

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
JUNE 7, 2012
5:30 PM

The meeting was called to order at 5:30 PM by Chairman Gavin with all Trustees present. Minutes from the May 17 regular meeting were approved as submitted.

Fiscal Officer reported the following receipts since the last meeting:

Fifth Third Bank interest	41.13
PNC Bank sweep interest	546.22
AirEvac	1,500.00
EMS billing	7,522.43
Estate Tax advance	10,300.00
LocGov/MVL/Gas/PMVL	<u>15,716.80</u>
	35,626.58

Fiscal Officer submitted a reconciled bank statement for May.

Fiscal Officer reported that a check from Scott McCullough for Community Room rental was returned NSF. A notice of dishonor has been sent. Chief Mathias said that he knows Mr. McCullough and will contact him about the check. Chief also stated that Mr. McCullough has reserved the room in July. Trustees said to advise Mr. McCullough that the check must be made good and the next rental paid by cash or money order or the rental will be cancelled. Fiscal Officer also reported that payment has not been received from the City of Lancaster for the Shermans Bluff real estate tax sharing. A reminder letter was sent May 25.

Fiscal Officer has assembled forms required for the OAPFF Deferred Compensation Plan and was advised by the Ohio Department of Administrative Services that they could not find an enabling resolution for Township participation in the Cooperative Purchasing Program.

- 12-035 *Mr. Gavin moved to authorize the Fiscal Officer to execute plan documents for the Ohio Association of Professional Firefighters 457 Deferred Compensation Plan; seconded by Ms. Moellendick. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; Motion passed.*
- 12-036 *Mr. Kemmerer moved to authorize Pleasant Township to participate in the State of Ohio Cooperative Purchasing Program; seconded by Mr. Gavin. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; Motion passed.*

Fiscal Officer reported that the Zoning Fund was running short of cash. Receipts this year are only \$1,630. Cash balance is \$2,987 and estimated expenses for the rest of the year are \$7,400. A transfer of at least \$5,000 from the General Fund should be considered at the next meeting.

Mr. Bowman reported 4 permits issued for \$300. Mr. Bowman described a planned request by Farm Credit Services to rezone the northwest corner of Marquette and SR 37. Trustees discussed how to proceed with non-compliant mail boxes that property owners have not corrected. It is believed that these cases will have to be filed in Municipal Court.

- 12-037 *Mr. Gavin moved to authorize the Zoning Inspector to contact the County Prosecutor for an opinion on how to proceed with action against owners of non-compliant mail boxes that have failed to respond to earlier mailed notices to remove the boxes; seconded by Ms. Moellendick. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; Motion passed.*

Chief Mathias requested that Bryan Mirgon be removed from active payroll. He submitted qualifications for Andrew Deem and Robert Kovacs and requested that Trustees approve appointing them as part-time medics.

12-038 Mr. Gavin moved to appoint Andrew Deem and Robert Kovacs as part-time medics, effective immediately; seconded by Ms. Moellendick. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; Motion passed.

Chief also recommended promotions to fill Assistant Chief and Captain positions and proposed formal testing for Lieutenants. There was extensive discussion about procedures and how to fill positions. Trustees verbally authorized the Chief to begin identifying interested candidates for testing.

12-039 Mr. Gavin moved to approve promotion of Ryan Wyse from Captain to Assistant Chief and Michael Hutton and Andrew Slivka from Lieutenant to Captain. Promotions effective the next pay period beginning June 17; seconded by Ms. Moellendick. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; Motion passed.

Chief provided a revised estimate for the new station truck. Cost is \$28,444 without plow; \$32,929 with plow. Trustees also gave verbal approval to purchase new rappelling rope at a cost of approximately \$914.

Harmon reported that they will be replacing culverts on Beechwood and there will be short term closures. Culverts will qualify for County MVL reimbursement.

Trustees discussed the Shelly quote for paving/tar & chip. Two sections of Grace Drive should be added to the paving work. A quote for that work will be obtained and Trustees will review costs for paving, the station truck and Zoning funding next meeting.

Trustees discussed construction of the new equipment building. A legal ad requesting a proposal and statement of qualifications will be placed June 24 with a submittal deadline of July 5. Mr. Gavin will be the contact for providing information.

Mr. Kemmerer said that residents of Snoke Hill Road between US 22 and SR 37 are complaining about speeders.

12-040 Mr. Kemmerer moved to request the County Engineer to perform a speed study on Snoke Hill Road between US 22 and SR 37 to determine the appropriate speed limit; seconded by Ms. Moellendick. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; Motion passed.

All bills submitted were approved for payment.

Mr. Gavin moved to adjourn; seconded by Ms. Moellendick. Meeting adjourned at 7:12.


Chairman


Fiscal Officer

Resolution 12-035

A RESOLUTION authorizing the Fiscal officer to execute the plan documents for the Ohio Association of Professional Firefighters 457 Deferred Compensation Plan (the Plan) administered by Security Financial Resources/Security Benefit for the benefit of any employee of Pleasant Township, Fairfield County who elects to participate in the available plans.

WHEREAS, Pleasant Township, Fairfield County wishes to adopt Plan documents to make the benefits of the Ohio Association of Professional Fire Fighters 457 Deferred Compensation Plan available to all eligible employees; and

WHEREAS, Pleasant Township, Fairfield County, as Plan sponsor, wishes to adopt such trust accounts, annuity contracts or custodial accounts as are necessary to establish funding vehicles with Security Benefit affiliates for the Plan, to receive and invest contributions in such investment options as are selected by Employees participating in the Plan;

NOW THEREFORE, the Board of Trustees of Pleasant Township, Fairfield County hereby resolves as follows:

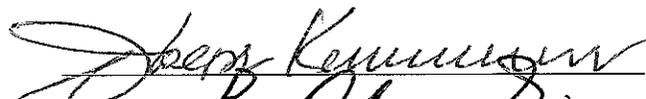
Section 1. Pleasant Township, Fairfield County hereby adopts the form of plan document for the Ohio Association of Professional FireFighters 457 Deferred Compensation Plan, excluding the Roth option, and shall properly contract with any eligible employee who desires to participate in the Plan.

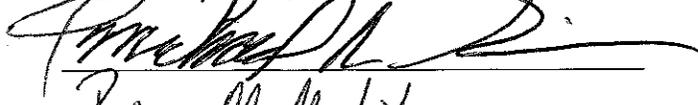
Section 2. The Fiscal Officer is hereby appointed the Responsible Official and is authorized and directed to execute the documents for the Plan and to take such further actions as may be necessary and appropriate to implement the Plan and effectuate the terms and intent of this resolution.

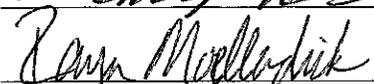
Section 3. Consistent with the 457 Plan Administration Agreement, the proper officials, officers, employees and agents of Pleasant Township, Fairfield County are authorized to provide the Program Administrator with any information required for the administration of the Deferred Compensation Plan.

Section 4. Pursuant to the Plan, Pleasant Township, Fairfield County establishes funding accounts with Security Benefit for receipt of the investment contributions made under the Plan as directed by participating employees.

ADOPTED at a meeting of the Board of Trustees on the date written below, and duly executed.

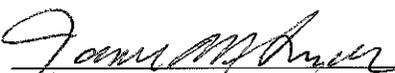






Pleasant Township Board of Trustees

6/7/2012

Adopted


James M. Snyder, Fiscal Officer

Resolution 12-036

A RESOLUTION authorizing Pleasant Township to participate in the State of Ohio Cooperative Purchasing Program.

WHEREAS, Ohio's Cooperative Purchasing Act (AM. Sub. H.B. No. 100), was signed into law on December 4, 1985; and

WHEREAS, effective March 6, 1986, Ohio's Cooperative Purchasing Act provides the opportunity for counties, townships, municipal corporations, regional transit authorities, regional airport authorities or port authorities and school districts, conservancy districts, township park districts and park districts and other authorities, to participate in contracts distributed by the state of Ohio, Department of Administrative Services, Office of Cooperative Purchasing for the purchase of supplies, services, equipment and certain materials, now therefore,

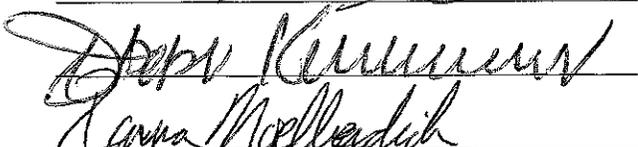
NOW THEREFORE, the Board of Trustees of Pleasant Township, Fairfield County hereby resolves as follows:

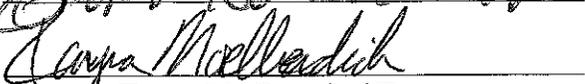
Section 1. That the Fiscal Officer hereby requests authority in the name of Pleasant Township to participate in state contracts which the Department of Administrative Services, Office of State Purchasing has entered into and the Office of Cooperative Purchasing has distributed for the purchase of supplies, services, equipment and certain other materials pursuant to Revised Code Section 125.04.

Section 2. That the Fiscal Officer is hereby authorized to agree in the name of Pleasant Township to be bound by all contract terms and conditions as the Department of Administrative Services, Office of Cooperative Purchasing prescribes. Such terms and conditions may include a reasonable annual membership fee to cover the administrative costs which the Department of Administrative Services incurs as a result of Pleasant Township's participation in the contract. Further, that the Fiscal Officer does hereby agree to be bound by all such terms and conditions and to not cause or assist in any way the misuse of such contracts or make contract disclosures to non-members of the Coop for the purpose of avoiding the requirements established by ORC 125.04.

Section 3. That the Fiscal Officer is hereby authorized to agree in the name of Pleasant Township to directly pay the vendor, under each such state contract in which it participates for items it receives pursuant to the contract, and the Fiscal Officer does hereby agree to directly pay the vendor.

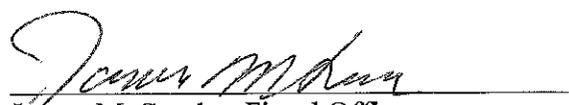






Pleasant Township Board of Trustees

4/7/2012

Adopted


James M. Snyder, Fiscal Officer

PAYMENT REGISTER
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY
 Accounting Payroll
 From 05/18/2012 to 06/07/2012

Warrant Number	Type	Date	Vendor/Payee	Amount	Status
23423	WR	05/21/2012	MED3000	1,339.33	C
23412	WH	05/24/2012	OHIO CHILDRN SUPPORT PAYMENT CENTRAL	619.98	C
23413	WH	05/24/2012	IAFF LOCAL 4673	228.00	C
23414	VW	05/24/2012	OHIO INSURANCE SERVICES AGENCY, INC.	11,019.03	C
23415	VW	05/24/2012	OHIO PUBLIC ENTITY CONSORTIUM	100.00	O
23416	VW	05/24/2012	TAFT, STETTINIUS & HOLLISTER LLP	225.00	C
23417	VW	05/24/2012	TIME WARNER CABLE	135.95	C
23418	VW	05/24/2012	VERIZON WIRELESS	66.68	C
23419	VW	05/24/2012	SOUTH CENTRAL POWER CO.	1,101.20	C
23420	VW	05/24/2012	LANCASTER UTILITIES COLLECTION OFFICE	194.75	C
23421	VW	05/24/2012	JOHN A. BOWMAN	5.75	O
23422	VW	05/24/2012	LINDE GAS NORTH AMERICA LLC	28.09	C
E04315-E04353	EP	05/24/2012	PAYROLL	18,471.00	C
W19488	WV	05/24/2012	US TREASURY DEPT. (EFT)	3,965.58	C
W19489	WV	05/24/2012	OHIO DEFERRED COMPENSATION PROGRAM	880.00	C
C32-2012	AM	05/29/2012	OHIO POLICE & FIRE PENSION FUND	0.03	C
W19490	WV	05/29/2012	TREASURER, STATE OF OHIO	1,237.67	C
W19491	WV	05/29/2012	SCHOOL DISTRICT INCOME TAX	661.18	C
W19492	WV	05/29/2012	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	2,691.34	C
W19493	WV	05/29/2012	OHIO POLICE & FIRE PENSION FUND	6,636.96	C
23424	VW	05/31/2012	AT&T	164.00	O
C36-2012	AM	05/31/2012	PNC BANK, N.A.	338.17	C
23425	WH	06/07/2012	OHIO CHILDRN SUPPORT PAYMENT CENTRAL	619.98	O
23426	VW	06/07/2012	YARD BUTLER LAWN & LANDSCAPE SERVICE	230.00	O
23427	VW	06/07/2012	POWERNET GLOBAL COMMUNICATIONS	23.18	O
23428	VW	06/07/2012	R. D. HOLDER OIL CO.	317.05	O
23429	VW	06/07/2012	LOWE'S COMPANIES, INC.	237.23	O
23430	VW	06/07/2012	UNITED LANDMARK LLC	79.98	O
23431	VW	06/07/2012	CENTRAL AUTO & FARM CENTER	86.47	O
23432	VW	06/07/2012	OFFICE MART, INC.	240.97	O
23433	VW	06/07/2012	BREATHING AIR SYSTEMS DIVISION	4.50	O
23434	VW	06/07/2012	CONSOLIDATED FLEET SERVICES, INC.	160.50	O
23435	VW	06/07/2012	DITTMAR SALES & SERVICE	67.25	O
23436	VW	06/07/2012	SPRINT COMMUNICATIONS	11.10	O
23437	VW	06/07/2012	CULLIGAN OF CENTRAL OHIO	138.24	O
23438	VW	06/07/2012	HERITAGE	209.92	O
23439	VW	06/07/2012	BOUND TREE MEDICAL, LLC	566.89	O
23440	VW	06/07/2012	CALANDRA INDUSTRIAL SUPPLY CO.	99.99	O
23441	VW	06/07/2012	FINLEY FIRE EQUIPMENT	3,356.45	O
23442	VW	06/07/2012	ELECTROCOMM COLUMBUS CORP.	523.62	O
23443	VW	06/07/2012	MID OHIO TREE SERVICE, LTD.	1,150.00	O
E04354-E04381	EP	06/07/2012	PAYROLL	14,784.95	C
W19494	WV	06/07/2012	US TREASURY DEPT. (EFT)	3,444.31	C
W19495	WV	06/07/2012	OHIO DEFERRED COMPENSATION PROGRAM	130.00	C

Subtotal: 76,592.27

Adjustments:

Total Amount Pending For Accounting:

Total Amount Pending for Payroll:

Total: 76,592.27

Warrant Status: C-Cleared, O-Outstanding, V or X-Voided
 E-Earmarked to Post to Cash on a Future Date (Pending)

Warrant Type: AV-Adjustment Voucher, EP-EFT, IV-Investment Warrant,
 IM-Investment Manual, PY-Payroll, R-Adjustment Payments,
 RR-Reduction of Receipt, SV-Special Voucher, SW-Skipped Warrant,
 VL-Voucher Loss, VM-Voucher Manual, VR-Void Reduction of Exp.,
 VW-Voucher Warrant, WV-Withholding Voucher

Report reflects selected information.
 Adjustments that occurred on future dates
 are not included in the total.