

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
NOVEMBER 15, 2012
5:30 PM

The meeting was called to order at 5:30 PM by Chairman Gavin with all Trustees present. Minutes from the November 1 meeting were approved as submitted.

Fiscal Officer reported the following receipts since the last meeting:

Fifth Third Bank	0.27
Ohio Bell franchise fee	502.17
Community room rental	500.00
Air Evac	1,500.00
Aladdin Shriners	1,736.00
EMS billing	2,124.75
Time Warner franchise fee	<u>14,420.17</u>
	20,783.36

Fiscal Officer presented a reconciled bank statement for October. Reimbursement check 23508 dated July 19 for \$252.65 was confirmed by Chief Mathias as being cashed with no further claim. The check has not cleared on the bank statement. The check will be cleared with the November reconciliation, noted as lost in processing and the Fire Fund balance adjusted. The Fiscal Officer also had several invoices for building construction expenses and requested additional information about additional electrical work for outside lighting on the new building.

12-064 Mr. Gavin moved to issue Then & Now Purchase Orders for \$740.71 to United Landmark (Invoices 3016613 & 3016577) for perforated and solid tile needed for downspout drainage, and \$550.00 to HD Supply – Waterworks for pipe for downspout drainage; seconded by Mr. Kemmerer. Voting: Gavin – yes; Kemmerer –yes, Moellendick – yes. Motion approved.

The additional electrical work was performed by Jerry Dupler and Mr. Gavin will obtain cost and invoicing information.

The new equipment building has been completed and passed inspections. Mr. Kemmerer questioned the additional \$128 charge for an extra downspout. Mr. Eversole explained that it was added to the center of the back of the building to provide additional capacity because the original two downspouts were at their limit of recommended roof area.

There was no Zoning report because Mr. Bowman was sick. Mr. Gavin said that the phone numbers provided for the Fre Mar Road resident (mailbox) were no good. A letter will be sent.

Amie Grubbs introduced herself as the new Membership Sales Manager for the Air Evac base. She will be working on community relations and will contact Township Officials to discuss Air Evac operations and explore how they can better serve the area.

Chief Mathias provided revised Policy & Procedures that were approved by Trustees. Revisions included Late for Duty Call Off, Trading Time, Staff Scheduling and Motor Vehicle Operating & Accident Policy.

Chief provided a draft of a revised Community Room Rental Form. Policy was previously discussed and Chief was to make changes to bring to this meeting to approve. He did not have a written document. New front tires were ordered for E572. The \$1,523.30 cost was verbally approved by Trustees. Batteries and a battery tray were replaced on the International Medic. Trustees approved a Fire Inspector 1 & 2 class. Chief has signed up 8 students plus 3 taking the class for CEUs. The cost is \$2,000 for 10 students.

Nick Searle and Jeff Wright have not completed mandatory driver training class. They will not be scheduled to work shifts until training is completed. Chief Mathias and Assistant Chief Wyse talked to the Prosecutor's Office and to attorney Larry Bennett regarding the 1,500 hour limit for part-time employees. The 1,500 hours will be a hard cap and no part-time firefighter will be permitted to work more than that.

Chief Mathias requested that Trustees approve hiring Devin Pruden as a part-time firefighter.

12-065 Mr. Gavin moved to hire Devin Pruden as a part-time firefighter (Basic) effective November 18; seconded by Ms. Moellendick. Voting: Gavin – yes; Kemmerer –yes, Moellendick – yes. Motion approved.

Fiscal Officer requested that time sheets be submitted Sunday to permit loading payroll for payment on Wednesday due to the Thanksgiving holiday.

Training will be changed from Kaplan to Health & Safety Institute to provide more courses for more employees at a lower cost. Chief Mathias advised the Fiscal Officer not to pay invoice 36515 from Parr Safety as the department did not order the lights. The check has been printed and will be voided.

Chief requested a \$2,000 supplemental appropriation to the Uniform line item to purchase coats. Trustees disapproved the request noting that the normal \$5,000 budget had already been increased to \$8,000 for the purchase of hooded sweatshirts in January.

The Shalls requested Trustee permission for Air Evac to plant three pine trees along their property line to reduce noise. Trustees verbally approved.

Repairs to the 1984 utility truck (estimated at \$2,000-\$3,000) were discussed. Mr. Gavin had prices from Ford for F-250 2wd (\$24,300) and 4wd (\$26,800).

Jeff McGraw asked Trustees about church signage regulations. Trustees directed him to contact Mr. Bowman.

Harmon reported that providing gas to the new building will require a gas tap. After requesting a tap, the gas company would send out an engineer to determine what is required for the installation. Ms. Moellendick talked to Community Action about the recycling trailer. Providing two trailers will require spaces for three trailers. Harmon was instructed to modify the fence and open up a third trailer space.

The County Engineer was asked to apply the MVL carryover to 2013 for culverts on Rainbow Drive and Stringtown Road.

All bills submitted were approved for payment.

12-066 Mr. Gavin moved to enter Executive Session to discuss Fire Department personnel matters; seconded by Mr. Kemmerer. Voting: Gavin - yes, Kemmerer - yes, Moellendick - yes; Executive Session entered at 6:58 PM.

Mr. Gavin moved to leave Executive Session at 7:20 PM; seconded by Ms. Moellendick.

Mr. Gavin moved to adjourn; seconded by Ms. Moellendick. Meeting adjourned at 7:20.



Chairman



Fiscal Officer

Warrant Number	Type	Date	Vendor/Payee	Amount	Status
23685	VW	11/02/2012	SOUTH CENTRAL POWER CO.	611.00	O
23686	WH	11/08/2012	OHIO CHILD SUPPORT PAYMENT CENTRAL	619.98	O
23687	VW	11/08/2012	MID-STATE TIRE CO., INC.	427.40	O
23688	VW	11/08/2012	CENTRAL AUTO & FARM CENTER	130.15	O
23689	VW	11/08/2012	LOWE'S COMPANIES, INC.	487.62	O
23690	VW	11/08/2012	SPRINT COMMUNICATIONS	10.50	O
23691	VW	11/08/2012	LINDE GAS NORTH AMERICA LLC	245.06	O
E04740-E04769	EP	11/08/2012	PAYROLL	16,302.60	C
W19534	AM	11/08/2012	US TREASURY DEPT. (EFT)	3,977.40	C
23692	VW	11/15/2012	POWERNET GLOBAL COMMUNICATIONS	10.39	O
23693	VW	11/15/2012	SHELLY MATERIALS, INC.	470.84	O
23694	VW	11/15/2012	LANCASTER TRANSFER STATION	12.00	O
23695	VW	11/15/2012	ARMSTRONG MEDICAL INDUSTRIES, INC.	1,766.20	O
23696	VW	11/15/2012	JONATHAN FANNIN	175.00	O
23697	VW	11/15/2012	TRIO TV & APPLIANCE, INC.	221.77	O
23698	VW	11/15/2012	PARR PUBLIC SAFETY EQUIPMENT	317.93	O
23699	VW	11/15/2012	HERITAGE	667.32	O
23700	VW	11/15/2012	ZEP MANUFACTURING COMPANY	112.54	O
23701	VW	11/15/2012	BOUND TREE MEDICAL, LLC	93.31	O
23702	VW	11/15/2012	DeLILLE OXYGEN CO.	40.00	O
23703	VW	11/15/2012	THE FIRE HOUSE	222.00	O
23704	VW	11/15/2012	STEPHENS PUBLISHING COMPANY	486.51	O
23705	VW	11/15/2012	EVERSOLE BUILDERS, INC.	59,841.00	O
23706	VW	11/15/2012	PRECISION OVERHEAD DOOR, INC.	3,950.00	O
23707	VW	11/15/2012	SPEEDWAY SUPERAMERICA, LLC	1,652.22	O
C73-2012	AM	11/15/2012	PNC BANK, N.A.	32.00	C

Subtotal: 92,882.74

Adjustments:

Total Amount Pending For Accounting:

Total Amount Pending for Payroll:

Total: 92,882.74

Warrant Status: C-Cleared, O-Outstanding, V or X-Voided
 E-Earmarked to Post to Cash on a Future Date (Pending)

Warrant Type: AV-Adjustment Voucher, EP-EFT, IV-Investment Warrant,
 IM-Investment Manual, PY-Payroll, R-Adjustment Payments,
 RR-Reduction of Receipt, SV-Special Voucher, SW-Skipped Warrant,
 VL-Voucher Loss, VM-Voucher Manual, VR-Void Reduction of Exp.,
 VW-Voucher Warrant, WV-Withholding Voucher

Report reflects selected information.
 Adjustments that occurred on future dates
 are not included in the total.

PLEASANT TOWNSHIP TRUSTEES
MEETING ATTENDANCE

Date: November 15, 2012

Type Meeting: Regular

Name	Name
Mike Ferguson	
Bob Peters	
Steve Well	
Amie Brubbs	
JEFF MCGRAW	