

MINUTES OF THE PLEASANT TOWNSHIP BOARD OF TRUSTEES
YEAR-END MEETING
DECEMBER 30, 2009
10:00 AM

The meeting was called to order at 10:00 AM by Chairman Moellendick with Trustees Kemmerer and Moellendick present. Minutes from the December 17 meeting were approved as submitted. Trustee Highley arrived at 10:17.

Fiscal Officer reported the following receipts since the last meeting:

Zoning	390.00
Community Room rental	850.00
FEMA SAFER Grant	24,317.32
LocGov/MVL/Gas/PMVL	<u>14,647.74</u>
	49,319.04

Transfer of funds, end of year bill payment and carryover purchase orders were discussed.

09-057 Mr. Kemmerer moved to transfer \$24,317.32 from the FEMA SAFER Grant Fund to the Fire Fund; seconded by Ms. Moellendick. Voting: Highley - absent; Kemmerer - yes; Moellendick - yes. Motion passed

09-058 Ms. Moellendick moved to approve supplemental appropriations in the Fire Fund of \$600 from Workers Comp to OP&FPF pension and \$2,500 from Part-Time pay to Full-Time Overtime; seconded by Mr. Kemmerer. Voting: Highley - absent; Kemmerer - yes; Moellendick - yes. Motion passed

09-059 Mr. Kemmerer moved to establish purchase orders for Ohio Insurance Services (\$396.83), Central Auto (\$116.99), Lowe's (\$430.31), Speedway (\$1,605.53), Cargill (\$4,677.27) and AEP (\$81.75); seconded by Ms. Moellendick. Voting: Highley - absent; Kemmerer - yes; Moellendick - yes. Motion passed

Fiscal Officer Snyder administered the Oath of Office to Mr. Gavin and Mr. Kemmerer.

Funding for purchase of the new rescue truck was discussed. Fiscal Officer suggested pre-paying the entire amount to obtain the 4% interest credit offered by Horton. The purchase could be funded by either a transfer of funds from the General Fund to the Fire Fund, or advancing funds from the General Fund and repaying the advance with a bank loan at the time of delivery.

09-060 Mr. Highley moved to approve the transfer of \$200,000 from the General Fund to the Fire Fund in January and to issue a 2010 purchase order to Horton for \$378,833; seconded by Ms. Moellendick. Voting: Highley - yes; Kemmerer - yes; Moellendick - yes. Motion passed

Personnel matters, insurance and mileage/cellular reimbursement were discussed.

09-061 Ms. Moellendick moved to establish the following 2010 reimbursements and benefits:

Mileage reimbursement rate of \$0.55/mile.

Cellular reimbursement rate of \$30.00 per month for Fiscal Officer, Trustees and Fire Chief. Broadband internet reimbursement of \$20.00 per month for Fiscal Officer.

To provide insurance programs for the Fiscal Officer, Trustees, and full-time employees as follows:

Group Medical insurance

Group Dental insurance

*Group Vision insurance
Group Short Term Disability insurance
Group Life insurance*

Pleasant Township will pay the full cost of the group insurance plans. Officials or employees electing not to participate in the group medical, dental, vision or disability plans, or denied coverage by the group plans, will be reimbursed out-of-pocket premiums up to the average premium the Township is paying for all Officials and employees in the group medical plan, per AOS Bulletin 96-002. Officials or employees electing not to participate in the group life insurance plan, or denied coverage for group life insurance, will be reimbursed out-of-pocket premiums up a maximum of \$2,000.00.

Full-time employees, and other employees as may be designated by Trustees, will receive Township paid insurance as approved by the board. Vacation, sick leave and paid holidays will be as specified in the Township Personnel Policies and Procedures Manual.

Seconded by Mr. Highley. Voting: Highley - yes; Kemmerer - yes; Moellendick - yes; motion approved.

Discussion of pay raises will be deferred to the January 2 reorganization meeting.

Ms. Moellendick reported that transfer of the Pleasantville Station 1 property to Pleasantville was not completed in property records. Jason Dolin is working on completing the property transfer.

Harmon Wyeth reported that Busey Road Aggregates has a screener available next week to screen grindings. Cost is \$150/hour, minimum of 6 hours. He estimates that it will take 6-8 hours to screen all of the grindings. Trustees verbally approved the agreement.

Changes to the life and disability insurance proposed by Ohio Insurance Services were discussed. Final decision will be made in the new year.

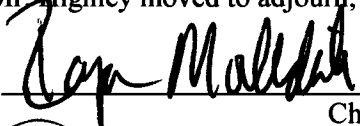
Mr. Kemmerer said that he talked with Jeff Baird about approval of the George Road culvert for MVL reimbursement and was told that as long as the Township has a force account set up, they would not have to go through the County Engineer due to the low cost of the culvert. There was discussion about the relationship of force account to MVL fund approval/reimbursement. Ms. Moellendick said that talk of force accounts was not consistent with what she had been told regarding obtaining approval for MVL reimbursement of projects.

Mr. Kemmerer also said that the Township should consider hiring another person to assist Harmon and Rick. Ms. Moellendick asked exactly what work was not being accomplished. Rick and Harmon were asked their opinion on hiring another worker. They said another person could be helpful at times, such as in the summer for grass mowing, but did not generally see a need for another person.

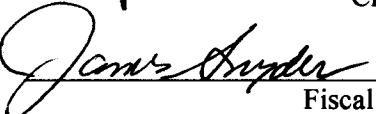
There was a brief discussion regarding issues that had come up involving retro pay and remitting union dues. Trustees and Fiscal Officer have clarified these issues with the union. Chief Mathias was asked to have a union representative contact the Trustees or Fiscal Officer for contract items requiring clarification.

All bills submitted were approved for payment.

Mr. Highley moved to adjourn; seconded by Ms. Moellendick. Meeting adjourned at 11:14 AM



Chairman



Fiscal Officer

Warrant

Warrant Number	Type	Date	Vendor/Payee	Amount	Status
21963	VW	12/23/2009	FRITZ A. HIGHLEY	1,564.05	O
21964	VW	12/23/2009	JOSEPH J. KEMMERER	150.00	O
21965	VW	12/23/2009	RAYNA L. MOELLENDICK	319.20	O
21966	VW	12/23/2009	JAMES M. SNYDER	1,499.97	O
21967	VW	12/23/2009	JEFFREY G. MATHIAS	90.00	O
21968	VW	12/23/2009	VERIZON WIRELESS	65.39	O
21969	VW	12/23/2009	SOUTH CENTRAL POWER CO	1,013.19	O
21970	VW	12/23/2009	LANCASTER UTILITIES COLLECTION OFFICE	1,144.64	O
21971	VW	12/23/2009	DELL COMPUTER	933.99	O
21972	VW	12/23/2009	MAR-KING CONSTRUCTION, INC.	486.94	O
21973	VW	12/23/2009	DM ENTERPRISES / DAN MATTIS	2,390.00	O
21974	VW	12/23/2009	ELECTROCOMM COLUMBUS CORP.	183.00	O
21975	VW	12/23/2009	OFFICE MART	171.65	O
21976	VW	12/23/2009	DETROIT INDUSTRIAL TOOL	220.96	O
21977	VW	12/23/2009	PLEASANT TOWNSHIP FIREFIGHTERS ASSOC	454.49	O
21978	VW	12/23/2009	HERITAGE	314.96	O
21979	VW	12/23/2009	ADVANCE AUTO PARTS	262.01	O
21980	VW	12/23/2009	BUCKEYE POWER SALES, INC.	550.00	O
21981	VW	12/23/2009	BARBER'S TOWING AND RECOVERY	175.00	O
21982	VW	12/23/2009	FINLEY FIRE EQUIPMENT	1,352.12	O
21983	VW	12/23/2009	POSTMASTER	88.00	O
21984	PR	12/24/2009	JOSEPH J. KEMMERER - KEMMEREJJO	777.09	O
21985	PR	12/24/2009	DANIEL L. SCHULTZ - SCHULTZDLO	123.58	O
21986	WH	12/24/2009	OHIO CHILD SUPPORT PAYMENT CENTRAL	438.44	O
21987	WH	12/24/2009	NYS CHILD SUPPORT PROCESSING CENTER	117.62	O
21988	WH	12/24/2009	OHIO DEFERRED COMPENSATION PROGRAM	875.00	O
21989	WH	12/24/2009	IAFF LOCAL 4673	150.00	O
21990	WH	12/24/2009	OHIO POLICE & FIRE PENSION FUND	7,812.54	O
21991	VW	12/24/2009	OHIO INSURANCE SERVICES AGENCY	10,316.51	O
E02110	EP	12/24/2009	FRITZ A. HIGHLEY	835.66	C
E02111	EP	12/24/2009	RAYNA L. MOELLENDICK	830.51	C
E02112	EP	12/24/2009	JAMES M. SNYDER	458.50	C
E02113	EP	12/24/2009	JOHN A. BOWMAN	747.75	C
E02114	EP	12/24/2009	RICHARD L. BOYER	920.80	C
E02115	EP	12/24/2009	HARMON H. WYETH, JR.	1,177.06	C
E02116	EP	12/24/2009	JOSHUA P. AMSPAUGH	71.08	C
E02117	EP	12/24/2009	NATHAN P. BROMEN	910.44	C
E02118	EP	12/24/2009	JEFFREY A. CASALINA	123.74	C
E02119	EP	12/24/2009	PATRICK T. DUFNER	332.50	C
E02120	EP	12/24/2009	MICHAEL D. FERGUSON	840.35	C
E02121	EP	12/24/2009	ANDREW P. FEY	616.52	C
E02122	EP	12/24/2009	AMBER L. FLINT	418.34	C
E02123	EP	12/24/2009	RICHARD P. GETHIN	96.24	C
E02124	EP	12/24/2009	MICHAEL N. HUTTON	380.87	C
E02125	EP	12/24/2009	BRADLEY W. KARNES	276.23	C
E02126	EP	12/24/2009	MARTIN D. KNOBLE	947.67	C
E02127	EP	12/24/2009	JEREMY T. KRANER	231.31	C
E02128	EP	12/24/2009	KRISTEN M. KRILE	18.47	C
E02129	EP	12/24/2009	JAMES T. LEWIS	118.73	C
E02130	EP	12/24/2009	CHAD E. MATHIAS	371.05	C
E02131	EP	12/24/2009	JEFFREY G. MATHIAS	1,199.83	C

Warrant Number	Type	Date	Vendor/Payee	Amount	Status
E02132	EP	12/24/2009	SCOTT D. McCULLOUGH	106.03	C
E02133	EP	12/24/2009	JASON R. MILLER	336.45	C
E02134	EP	12/24/2009	KEVIN K. MILLER	18.14	C
E02135	EP	12/24/2009	KYLE R. PETERS	1,021.66	C
E02136	EP	12/24/2009	JOHN K. PUTNAM, II	117.94	C
E02137	EP	12/24/2009	CHRISTOPHER W. REDD	220.76	C
E02138	EP	12/24/2009	PATRICK J. REDD	312.10	C
E02139	EP	12/24/2009	JASON L. ROSHON	250.72	C
E02140	EP	12/24/2009	NICHOLAS A. SEARLE	123.76	C
E02141	EP	12/24/2009	ANDREW J. SLIVKA	273.76	C
E02142	EP	12/24/2009	ANDREW J. SMITH	452.09	C
E02143	EP	12/24/2009	MICHAEL B. SMITH	1,238.13	C
E02144	EP	12/24/2009	RALPH W. SWICK, III	59.45	C
E02145	EP	12/24/2009	SETH W. TEAGLE	1,062.71	C
E02146	EP	12/24/2009	ANTHONY J. TRASTER	125.63	C
E02147	EP	12/24/2009	RYAN D. WYSE	664.74	C
W19252	WV	12/24/2009	US TREASURY DEPT. (EFT)	3,635.55	C
W19253	WV	12/28/2009	TREASURER, STATE OF OHIO	1,226.04	C
W19254	WV	12/28/2009	SCHOOL DISTRICT INCOME TAX	566.97	C
W19255	WV	12/28/2009	CITY OF LANCASTER INCOME TAX	383.44	C
W19256	WV	12/28/2009	OHIO PUBLIC EMPLOYEES RETIREMENT SYSTEM	2,678.89	C
21992	VW	12/30/2009	AT&T	151.95	O
21993	VW	12/30/2009	TIME WARNER CABLE	104.92	O
21994	VW	12/30/2009	KESSLER HEATING AND COOLING	610.00	O
21995	VW	12/30/2009	OHIO PUBLIC ENTITY CONSORTIUM	110.00	O
21996	VW	12/30/2009	EMERGENCY MEDICAL PRODUCTS, INC.	397.20	O
21997	VW	12/30/2009	CARGILL INC. SALT DIVISION	2,946.63	O
21998	VW	12/30/2009	JAMES M. SNYDER	79.99	O
21999	VW	12/30/2009	KEITH TAYLOR TRUCKING, INC.	599.50	O
22000	VW	12/30/2009	McCAFFERTY HARDWARE & FLOORING	96.21	O
Subtotal:				65,935.35	
Adjustments:					
Total Amount Pending For Accounting:					
Total Amount Pending for Payroll:					
Total:				65,935.35	

Warrant Status: C-Cleared, O-Outstanding, V or X-Voided
E-Earmarked to Post to Cash on a Future Date (Pending)

Warrant Type: AV-Adjustment Voucher, EP-EFT, IV-Investment Warrant,
IM-Investment Manual, PY-Payroll, R-Adjustment Payments,
RR-Reduction of Receipt, SV-Special Voucher, SW-Skipped Warrant,
VL-Voucher Loss, VM-Voucher Manual, VR-Void Reduction of Exp.,
VW-Voucher Warrant, WV-Withholding Voucher

Report reflects selected information.
Adjustments that occurred on future dates
are not included in the total.

PLEASANT TOWNSHIP TRUSTEES
MEETING ATTENDANCE

Date: December 30, 2009

Type Meeting: End Of Year

Name	Name
Shane Gavin	
Shane Gavin	