

# Pleasant Township Mailbox Damage Policy

Adopted June 5, 2014 – #14-028

Pleasant Township's policy for the repair or replacement of mailboxes damaged as a result of snow clearing activity is as follows:

1. This policy applies only to mailboxes along Township maintained roads that are directly hit by the snow plow. In most cases the mailboxes are actually hit by snow thrown into the box by the plow. Damages incurred by thrown snow are not covered under this policy. Please do not call the Road Department if your mailbox was damaged by thrown snow. We operate on the assumption that individual mailboxes have been installed and maintained by the owner and are capable of withstanding the impact of thrown snow. This is your responsibility. Repairs will not be made to mailboxes that are improperly installed or maintained.
2. Although decorative or expensive mailboxes are permitted within the Township and may be required by individual homeowner associations, they are not required by the Township. Our policy in the case of damage to mailboxes by our plow trucks is limited to repair of the existing mailbox or replacement with a generic mailbox and 4x4 treated wood post.
3. Please install your mailboxes in accordance with applicable postal regulations, but keep them as far from the edge of the road as possible.
4. Mailboxes should be designed and installed to withstand the impact of thrown or pushed snow, but massive posts, barricades, or supports that represent a danger to vehicular traffic or personal safety are not permitted.
5. Mailboxes along County or State maintained roads are not covered by this policy. You may call the County Engineer at 740-652-2300 or the State (ODOT District 5) at 740-323-4400 for questions about their individual policies or to report damages to your mailbox.
6. You may wish to review the Ohio Revised Code 5547.03, 5547.04, 5571.14 which offers additional information regarding mailboxes and other objects within public right of way.
7. In the event your mailbox has been damaged as a result of direct contact by one of our trucks, please call the Township at 740-654-0592 to report the damage or leave a message.

**Pleasant Township Right-of-Way Policy for Rural Mailboxes** - Mailbox supports must be in accordance with the current ODOT Design Manual. Supports for rural mailboxes must be of the "breakaway" type. Standard supports are a 4 inch-by-4 inch timber post, a 4 ½ inch round timber post or a maximum of 2-inch I.D. metal post of standard wall thickness (2-3/8 inches O.D.). The front leading edge of the mailbox must be at least 2 feet from the traveled edge of the pavement. At no time shall a mailbox support be encased in concrete. Boxes should be 39 to 42 inches from ground to the bottom of the box.