

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES
REGULAR MEETING
FEBRUARY 3, 2011
5:30 PM

The meeting was called to order at 5:30 PM by Chairman Kemmerer with all Trustees present. Minutes from the January 20 meeting were approved as submitted.

Fiscal Officer reported the following receipts since the last meeting:

STAR Ohio	39.16
PNC sweep interest	431.09
EMS billing	6,635.37
LocGov/MVL/Gas/PMVL	<u>15,516.36</u>
	22,621.98

Fiscal Officer submitted a reconciled bank statement for January. On January 26, John Kitz submitted an email resignation of his position as an alternate on the Zoning Commission. Application information was received for a Community Development Block Grant.

The Fiscal Officer requested that Trustees approve a Then & Now Purchase Order for renewal of the VFIS Volunteer Insurance policy.

11-007 Ms. Moellendick moved to issue a Then & Now Purchase Order for \$2,684.00 to Ohio Insurance Exchange for renewal of the VFIS Volunteer Insurance policy; seconded by Mr. Gavin. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; Motion passed.

Trustees discussed renewal of the Depository Agreement with PNC Bank. Fiscal Officer solicited proposals from several banks last summer due to difficulties encountered with the PNC purchase of National City. Those problems have been corrected and the proposal showed that PNC provided the most competitive package of services and costs.

11-008 Mr. Gavin moved to renew the depository agreement with PNC Bank for five (5) years, April 1, 2011 – March 31, 2016 for Township active and interim funds; seconded by Ms. Moellendick. Voting: Gavin - yes; Kemmerer - yes; Moellendick - yes; Motion passed.

Fiscal Officer commented on the need for employees to keep information current for payroll and insurance purposes. The Fiscal Officer was recently requested by a third party to make an address change for an employee's insurance. The request was denied. Address changes should be communicated directly by the employee to Ohio Insurance Services.

Mr. Bowman reported one permit issued for \$300. Mr. Kitz's resignation was discussed. Mr. Bowman discussed with Trustees the results of his meeting with Mr. Rich Miller at 3073 Elder Road regarding a complaint of a resident living in a barn. The 36 acre property contained the barn and a house which recently burned down. The parcel has been split into a parcel containing the burned house and 6 acres and 30 acre parcel with the barn. The barn contains a finished living area with kitchen and bathroom facilities, water and septic system. Mr. Miller intends to begin construction of a house as soon as the weather moderates, and he has begun the permit process. Mr. Bowman outlined three options. 1) Issue a zoning permit to live in the barn; however, this would preclude construction of another residence on the parcel 2) Require the resident to move out 3) Allow the resident to remain in the barn but set firm dates to obtain a zoning permit for construction and completion of a house.

There was also a question regarding how well and septic service are currently being obtained, since Mr. Miller apparently had a permit for 3081 Elder but not for 3073 Elder. After discussing options, Trustees agreed to allow Mr. Miller to remain in the barn pending construction of the new house, but

subject to the following 1) obtain a Zoning Permit by February 28 2) start construction by May 1 3) have the house under roof by September. If these conditions are not met, he will be subject to the \$100/day fine for violation of the Zoning Resolution.

Mr. Kemmerer commented that cinders may now be available.

Chief Mathias described several proposed changes to the command structure. He wants to establish three Assistant Chief, two Captain and Lieutenant positions. He also requested that the Assistant Chiefs and captains be allowed to schedule for less than a 12 hour shift to allow them to complete jobs without requiring a full shift commitment. Trustees questioned the Chief about the number of officer positions relative to the size of the department and there was extensive discussion of the proposal.

Chief requested, and was granted verbal permission to engage Bowling Green State University to conduct seven training sessions between February and December at a cost of \$100 each. The proposal stated a cost of \$100/session not including travel and equipment. Chief said that he was told that the instructors were close enough that there would be no travel costs.

Slater's provided a quote of \$576 to install 32 locks on the kitchen cabinets in the Community Room.

Ms. Moellendick received several questions/complaints about EMS billing. A few residents have apparently been identified as non-residents and have received follow-up bills. Chief said he understood that MED3000 obtains residency status from a database keyed to the address. He will question MED3000 and try to determine why they are getting bad residency status from the database.

All bills submitted were approved for payment.

Mr. Gavin moved to adjourn; seconded by Mr. Kemmerer. Meeting adjourned at 7:15


Chairman


Fiscal Officer

PAYMENT REGISTER
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY
 Accounting Payroll
 From 01/21/2011 to 02/03/2011

Warrant Number	Type	Date	Vendor/Payee	Amount	Status
22629	VW	01/25/2011	OHIO INSURANCE SERVICES AGENCY, INC.	10,032.77	O
22630	VW	01/25/2011	LANCASTER UTILITIES COLLECTION OFFICE	2,262.80	C
22631	VW	01/27/2011	VERIZON WIRELESS	66.14	O
22632	VW	01/27/2011	TIME WARNER CABLE	111.92	O
W19350	WV	01/28/2011	TREASURER, STATE OF OHIO	1,232.14	C
W19351	WV	01/28/2011	SCHOOL DISTRICT INCOME TAX	609.72	C
C6-2011	AM	01/31/2011	PNC BANK, N.A.	225.00	C
C7-2011	AM	02/02/2011	PNC BANK, N.A.	0.05	C
22633	WH	02/03/2011	OHIO CHILD SUPPORT PAYMENT CENTRAL	820.70	O
22634	VW	02/03/2011	OHIO PUBLIC ENTITY CONSORTIUM	115.00	O
22635	VW	02/03/2011	AT&T	154.31	O
22636	VW	02/03/2011	LOWE'S COMPANIES, INC.	497.51	O
22637	VW	02/03/2011	CENTER CITY INTERNATIONAL TRUCKS, INC.	135.98	O
22638	VW	02/03/2011	PHYSIO-CONTROL, INC.	1,310.04	O
22639	VW	02/03/2011	EMERGENCY MEDICAL PRODUCTS, INC.	246.12	O
22640	VW	02/03/2011	PLEASANT TOWNSHIP FIREFIGHTERS ASSOC.	280.00	O
22641	VW	02/03/2011	OLEN CORPORATION	461.40	O
22642	VW	02/03/2011	KEITH TAYLOR TRUCKING, INC.	461.40	O
22643	VW	02/03/2011	CARGILL INC., SALT DIVISION	5,808.12	O
22644	VW	02/03/2011	JAMES M. SNYDER	59.97	O
22645	VW	02/03/2011	CENTRAL AUTO & FARM CENTER	290.06	O
22646	VW	02/03/2011	MURRAY'S AUTO PARTS	87.04	O
22647	VW	02/03/2011	DISTINCTIVE TRUCK	359.00	O
E03104-E03136	EP	02/03/2011	PAYROLL	15,341.83	C
W19352	WV	02/03/2011	US TREASURY DEPT. (EFT)	3,611.92	C
W19353	WV	02/03/2011	OHIO DEFERRED COMPENSATION PROGRAM	105.00	C
W19354	WV	02/03/2011	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	3,487.77	C
W19355	WV	02/03/2011	OHIO POLICE & FIRE PENSION FUND	10,719.41	C
Subtotal:				58,893.12	
Adjustments:					
Total Amount Pending For Accounting:					
Total Amount Pending for Payroll:					
Total:				58,893.12	

Warrant Status: C-Cleared, O-Outstanding, V or X-Voided
 E-Earmarked to Post to Cash on a Future Date (Pending)

Warrant Type: AV-Adjustment Voucher, EP-EFT, IV-Investment Warrant,
 IM-Investment Manual, PY-Payroll, R-Adjustment Payments,
 RR-Reduction of Receipt, SV-Special Voucher, SW-Skipped Warrant,
 VL-Voucher Loss, VM-Voucher Manual, VR-Void Reduction of Exp.,
 VW-Voucher Warrant, WV-Withholding Voucher

Report reflects selected information.
 Adjustments that occurred on future dates
 are not included in the total.