

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES
REORGANIZATION/REGULAR MEETING
JANUARY 3, 2009
9:00 AM

Pleasant Township Trustees met to elect officers for 2009 and to conduct regular business. The meeting was called to order at 9:00 AM by Fiscal Officer Snyder, acting as temporary chairman, with Trustees Highley, Kemmerer and Moellendick present.

Fiscal Officer reported the following receipts since the last meeting:

Community Room rental	375.00
FEMA SAFER Grant correction	0.55
STAR Ohio	495.11
NCB credit memo	3.02
NCB sweep interest	<u>1,323.69</u>
	2,197.37

The Fiscal Officer provided a reconciled bank statement for December. The 2008 Annual Financial Report will be completed and available for public inspection at the Township hall on January 12. W2s were distributed.

The floor was opened to nominations for chairman.

09-001 *Mr. Highley nominated Ms. Moellendick as Chairman for 2009; seconded by Ms. Moellendick. Voting: Highley - yes; Kemmerer - yes; Moellendick - yes; Motion passed.*

Fiscal Officer turned the meeting over to Chairman Moellendick.

Minutes from the year end closing meeting of December 31 were approved as submitted.

The Annual Appropriation Resolution was discussed.

09-002 *Mr. Highley moved to a) approve permanent appropriations of \$1,728,978.34, b) issue Purchase Orders 01-2009 thru 11-2009 and Blanket Certificates 01-2009 thru 34-2009, c) give the Fiscal Officer authority to secure real estate tax advances; seconded by Ms. Moellendick. Voting: Highley - yes; Kemmerer - yes; Moellendick - yes; Motion passed.*

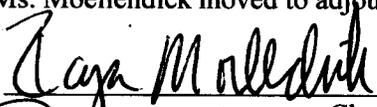
Fiscal Officer requested a motion for interfund transfers from FEMA to Fire Operating and Fire Operating to Fire Apparatus.

09-003 *Mr. Kemmerer moved to a) transfer the \$26,350.97 balance in the FEMA SAFER Grant Fund to the Fire Operating Fund and b) transfer \$50,000 from the Fire Operating Fund to the Fire Apparatus Fund; seconded by Ms. Moellendick. Voting: Highley - yes; Kemmerer - yes; Moellendick - yes; Motion passed.*

All bills submitted were approved for payment.

Mr. Kemmerer received a complaint from Tom Milby about trash from the recycling trailer blowing into his yard. Trustees will contact Community Action to have the trailer serviced more frequently, or consider erecting a fence around the trailer to contain windblown trash.

Ms. Moellendick moved to adjourn; seconded by Mr. Highley. Meeting adjourned at 9:40 AM



Chairman



Fiscal Officer

Resolution 09-002

RESOLUTION REQUESTING ADVANCE FROM COUNTY AUDITOR

BE IT RESOLVED by the Board of Township Trustees of Pleasant Township, Fairfield County, Ohio:

Section 1: That the Auditor of Fairfield County be requested to issue an order to the Treasurer of Fairfield County to pay to the Fiscal Officer of this Township such funds as may be available for distribution by said County Treasurer.

Section 2: That the Fiscal Officer is hereby authorized to sign the necessary documents to secure such advances and also the secondary documents to secure the semi-annual settlement with the County Treasurer.

Section 3: That the Fiscal Officer is hereby authorized and directed to certify a copy of this resolution to the County Auditor and make such other certifications and reports to the County Auditor as may be necessary to make this resolution effective.

Mr. Highley moved to adopt the above Resolution.

Ms. Moellendick seconded the motion.

Voting as follows:	Fritz Highley	<u>yes</u>
	Joseph Kemmerer	<u>yes</u>
	Rayna Moellendick	<u>yes</u>

Accounting Payroll

From 01/01/2009 to 01/03/2009

Warrant

Warrant Number	Type	Date	Vendor/Payee	Amount	Status
21366	VW	01/03/2009	OHIO INSURANCE SERVICES AGENCY	8,174.82	0
21367	VW	01/03/2009	TEACHERS PROTECTIVE MUTUAL INSURANCE CO	211.82	0
21368	VW	01/03/2009	SHELLY MATERIALS, INC.	210.10	0
21369	VW	01/03/2009	COLUMBIA GAS	255.41	0
21370	VW	01/03/2009	LOWE'S COMPANIES INC.	112.30	0
21371	VW	01/03/2009	OHIO STATE FIREFIGHTERS ASSOCIATION	75.00	0

Subtotal: 9,039.45

Adjustments:

Total Amount Pending For Accounting:

Total Amount Pending for Payroll:

Total: 9,039.45

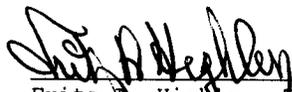
Warrant Status: C-Cleared, O-Outstanding, V or X-Voided
E-Earmarked to Post to Cash on a Future Date (Pending)

Warrant Type: AV-Adjustment Voucher, EP-EFT, IV-Investment Warrant,
IM-Investment Manual, PY-Payroll, R-Adjustment Payments,
RR-Reduction of Receipt, SV-Special Voucher, SW-Skipped Warrant,
VL-Voucher Loss, VM-Voucher Manual, VR-Void Reduction of Exp.,
VW-Voucher Warrant, WV-Withholding Voucher
SV-Special Voucher, EP-EFT, WV-Withholding Voucher

Report reflects selected information.
Adjustments that occurred on future dates
are not included in the total.

TOWNSHIP ANNUAL APPROPRIATION RESOLUTION
 PLEASANT TOWNSHIP, FAIRFIELD COUNTY, OHIO

	Appropriations
GENERAL FUND	
General Government - Personal Services	118,959.00
General Government - Other	50,200.00
Public Works - Other	1,000.00
Health - Other	32,038.34
Capital Outlay - Other	9,000.00
Debt Service - Principal	20,000.00
Debt Service - Interest	975.00
Transfers Out	0.00
	232,172.34
MVL FUND	
Public Works - Other	35,000.00
GAS TAX FUND	
Public Works - Personal Services	117,350.00
Public Works - Other	0.00
	117,350.00
ROAD & BRIDGE FUND	
Public Works - Personal Services	0.00
Public Works - Other	272,500.00
Capital Outlay - Other	10,000.00
Debt Service - Principal	0.00
Transfers Out	0.00
	282,500.00
ZONING FUND	
General Government - Personal Services	12,975.00
General Government - Other	3,000.00
	15,975.00
FIRE OPERATIONS FUND	
Public Safety - Personal Services	621,450.00
Public Safety - Other	197,031.00
Capital Outlay - Other	30,000.00
Debt Service - Principal	0.00
Debt Service - Interest	0.00
Transfers Out	50,000.00
	898,481.00
PERMISSIVE MVL FUND	
Public Works - Other	40,000.00
FEMA GRANT EMW-2007-FF-00613	
Transfers Out	107,500.00
TOTAL APPROPRIATIONS	1,728,978.34



 Fritz A. Highley, Trustee



 Joseph J. Kemmerer, Trustee



 Rayna L. Moellendick, Trustee



 James M. Snyder, Fiscal Officer

Blanket Certificates Issued
As Part of
Annual Appropriation Resolution

GENERAL FUND	BC Number		Amount
1000-110-221	01-2009	Insurance - Medical	\$ 15,000.00
1000-110-222	02-2009	Insurance - Life	\$ 1,400.00
1000-110-223	03-2009	Insurance - Dental	\$ 800.00
1000-110-224	04-2009	Insurance - Vision	\$ 300.00
1000-110-229	05-2009	Insurance - Other (disability)	\$ 350.00
1000-110-311	06-2009	Accounting & Legal Fees	\$ 5,000.00
1000-110-330	07-2009	Travel/expenses	\$ 1,000.00
1000-110-345	08-2009	Advertising	\$ 500.00
1000-110-410	09-2009	Office supplies	\$ 1,500.00
1000-110-599	10-2009	Other	\$ 2,000.00
1000-120-323	11-2009	Repairs	\$ 3,000.00
1000-120-341	12-2009	Utilities - Telephone	\$ 3,500.00
1000-120-420	13-2009	Operating supplies	\$ 750.00
1000-410-599	14-2009	Cemetery Maintenance	\$ 2,000.00
1000-760-740	15-2009	Machinery, Equipment, Furniture	\$ 4,000.00
MVL FUND			
2011-330-420	16-2009	Operating supplies (stone/asphalt/salt/cinders)	\$ 35,000.00
ROAD & BRIDGE FUND			
2031-330-323	17-2009	Repairs (building & equipment)	\$ 5,000.00
2031-330-420	18-2009	Operating supplies	\$ 50,000.00
2031-330-430	19-2009	Small Tools/Minor Equipment	\$ 2,000.00
2031-330-599	20-2009	Other	\$ 2,000.00
ZONING FUND			
2181-130-599	21-2009	Other expenses	\$ 3,000.00
FIRE OPERATIONS FUND			
2191-220-318	22-2009	Training	\$ 15,000.00
2191-220-323	23-2009	Repairs	\$ 25,000.00
2191-220-341	24-2009	Utilities - Telephone	\$ 3,500.00
2191-220-351	25-2009	Utilities - Electric(South Central/AEP)	\$ 15,000.00
2191-220-353	26-2009	Utilities - Gas (Columbia/Lancaster)	\$ 20,000.00
2191-220-410	27-2009	Supplies - Office	\$ 1,000.00
2191-220-420	28-2009	Supplies - Operating	\$ 35,000.00
2191-220-430	29-2009	Small Tools/Minor Equipment	\$ 10,000.00
2191-220-490	30-2009	Supplies - Other (Uniforms)	\$ 5,000.00
2191-220-519	31-2009	Dues/fees/licenses	\$ 4,000.00
2191-220-599	32-2009	Other	\$ 10,000.00
2191-760-740	33-2009	Equipment - Tools/Gear	\$ 15,000.00
PERMISSIVE MVL FUND			
2231-330-420	34-2009	Operating supplies (salt/cinders)	\$ 40,000.00
			\$ 336,600.00

Purchase Orders Issued
As Part of
Annual Appropriation Resolution

PO Number	Vendor	Account	Amount	PO Total
	Ohio Insurance Services - Medical	1000-110-221	\$ 25,000.00	
	Ohio Insurance Services - Medical	2021-330-221	\$ 28,000.00	
01-2009	Ohio Insurance Services - Medical	2191-220-221	\$ 65,000.00	\$ 118,000.00
	Ohio Insurance Services - Life	1000-110-222	\$ 600.00	
	Ohio Insurance Services - Life	2021-330-222	\$ 450.00	
02-2009	Ohio Insurance Services - Life	2191-220-222	\$ 1,500.00	\$ 2,550.00
	Delta Dental	1000-110-223	\$ 1,800.00	
	Delta Dental	2021-330-223	\$ 1,100.00	
03-2009	Delta Dental	2191-220-223	\$ 5,500.00	\$ 8,400.00
	Ohio Insurance Services - Vision	1000-110-224	\$ 1,000.00	
	Ohio Insurance Services - Vision	2021-330-224	\$ 600.00	
04-2009	Ohio Insurance Services - Vision	2191-220-224	\$ 2,500.00	\$ 4,100.00
	Teacher's Protective - Disability	1000-110-229	\$ 400.00	
	Teacher's Protective - Disability	2021-330-229	\$ 600.00	
05-2009	Teacher's Protective - Disability	2191-220-229	\$ 2,000.00	\$ 3,000.00
06-2009	Treasurer of State (UAN)	1000-110-313	\$ 4,200.00	\$ 4,200.00
07-2009	South Central (Township Electric)	1000-120-351	\$ 1,250.00	\$ 1,250.00
08-2009	Lancaster Utilities (Township Natural Gas)	1000-120-353	\$ 3,000.00	\$ 3,000.00
09-2009	Walnut Creek Sewer (Station 1 sewer)	2191-220-352	\$ 531.00	\$ 531.00
10-2009	Phoenix Fire Equipment	2191-760-740	\$ 8,600.00	\$ 8,600.00
11-2009	Don's Furniture	2191-760-740	\$ 1,995.00	\$ 1,995.00
				\$ 145,031.00