

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES  
YEAR-END MEETING  
DECEMBER 29, 2012  
9:00 AM

The meeting was called to order at 9:00 AM by Chairman Gavin with all Trustees present. Minutes from the December 20 regular meeting were approved as submitted.

Fiscal Officer reported the following receipts since the last meeting:

Fifth Third interest	110.96
Community Action	500.00
Community Room Rent	150.00
EMS billing	6,236.16
LocGov/MVL/Gas/PMVL	<u>12,947.84</u>
	19,944.96

The 2012 Annual Financial Report will be completed and available for public inspection at the Township hall on January 10. W2s were distributed. Fiscal Officer reported that the Zoning Fund ran a deficit of \$11,508 in 2012. Fee revenue was \$4,280 and expenses were \$15,788. This was offset by a \$12,500 transfer from the General Fund.

Carryover purchase orders were discussed.

12-076 *Mr. Gavin moved to establish carryover purchase orders of \$1,868.27 for Speedway, \$207.98 for O'Reilly Auto Parts and \$789.07 for Lowe's; seconded by Ms. Moellendick. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes. Motion passed*

Personnel matters, insurance and mileage/cellular reimbursement were discussed.

12-077 *Ms. Moellendick moved to establish the following 2013 reimbursements and benefits:  
Mileage reimbursement rate of \$0.56/mile.*

*Cellular reimbursement rate of \$30.00 per month for Fiscal Officer, Trustees and Fire Chief. Broadband internet reimbursement of \$20.00 per month for Fiscal Officer.*

*To provide insurance programs for the Fiscal Officer, Trustees, and full-time employees as follows:*

- Group Medical insurance*
- Group Dental insurance*
- Group Vision insurance*
- Group Short Term Disability insurance*
- Group Life insurance*

*Pleasant Township will pay the full cost of the group insurance plans. Officials or employees electing not to participate in the group medical, dental, vision or disability plans, or denied coverage by the group plans, will be reimbursed out-of-pocket premiums up to the average premium the Township is paying for all Officials and employees in the group medical plan, per AOS Bulletin 96-002. Officials or employees electing not to participate in the group life insurance plan, or denied coverage for group life insurance, will be reimbursed out-of-pocket premiums up to a maximum of \$2,000.00.*

*Full-time employees, and other employees as may be designated by Trustees, will receive Township paid insurance as approved by the board. Vacation, sick leave and paid holidays will be as specified in the Township Personnel Policies and Procedures Manual.*

*Seconded by Mr. Kemmerer. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; motion approved.*

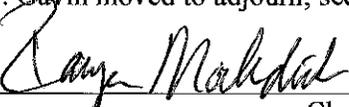
Various pay rates were discussed. No raises will be granted to the Zoning Inspector and Fire Chief.

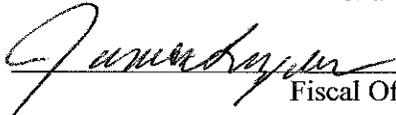
*12-078 Ms. Moellendick moved to grant raises of \$0.35/hour to Road worker Harmon Wyeth (\$18.45/hr) and \$0.30/hour to Road worker Rick Boyer (\$15.80/hr); seconded by Mr. Gavin. Voting: Gavin - yes, Kemmerer - yes, Moellendick - yes; motion approved.*

*12-079 Mr. Kemmerer moved to grant raises of \$0.15/hour to part-time firefighters (\$11.15/hour for Basic, \$12.15/hour for Medic); seconded by Ms. Moellendick. Voting: Gavin - yes, Kemmerer - yes, Moellendick - yes; motion approved.*

All bills submitted were approved for payment.

Mr. Gavin moved to adjourn; seconded by Ms. Moellendick. Meeting adjourned at 9:35 AM

  
Chairman

  
Fiscal Officer

Warrant Number	Type	Date	Vendor/Payee	Amount	Status
23782	WH	12/26/2012	IAFF LOCAL 4673	228.00	O
23783	WH	12/26/2012	SECURITY BENEFIT	460.00	O
W19544	WV	12/26/2012	TREASURER, STATE OF OHIO	1,303.64	C
W19545	WV	12/26/2012	SCHOOL DISTRICT INCOME TAX	672.26	C
W19546	WV	12/26/2012	CITY OF LANCASTER INCOME TAX	499.72	C
23784	VW	12/29/2012	OHIO INSURANCE SERVICES AGENCY, INC.	14,049.06	O
23785	VW	12/29/2012	OHIO PUBLIC ENTITY CONSORTIUM	161.16	O
23786	VW	12/29/2012	TIME WARNER CABLE	135.95	O
23787	VW	12/29/2012	VERIZON WIRELESS	66.78	O
23788	VW	12/29/2012	LANCASTER UTILITIES COLLECTION OFFICE	697.76	O
23789	VW	12/29/2012	ZINK WELDING	45.00	O
23790	VW	12/29/2012	AMERICAN ROCK SALT COMPANY LLC	534.25	O
23791	VW	12/29/2012	HERITAGE	709.55	O
23792	VW	12/29/2012	FINLEY FIRE EQUIPMENT	2,642.03	O
Subtotal:				22,205.16	
Adjustments:					
Total Amount Pending For Accounting:					
Total Amount Pending for Payroll:					
Total:				22,205.16	

Warrant Status: C-Cleared, O-Outstanding, V or X-Voided  
 E-Earmarked to Post to Cash on a Future Date (Pending)

Warrant Type: AV-Adjustment Voucher, EP-EFT, IV-Investment Warrant,  
 IM-Investment Manual, PY-Payroll, R-Adjustment Payments,  
 RR-Reduction of Receipt, SV-Special Voucher, SW-Skipped Warrant,  
 VL-Voucher Loss, VM-Voucher Manual, VR-Void Reduction of Exp.,  
 VW-Voucher Warrant, WV-Withholding Voucher

Report reflects selected information.  
 Adjustments that occurred on future dates  
 are not included in the total.