting Manual Warrant, AW - Accounting Warrant, IM - Investment Manual Warrant, IW - Investment Warrant, PM - Payroll Manual Warrant, PR - Payroll Warrant, RW - Reduction of Receipt Warrant, SW - Skipped Warrant, WH - Withholding Warrant, WM - Withholding Manual, WS - Special Warrant, CH - Electronic Payment Advice, IL - Investment Loss, EP - Payroll EFT Voucher, CV - Payroll Conversion Voucher, SV - Payroll Special Voucher, EW - Withholding Voucher, POS ADJ - Positive Adjustment, NEG ADJ - Negative Adjustment, POS REAL - Positive Reallocation, NEG REAL - Negative Reallocation
 Status: O - Outstanding, C - Cleared, V - Voided, B - Batch

**PLEASANT TOWNSHIP TRUSTEES
MEETING ATTENDANCE**

Date: January 3, 2013

Type Meeting: Regular

Name	Name
Jason Miller	
Christopher W. Kedd	
Ken Darby	