

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
NOVEMBER 1, 2012  
5:30 PM

The meeting was called to order at 5:30 PM by Chairman Gavin with all Trustees present. Minutes from the October 18 meeting were approved as submitted.

Fiscal Officer reported the following receipts since the last meeting:

Liquor permit fees	26.60
Fifth Third Bank	564.04
PNC interest	598.31
Community room rental	825.00
EMS billing	10,912.19
LocGov/MVL/Gas/PMVL	<u>13,243.80</u>
	26,169.94

Fiscal Officer requested a motion for a supplemental appropriation of \$2,000 in the General Fund from Equipment to Building and issue of Then & Now Purchase Orders to South Central Power and Lowes.

*12-063 Mr. Gavin moved to make a supplemental appropriation of \$2,000 in the General Fund from Equipment to Buildings and to issue Then & Now Purchase Orders for \$611.00 to South Central Power for establishing electric service and \$180.19 to Lowes for water line materials; seconded by Ms. Moellendick. Voting: Gavin – yes; Kemmerer –yes, Moellendick – yes. Motion approved.*

Trustees, the Fiscal Officer and Chief Mathias discussed deposit of checks for Community Room rental. An NSF issue occurred recently for a cancelled reservation in which the check was accidentally turned in for deposit. The check was over a year old. The Fiscal Officer suggested that all rental checks be deposited immediately and a policy be established regarding refunds and submittal of the security deposit to avoid holding checks for long periods. Trustees are to discuss the matter and have a policy prepared for the November 15 meeting.

Chief Mathias requested that Bradley Smith be removed from the Volunteer roster due to lack of participation. Chief requested permission to order six coats at a cost of \$1,691.94. Fiscal Officer noted at only about \$1,380 was still available in the uniform appropriation. Fiscal Officer will investigate reallocation of some invoices for uniform type items that are actually small equipment and report to the Chief on available funds.

A Policy & Procedure addendum was presented to Trustees for review. Trustees discussed tightening controls over calloffs. E-572 needs new front tires; Chief is obtaining a quote from Mid-State Tire. The Community Room carpet has been cleaned in preparation for Elections. A grant of \$1,736 was received from Aladdin Shriners for EMS supplies.

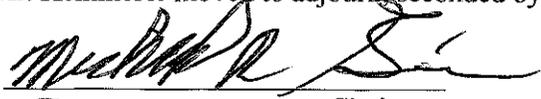
Mr. Bowman reported no permits issued. Dumping of concrete at Rainbow & Sheridan was discussed. The church at Sheridan & Ridge Road inquired about erecting a sign. Removal of non-breakaway mailboxes was discussed. The estate for the property on Midway will be notified to remove the mailbox or the Township will do so. Trustees decided to offer to remove the mailbox on Fre Mar and provide a compliant replacement because that mailbox structure has been there for over 30 years.

Harmon reported that the new building is about finished except for the center personnel door. A few trusses needed minor repair. Electrical work should be complete by the middle of next week. The building should be ready to occupy within 2 weeks.

Mr. Kemmerer reported that the County Engineer speed study recommended a 40 MPH speed limit on Snoke Hill Road between US 22 and SR 37.

All bills submitted were approved for payment.

Mr. Kemmerer moved to adjourn; seconded by Mr. Gavin. Meeting adjourned at 6:41.



Chairman



Fiscal Officer

Warrant Number	Type	Date	Vendor/Payee	Amount	Status
23669	WH	10/25/2012	OHIO CHILD SUPPORT PAYMENT CENTRAL	573.51	O
23670	WH	10/25/2012	IAFF LOCAL 4673	228.00	O
23671	WH	10/25/2012	SECURITY BENEFIT	370.00	O
23672	VW	10/25/2012	OHIO INSURANCE SERVICES AGENCY, INC.	8,774.23	O
23673	VW	10/25/2012	OHIO PUBLIC ENTITY CONSORTIUM	70.00	O
23674	VW	10/25/2012	LANCASTER UTILITIES COLLECTION OFFICE	84.64	O
23675	VW	10/25/2012	VERIZON WIRELESS	66.78	O
E04706-E04739	EP	10/25/2012	PAYROLL	20,719.68	C
W19528	WV	10/25/2012	US TREASURY DEPT. (EFT)	4,905.48	C
W19529	WV	10/25/2012	OHIO DEFERRED COMPENSATION PROGRAM	750.00	C
W19530	WV	10/25/2012	TREASURER, STATE OF OHIO	1,971.85	C
W19531	WV	10/25/2012	SCHOOL DISTRICT INCOME TAX	1,005.90	C
W19532	WV	10/25/2012	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	2,691.34	C
W19533	WV	10/25/2012	OHIO POLICE & FIRE PENSION FUND	15,632.97	C
23684	WR	10/31/2012	CHRISTINE COLLINS	25.00	O
C70-2012	AM	10/31/2012	PNC BANK, N.A.	344.07	C
23676	VW	11/01/2012	JAMES M. SNYDER	44.00	O
23677	VW	11/01/2012	TIME WARNER CABLE	135.95	O
23678	VW	11/01/2012	OTARMA SERVICE CENTER	20,235.00	O
23679	VW	11/01/2012	PLEASANT TOWNSHIP FIREFIGHTERS ASSOC.	206.45	O
23680	VW	11/01/2012	MAGIC NEEDLE EMBROIDERY	47.00	O
23681	VW	11/01/2012	PHOENIX SAFETY OUTFITTERS	336.72	O
23682	VW	11/01/2012	AT&T	165.51	O
23683	VW	11/01/2012	HANLEY PRINT & PROMOTIONS	45.13	O

Subtotal: 79,429.21

Adjustments:

Total Amount Pending For Accounting:

Total Amount Pending for Payroll:

Total: 79,429.21

Warrant Status: C-Cleared, O-Outstanding, V or X-Voided  
E-Earmarked to Post to Cash on a Future Date (Pending)

Warrant Type: AV-Adjustment Voucher, EP-EFT, IV-Investment Warrant,  
IM-Investment Manual, PY-Payroll, R-Adjustment Payments,  
RR-Reduction of Receipt, SV-Special Voucher, SW-Skipped Warrant,  
VL-Voucher Loss, VM-Voucher Manual, VR-Void Reduction of Exp.,  
VW-Voucher Warrant, WV-Withholding Voucher

Report reflects selected information.  
Adjustments that occurred on future dates  
are not included in the total.