MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
DECEMBER 6, 2012
5:30 PM

The meeting was called to order at 5:30 PM by Chairman Gavin with all Trustees present. Minutes from the November 15 meeting were approved as submitted.

Fiscal Officer reported the following receipts since the last meeting:

Lancaster Metals	27.45
Fifth Third interest	114.66
PNC interest	479.28
County Engineer	430.39
EMS billing	8,550.88
LocGov/MVL/Gas/PMVL	13,161.97
	22,764.63

Fiscal Officer presented a reconciled bank statement for November and distributed the payroll schedule for 2013.

Purchase orders and funding for miscellaneous items to complete the equipment building were discussed. This included the gas tap, a quote for a radiant tube heater, drain tile, and floor sealer. Fiscal Officer recommended issuing a Purchase Order for the heater and a Blanket Certificate for the balance of funds to be used for a variety of vendors.

12-067 *Mr. Gavin moved to issue, in the General Fund Building account, a Purchase Orders for $4,100 to R. N. Smith for installation of a radiant tube heater and a Blanket Certificate for $3,200 for miscellaneous building items; seconded by Mr. Kemmerer. Voting: Gavin – yes; Kemmerer –yes, Moellendick – yes. Motion approved.*

Jerry Dupler submitted a quote for approximately $400 to install additional lights. Trustees will evaluate the lighting quote and alternative lighting options. A plumber was contacted, but had not submitted a quote, for installing the gas meter.

Mr. Bowman reported 2 permits and one variance application issued for $700. He provided pictures of the concrete dumped at Rainbow and Sheridan. A letter was sent to the Fre Mar Road address regarding the non-breakaway mailbox. No response has been received. Expiring appointments were discussed and all members agreed to continue serving on the Zoning Commission and Board of Zoning Appeals. A second alternate on the Zoning Commission remains vacant.

12-068 *Ms. Moellendick moved to reappoint Jim Humes as a regular member and Kelvyn Moyer as an Alternate to the Zoning Commission and Ed Shaw as a regular member and Fritz Highley as an Alternate to the Board of Zoning Appeals, all terms to run January 1, 2013 through December 31, 2017; seconded by Mr. Kemmerer. Voting: Gavin – yes; Kemmerer –yes, Moellendick – yes. Motion approved.*

Chief Mathias reported that Buckeye Power Systems inspected the backup generator and recommended upgrade of the transfer switch and replacement of the turbo which has a minor oil leak. Quoted cost is $4,755.73. Trustees discussed the running hours on the generator. Chief said that the oil leak was minor and the generator is functioning properly. Trustees will further discuss the need for these repairs. The order for the turnout gear was not submitted in a timely manner by Phoenix and the new gear will not arrive until January. Existing Purchase Order will be closed at year end and the funds added to 2013 appropriations and a new PO opened. E572 primer pump is leaking and has a crack in the housing. Estimated repair cost is $1,800-$2,000. Trustees verbally

approved. The tornado siren on Lake Road sounds but does not rotate. EMA has a person that may be able to fix it. If he is not available, B&C Communications would be called. A cost estimate is requested.

Four firefighters passed the Lieutenant exam. Chief wants to use the Assessment Center services of the Ohio Fire Chiefs Association to interview and grade the candidates. Cost is $5,500 and assessment would be conducted in January. Trustees will approve the expense but a PO will be programmed for 2013 funding. Chief will obtain billing information.

12-069 Mr. Kemmerer moved to approve hiring the Ohio Fire Chiefs Association to conduct assessment of the four Lieutenant candidates at a cost of $5,500; seconded by Mr. Gavin. Voting: Gavin – yes; Kemmerer –yes, Moellendick – yes. Motion approved.

Community Room rental was discussed. Chief will obtain a receipt book and turn in rental checks for deposit at the time of receipt. Fiscal Officer and Fire Chief will work out a process and frequency for handling deposits.

Zachary Saum requested that he be removed from active payroll. His new job does not leave enough time to schedule working part-time at the department.

Harmon reported that they are working on sealing the floor in the new building. Adding additional insulation to the exterior walls of the heated portion was discussed. Harmon will obtain prices for several types of insulation.

Ms. Moellendick said that she held off talking to Community Action about a third recycling trailer. Pickup schedules will be reviewed because the site is very busy and receives a large amount of recycling material.

All bills submitted were approved for payment.

The year end and reorganization meetings were discussed. Year end meeting will be held Saturday, December 29 at 9:00 followed by the 2013 reorganization meeting.

Mr. Gavin moved to adjourn; seconded by Ms. Moellendick. Meeting adjourned at 6:20.

Chairman

Fiscal Officer

PAYMENT REGISTER
PLEASANT TOWNSHIP, FAIRFIELD COUNTY
Accounting Payroll
From 11/16/2012 to 12/06/2012

Warrant Number	Type	Date	Vendor/Payee	Amount	Status
23708	WH	11/21/2012	OHIO CHILD SUPPORT PAYMENT CENTRAL	573.51	C
23720	PR	11/21/2012	KRISTEN M. KRILE - KRILE99KM0	18.87	O
E04770-E04806	EP	11/21/2012	PAYROLL	20,713.77	C
W19536	WH	11/21/2012	US TREASURY DEPT. (EFT)	4,801.38	C
23709	WH	11/23/2012	IAFF LOCAL 4673	228.00	C
23710	WH	11/23/2012	SECURITY BENEFIT	460.00	C
23711	VW	11/23/2012	OHIO INSURANCE SERVICES AGENCY, INC.	11,140.72	O
23712	VW	11/23/2012	MED3000	1,161.59	C
23713	VW	11/23/2012	SOUTH CENTRAL POWER CO.	1,167.81	C
23714	VW	11/23/2012	LINDE GAS NORTH AMERICA LLC	42.90	C
23715	VW	11/23/2012	RUMPKE	55.00	C
23716	VW	11/23/2012	TIME WARNER CABLE	135.95	C
W19535	WH	11/23/2012	OHIO DEFERRED COMPENSATION PROGRAM	750.00	C
23717	VW	11/28/2012	OHIO PUBLIC ENTITY CONSORTIUM	85.00	O
23718	VW	11/28/2012	LANCASTER UTILITIES COLLECTION OFFICE	292.00	C
23719	VW	11/28/2012	VERIZON WIRELESS	66.78	O
W19537	WH	11/29/2012	TREASURER, STATE OF OHIO	1,409.16	C
W19538	WH	11/29/2012	SCHOOL DISTRICT INCOME TAX	729.99	C
W19539	WH	11/29/2012	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	2,691.34	C
W19540	WH	11/29/2012	OHIO POLICE & FIRE PENSION FUND	8,352.45	C
C77-2012	AM	11/30/2012	PNC BANK, N.A.	354.12	C
23721	WH	12/06/2012	OHIO CHILD SUPPORT PAYMENT CENTRAL	619.98	O
23722	VW	12/06/2012	AT&T	165.05	O
23723	VW	12/06/2012	POWERNET GLOBAL COMMUNICATIONS	7.36	O
23724	VW	12/06/2012	LOWE'S COMPANIES, INC.	62.31	O
23725	VW	12/06/2012	HD SUPPLY WATERWORKS, LTD.	430.20	O
23726	VW	12/06/2012	UNITED LANDMARK LLC	740.71	O
23727	VW	12/06/2012	SHELLY MATERIALS, INC.	126.60	O
23728	VW	12/06/2012	MURRAY'S AUTO PARTS	41.68	O
23729	VW	12/06/2012	FAIRFIELD COUNTY REGIONAL PLANNING CMSN.	1,378.00	O
23730	VW	12/06/2012	BRIAN P. MALONE	250.00	O
23731	VW	12/06/2012	BUCKEYE POWER SALES, INC.	550.00	O
~~23732~~	~~VW~~	~~12/06/2012~~	~~CENTER CITY INTERNATIONAL TRUCKS, INC.~~	~~313.50~~	V
23733	VW	12/06/2012	KESSLER HEATING AND COOLING	89.00	O
23734	VW	12/06/2012	DANIEL A. MATTIS	295.00	O
23735	VW	12/06/2012	LANCASTER RADIATOR SERVICE	277.00	O
23736	VW	12/06/2012	HORTON EMERGENCY VEHICLES	198.66	O
23737	VW	12/06/2012	MID-STATE TIRE CO., INC.	1,541.30	O
23738	VW	12/06/2012	SPRINT COMMUNICATIONS	10.50	O
23739	VW	12/06/2012	CULLIGAN OF CENTRAL OHIO	189.49	O
23740	VW	12/06/2012	AGT BATTERY SUPPLY	296.79	O
23741	VW	12/06/2012	BOUND TREE MEDICAL, LLC	429.92	O
23742	VW	12/06/2012	LINDE GAS NORTH AMERICA LLC	114.76	O
23743	VW	12/06/2012	HERITAGE	614.92	O
23744	VW	12/06/2012	DeLILLE OXYGEN CO.	84.56	O
23745	VW	12/06/2012	OFFICE MART, INC.	116.97	O
23746	VW	12/06/2012	PHOENIX SAFETY OUTFITTERS	339.31	O
23747	VW	12/06/2012	FIBRETECH SERVICES LLC.	598.70	O
23748	VW	12/06/2012	CENTER CITY INTERNATIONAL TRUCKS, INC.	246.00	O
E04807-E04839	EP	12/06/2012	PAYROLL	15,879.22	C
W19541	WH	12/06/2012	US TREASURY DEPT. (EFT)	3,772.41	C

Subtotal:	84,696.74
Adjustments:	
Total Amount Pending For Accounting:	
Total Amount Pending for Payroll:	
Total:	84,696.74

Warrant Status: C-Cleared, O-Outstanding, V or X-Voided
E-Earmarked to Post to Cash on a Future Date (Pending)

Warrant Type: AV-Adjustment Voucher, EP-EFT, IV-Investment Warrant, IM-Investment Manual, PY-Payroll, R-Adjustment Payments, RR-Reduction of Receipt, SV-Special Voucher, SW-Skipped Warrant, VL-Voucher Loss, VM-Voucher Manual, VR-Void Reduction of Exp., VW-Voucher Warrant, WV-Withholding Voucher

Report reflects selected information.
Adjustments that ocurred on future dates
are not included in the total.

PLEASANT TOWNSHIP TRUSTEES
MEETING ATTENDANCE

Date: December 6, 2012 Type Meeting: Regular

Name	Name
Mike Ferguson	
Kyle Peters	