

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES  
REGULAR MEETING  
JUNE 21, 2012  
5:30 PM

The meeting was called to order at 5:30 PM by Chairman Gavin with all Trustees present. Minutes from the June 7 regular meeting were approved as submitted.

Fiscal Officer reported the following receipts since the last meeting:

Zoning	300.00
PPT reimbursement	463.97
Community Room rent	800.00
Ohio Fire Grant	2,935.50
Lancaster City Auditor	3,303.16
EMS billing	6,009.46
FEMA SAFER Grant	<u>10,769.31</u>
	24,581.40

McCullough NSF check charges total \$17. Sherman's Bluff real estate tax was received from Lancaster and SAFER Grant reimbursement was received from DHS. Fiscal Officer asked Trustees to consider establishing a return check charge of \$25. Fiscal Officer noted that several deposit checks for Community Room reservations were several months old. Chief Mathias said that reservations are sometimes made months in advance and the checks are held until after the event. Fiscal Officer suggested that checks for reservations should be deposited immediately and a refund can be issued in the event of cancellation. He suggested that a \$25 cancellation charge be established.

The Estate Club has an application for D1 and D2 liquor permits. Liquor Control Commission is requesting a reply if Trustees do or do not want a hearing on the application. Trustees verbally declined a hearing. Transportation Improvement District meeting will be held at 9:00 AM on June 27 at the Ag Center. Fiscal Officer requested that Chief Mathias make sure he has the OSHA/BWC forms PERP 300P/301P completed for Andy Fey's January accident.

Notice of renewal was received for the BWC group rating program through OTA and the Frank Gates Company. This year's savings are estimated at \$3,957 with a service charge of \$1,979.

*12-041 Mr. Gavin moved to transfer \$10,769.31 from the FEMA Safer Grant Fund to the Fire Operating Fund; seconded by Mr. Kemmerer. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; Motion passed.*

*12-042 Mr. Kemmerer moved to renew the BWC Group Rating agreement with the Frank Gates Service Co. and to issue a Then & Now Purchase Order for \$1,979 to Frank Gates Service Co; seconded by Ms. Moellendick. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes. Motion passed.*

Mr. Wade Workman addressed Trustees regarding Mr. Kohler's brick mailbox at 2132 Midway. Trustees restated that the mailbox does not comply with breakaway requirements and needs to be removed.

Mr. Bowman reported 1 permit and 1 rezoning application were processed for \$450. The Zoning Commission will hold a hearing on the rezoning on August 9 and Trustees will vote on the recommendation on August 16. The Zoning Commission and Trustees meetings for those dates will be held in the Community Room. There was an inquiry from the church owning the cemetery on Tent Road about turning ownership of the cemetery over to the Township. It was suggested that the Ohio Township Association might have information about the procedure to follow. Mr. Bowman

reported that A&J Towing on Rainbow Drive had some pickups parked in the yard and he contacted the property owners about not placing junk vehicles in the yard.

Chief Mathias asked about ordering the new pickup truck. Ms. Moellendick asked about replacing the Township GMC pickup and giving it to the Fire Department. Vehicle options will be discussed further. Chief Mathias had talked to Mr. Gavin regarding taking a part-time job but would not if Trustees felt it interfered too much with his job as Chief. Trustees and the Chief discussed how the job schedule and hours would mesh with the Chief's job. Matter will be discussed further.

Chief reported that 10 people were interested in testing for the Lieutenant positions. Mike Ferguson and Kyle Peters questioned Trustees about the process and there was discussion about pay for the position. Currently, all Lieutenants are part-time/volunteer members that receive \$1.00 per hour additional for the rank. The labor contract has no pay provision for Lieutenants. Trustees will discuss the matter with their attorney.

Harmon reported that they were scratch coating roads. Trustees discussed the Shelly estimate for paving and chip & seal. The proposed roads were accepted as quoted with the addition of Grace Drive from Graham Drive to the patch. Total estimated cost is \$300,652. Additional appropriations will be required and the Fiscal Officer suggested an additional \$7,000 be transferred to Zoning to cover anticipated shortages.

*12-043 Mr. Kemmerer moved to a) increase appropriations in the General Fund by \$7,000 for Transfers Out and in the Road & Bridge Fund by \$120,000 for Contracted Services b) transfer \$7,000 from the General Fund to the Zoning Fund c) issue a Purchase Order for \$310,000 to the Shelly Company for the 2012 paving and chip & seal program (\$301,000) and contingency (\$9,000); seconded by Ms. Moellendick. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; Motion passed.*

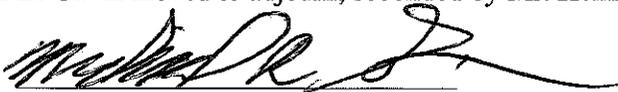
All bills submitted were approved for payment.

*12-044 Mr. Gavin moved to enter Executive Session to discuss Fire Department personnel matters; seconded by Ms. Moellendick. Voting: Gavin - yes, Kemmerer - yes, Moellendick - yes; Executive Session entered at 7:04 PM.*

Mr. Kemmerer moved to leave Executive Session at 7:17; seconded by Ms. Moellendick.

Fiscal Officer reminded Trustees that the recommendations of the Risk Management review need to be reviewed and responded to.

Mr. Gavin moved to adjourn; seconded by Mr. Kemmerer. Meeting adjourned at 7:22.

  
Chairman

  
Fiscal Officer

Warrant Number	Type	Date	Vendor/Payee	Amount	Status
23444	VW	06/11/2012	PENNCARE	35.00	O
23446	WH	06/21/2012	OHIO CHILD SUPPORT PAYMENT CENTRAL	619.98	O
23447	WH	06/21/2012	IAFF LOCAL 4673	228.00	O
23448	VW	06/21/2012	TIME WARNER CABLE	135.95	O
23449	VW	06/21/2012	SOUTH CENTRAL POWER CO.	1,306.00	O
23450	VW	06/21/2012	FAIRFIELD SOIL & WATER CONSERVATION DIST	40.00	O
23451	VW	06/21/2012	FAIRFIELD MEDICAL CENTER	119.50	O
23452	VW	06/21/2012	TREASURER, STATE OF OHIO	2,473.00	O
23453	VW	06/21/2012	SPEEDWAY SUPERAMERICA, LLC	2,127.86	O
23454	VW	06/21/2012	OBERFIELD'S INC.	138.60	O
23455	VW	06/21/2012	R. D. HOLDER OIL CO.	300.32	O
23456	VW	06/21/2012	OHIO DEPARTMENT OF JOB & FAMILY SERVICES	78.54	O
23457	VW	06/21/2012	TAFT, STETTINIUS & HOLLISTER LLP	2,868.75	O
23458	VW	06/21/2012	FINLEY FIRE EQUIPMENT	1,883.62	O
23459	VW	06/21/2012	MED3000	724.95	O
23460	VW	06/21/2012	BOUND TREE MEDICAL, LLC	209.28	O
23461	VW	06/21/2012	ADVANCE AUTO PARTS	89.50	O
23462	VW	06/21/2012	ZEP MANUFACTURING COMPANY	225.06	O
23463	VW	06/21/2012	DeLILLE OXYGEN CO.	25.00	X
23464	VW	06/21/2012	LINDE GAS NORTH AMERICA LLC	276.30	O
23465	VW	06/21/2012	MAGIC NEEDLE EMBROIDERY	102.95	O
23466	VW	06/21/2012	ALL AMERICAN FIRE EQUIPMENT, INC.	197.97	O
23467	VW	06/21/2012	DeLILLE OXYGEN CO.	40.00	O
23468	VW	06/21/2012	VERIZON WIRELESS	66.68	O
23469	VW	06/21/2012	SHELLY MATERIALS, INC.	533.21	O
E04382-E04423	EP	06/21/2012	PAYROLL	19,562.93	C
W19496	WV	06/21/2012	US TREASURY DEPT. (EFT)	4,191.03	C
W19497	WV	06/21/2012	OHIO DEFERRED COMPENSATION PROGRAM	880.00	C
Subtotal:				39,454.98	
Adjustments:					
Total Amount Pending For Accounting:					
Total Amount Pending for Payroll:					
Total:				39,454.98	

Warrant Status: C-Cleared, O-Outstanding, V or X-Voided  
 E-Earmarked to Post to Cash on a Future Date (Pending)

Warrant Type: AV-Adjustment Voucher, EP-EFT, IV-Investment Warrant,  
 IM-Investment Manual, PY-Payroll, R-Adjustment Payments,  
 RR-Reduction of Receipt, SV-Special Voucher, SW-Skipped Warrant,  
 VL-Voucher Loss, VM-Voucher Manual, VR-Void Reduction of Exp.,  
 VW-Voucher Warrant, WV-Withholding Voucher

Report reflects selected information.  
 Adjustments that occurred on future dates  
 are not included in the total.

PLEASANT TOWNSHIP TRUSTEES  
MEETING ATTENDANCE

Date: June 21, 2012

Type Meeting: Regular

Name	Name
<i>Mike Peters</i>	
<i>Mike Ferguson</i>	
<i>MR. &amp; MRS. WADE WORKMAN</i>	